

Wednesday, September 23, 2020

Library

DEPARTMENT MISSION

The mission of County Library service to is support and strengthen the existing municipal libraries so that all county residents receive quality public library service.

DEPARTMENT GOALS

Desired results	Objectives - specific steps	Link to Strategic Plan	Completion Date
Provide, and ensure access to, a full range of library services benefiting County residents	Execute contracts with existing municipal public libraries within Jefferson County that fairly reimburse them for providing service and help them plan for the future	Strategy 4.2	Ongoing
	Reimburse existing libraries across the County lines so that citizens who live close to borders are offered accessible quality library service	Strategy 4.2	Ongoing
	Require that each County Library present <i>County Library Standards of Service Guidelines</i> to their Board of Trustees to Set the Expectation for Excellence	Strategy 3.2	Ongoing
Support and help fund libraries' use of technology to expand library access to resources for County residents	Study current technology improvements needed and Jefferson County's role in supporting advancing technology within the County libraries	Strategy 3.2	Study during 2019
Foster collaborations to leverage existing resources and to explore new opportunities	Annually review current library system affiliation	Strategy 1.5	Ongoing
	Encourage communication among County libraries to maximize sharing of ideas, programs, staff, and solutions	Strategy 1.5	Ongoing
	Require attendance at County Library Board meetings by County library directors	Strategy 1.5	Ongoing
Educate Stakeholders about County Library Services	Report to the County Board on an annual basis	Strategy 5.4	Ongoing
	Increase county library marketing efforts through traditional and	Strategy 5.4	Ongoing

	non-traditional means such as newspaper, social media, and outreach		
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PROGRAM EVALUATION

Program/Service Description	Output Measures		
	2019	2020 (Est)	2021 (Est)
Percentage of library circulation of physical items to residents who live in municipalities without libraries (from two years prior)	22.38%	23%	23%
Percentage of library digital circulation to residents who live in municipalities without libraries	32.9%	33%	33%
Number of countywide library public relations activities	250	56	120

FACTORS INFLUENCING PROGRAM/SERVICE DELIVERY AND ACCOMPLISHMENTS

The libraries in Jefferson County provide important services and are heavily used. It's important to note they are municipal libraries and, while the County has an important role in their success, the libraries are independently governed by each municipality.

Due to the changing way libraries are used, reliance on circulation as a measurement of usage offers an incomplete picture. However, it is still a valid measurement in terms of stability across the libraries and in terms of the ratio of use by residents who live in areas without libraries—both key elements of the formulas used to reimburse the libraries.

In 2019, the total circulation in Jefferson County decreased .29% from the previous year with 967,521 physical items checked out of the nine county libraries. Of those items, 216,623 (which represents 22.39% of the total) were checked out by Jefferson County residents who live in municipalities without their own libraries. The proportion of circulation for those non-librariied residents mirrors their overall use of the libraries; it has been quite consistent for many years. In 2019, the ratio of non-librariied usage increased slightly by .23%. Even though libraries now circulate digital items in addition to physical items, the circulation of physical items remains the most valid and stable measure of non-resident usage and continues to be the basis for the reimbursement formula. Digital circulations continued to increase rapidly with a 16.89% overall increase in one year (from 2018 to 2019). Residents who live in municipalities without libraries represented 32.9% of digital usage in 2019. This ratio has been consistent and represents a considerably higher ratio than for physical circulations.

The estimated number of countywide library public relations activities shows a significant decrease in 2020. The number of programming and outreach events has been greatly impacted by the COVID-19 pandemic.

The majority of this 2021 budget request represents a direct reimbursement to county libraries for use by Jefferson County residents without their own libraries that occurred during 2019. These reimbursement payments to the libraries within Jefferson County total \$992,156--a decrease of 3.2% from last year as a result of decreased library costs and only a slight increase in the non-librariied ratio of usage of county libraries.

The formula to calculate the request amount is described below and shown in Table 1.

- Step 1: Sum the nine county libraries' operational expenses from the previous year's state annual report
- Step 2: Calculate the ratio of circulation to county residents who live in municipalities without libraries by dividing non-librariied circulation by total circulation
- Step 3: Multiply the non-librariied circulation percentage from step 2 by the total of the County libraries' operational expenditures from step 1

Table 1. County Library Formula – for County Library Portion of Budget Request

		2018 for 2020 Budget	2019 for 2021 Budget	\$ Change	% Change
Operating Expenditures at County Libraries (2 years prior)		\$4,587,524	\$4,431,347	\$156,177	-3.4%
Percentage Share of Countywide Non- Librariied circulation (2 years prior)	X	22.337%	22.39%	N/A	0.23%
County Library Portion of Budget Request		\$1,024,732	\$992,156	\$32,576	3.2%

The Dwight Foster Public Library will continue to be the resource library for Jefferson County in 2021 handling the administrative work for the county library services board. There is \$500 allocated in the budget for those services. The Bridges Library System will handle the county library budgeting responsibilities. There is \$1,500 allocated to county library board expenses. The total administrative costs are less than 1% of the budget request. The remainder—and the vast majority of the funding-- goes directly to libraries.

Additionally, \$163,274 has been requested by adjacent county libraries for reimbursement for circulations made in 2019 to Jefferson County residents who live in areas without libraries. This represents a decrease of 1.75% over the 2020 reimbursement level. State law requires counties in Wisconsin to reimburse libraries at 70% of each library's cost for non-librariied circulations to all adjacent counties. Paying libraries in adjacent counties allows citizens to receive library services across county lines, allows counties to leverage investments already in place by partially reimbursing existing libraries instead of building new ones making it a cost effective way to deliver services. Of the \$163,274 total, \$91,707 is to reimburse the Oconomowoc Public Library for use in 2019 by a significant populace in eastern Jefferson County. The \$163,274 allocation represents payments to 38 libraries in all five adjacent counties. It's important to note that payments coming to the Jefferson County libraries from adjacent counties for the last five years average about \$354,000 per year resulting in a positive Jefferson County position of approximately \$198,000 on an annual basis.

After study, the County Library Board adopted a change in the formula that calculates how the funds are distributed to County libraries beginning in 2018. The new distribution formula includes a provision to limit library decreases to 5% or \$5,000 (whichever is in the library's favor)—helping to protect libraries from drastic decreases in funding. More stable funding allows libraries to better plan their service program from year to year.

In 2019, decreased library operating expenditures and a minimal increase in the non-librariated percentage ratio resulted in a decrease in the available allocation to libraries in 2021. In order for the total distribution amount to stay within the available allocation of \$992,156, the provision to limit library decreases needed to be adjusted to 6% or \$6,000.

The four-year technology capital plan that was funded in 2013 expired at the end of 2016. Discussions of library technology related costs and the role of the County in supporting improvements took place in 2019. At this time, there are no plans for county funded library technology projects.

The total 2021 budget request for library services is \$1,157,430. This represents an overall 3% decrease from last year. The county library board remains committed to the principles of the formula which reimburses libraries based on actual costs and usage from the previous year.

This budget attempts to continue the “fair share” funding balance between librariated and non- librariated residents. All citizens of Jefferson County need their libraries now more than ever. While the public library was conceived in an age of information scarcity, today’s networked world is one of information abundance and mobility. The spread of powerful digital information and communication technology has touched every aspect of daily life, creating new opportunities...and challenges. The Internet has become a critical gateway for accessing information, job opportunities, education, financial and government services, healthcare resources and civic preparation. The public library is at the center of these changes: a trusted community resource, an essential platform for learning, a bridge across the digital divide, and the nexus between the individual and the vast—and growing—body of information. Strong libraries build strong communities.

Library

Financial Summary

	2019 Actual	2020 Estimate	2020 Amended Budget	2021 Budget	Change from 2020 Amended Budget	
					\$	%
Revenues						
Total Revenues	-	-	-	-	-	0.00%
Expenditures						
Personnel Expenses	947	1,243	1,243	1,243	-	0.00%
Purchased Services	1,151,601	1,191,412	1,191,412	1,155,930	(35,482)	-2.98%
Operating Costs	267	257	257	257	-	0.00%
Capital Items	-	-	-	-	-	-
Total Expenditures	1,152,815	1,192,912	1,192,912	1,157,430	(35,482)	-2.97%
Property Taxes	1,153,101	1,192,912	1,192,912	1,157,430	(35,482)	-2.97%
Addition to (Use of) Fund Balance	286	-	-	-		

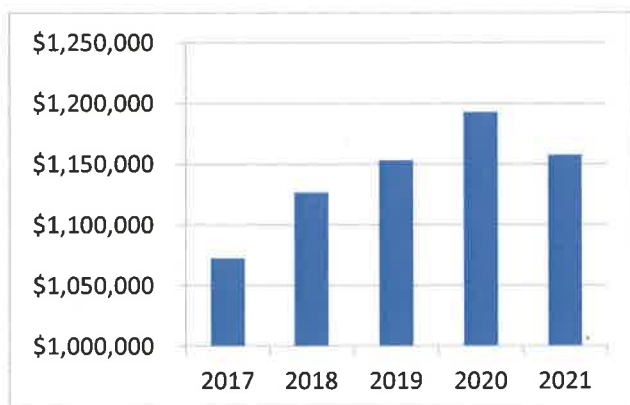
Summary Highlights:

The 2021 budget provides \$1,157,430 in tax levy, which is a \$35,482 increase in levy from the 2020 amended budget due to an increase in circulations.

Summary of Capital Items:

None

Summary of Property Tax Levy



Library-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
12601 -County Libraries 43.12								
REVENUES								
411100		General Property Taxes	993,500	512,366	1,024,732	1,024,732	1,155,430	-
REVENUES TOTAL			993,500	512,366	1,024,732	1,024,732	1,155,430	-
REVENUES			993,500	512,366	1,024,732	1,024,732	1,155,430	-
TOTAL BUSINESS UNIT-12601 -County Libraries 43.12			993,500	512,366	1,024,732	1,024,732	1,155,430	-
12601111-Library Payment - Cambridge								
EXPENDITURES								
529400		Library Payment - Cambridge	116,630	121,100	121,100	121,100	115,100	-
		OPERATING EXPENDITURES	116,630	121,100	121,100	121,100	115,100	-
EXPENDITURES TOTAL			116,630	121,100	121,100	121,100	115,100	-
EXPENDITURES			116,630	121,100	121,100	121,100	115,100	-
TOTAL BUSINESS UNIT-12601111-Library Payment - Camt			116,630	121,100	121,100	121,100	115,100	-
12601141-Library Payment - Johnson Crk								
EXPENDITURES								
529400		Library Payment - Johnson Crk	44,529	42,303	42,303	42,303	39,765	-
		OPERATING EXPENDITURES	44,529	42,303	42,303	42,303	39,765	-
EXPENDITURES TOTAL			44,529	42,303	42,303	42,303	39,765	-
EXPENDITURES			44,529	42,303	42,303	42,303	39,765	-
TOTAL BUSINESS UNIT-12601141-Library Payment - John			44,529	42,303	42,303	42,303	39,765	-
12601171-Library Payment - Palmyra								
EXPENDITURES								
529400		Library Payment - Palmyra	53,883	55,063	55,063	55,063	51,759	-
		OPERATING EXPENDITURES	53,883	55,063	55,063	55,063	51,759	-
EXPENDITURES TOTAL			53,883	55,063	55,063	55,063	51,759	-
EXPENDITURES			53,883	55,063	55,063	55,063	51,759	-
TOTAL BUSINESS UNIT-12601171-Library Payment - Palm			53,883	55,063	55,063	55,063	51,759	-
12601226-Library Payment - Fort Atkinsn								
EXPENDITURES								
529400		Library Payment - Fort Atkinsn	255,820	276,602	276,602	276,602	270,727	-
		OPERATING EXPENDITURES	255,820	276,602	276,602	276,602	270,727	-
EXPENDITURES TOTAL			255,820	276,602	276,602	276,602	270,727	-
EXPENDITURES			255,820	276,602	276,602	276,602	270,727	-
TOTAL BUSINESS UNIT-12601226-Library Payment - Fort A			255,820	276,602	276,602	276,602	270,727	-
12601241-Library Payment - Jefferson								
EXPENDITURES								
529400		Library Payment - Jefferson	101,577	102,231	102,231	102,231	96,231	-
		OPERATING EXPENDITURES	101,577	102,231	102,231	102,231	96,231	-
EXPENDITURES TOTAL			101,577	102,231	102,231	102,231	96,231	-

Library-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
EXPENDITURES			101,577	102,231	102,231	102,231	96,231	-
TOTAL BUSINESS UNIT-12601241-Library Payment - Jefferson			101,577	102,231	102,231	102,231	96,231	-
12601246-Library Payment - Lake Mills								
EXPENDITURES								
529400		Library Payment - Lake Mills	125,415	127,404	127,404	127,404	121,487	-
		OPERATING EXPENDITURES	125,415	127,404	127,404	127,404	121,487	-
EXPENDITURES TOTAL			125,415	127,404	127,404	127,404	121,487	-
EXPENDITURES			125,415	127,404	127,404	127,404	121,487	-
TOTAL BUSINESS UNIT-12601246-Library Payment - Lake Mills			125,415	127,404	127,404	127,404	121,487	-
12601290-Library Payment - Waterloo								
EXPENDITURES								
529400		Library Payment - Waterloo	28,040	33,757	33,757	33,757	40,619	-
		OPERATING EXPENDITURES	28,040	33,757	33,757	33,757	40,619	-
EXPENDITURES TOTAL			28,040	33,757	33,757	33,757	40,619	-
EXPENDITURES			28,040	33,757	33,757	33,757	40,619	-
TOTAL BUSINESS UNIT-12601290-Library Payment - Waterloo			28,040	33,757	33,757	33,757	40,619	-
12601291-Library Payment - Watertown								
EXPENDITURES								
529400		Library Payment - Watertown	200,866	202,869	202,869	202,869	196,869	-
		OPERATING EXPENDITURES	200,866	202,869	202,869	202,869	196,869	-
EXPENDITURES TOTAL			200,866	202,869	202,869	202,869	196,869	-
EXPENDITURES			200,866	202,869	202,869	202,869	196,869	-
TOTAL BUSINESS UNIT-12601291-Library Payment - Watertown			200,866	202,869	202,869	202,869	196,869	-
12601292-Library Payment - Whitewater								
EXPENDITURES								
529400		Library Payment - Whitewater	66,740	63,403	63,403	63,403	59,599	-
		OPERATING EXPENDITURES	66,740	63,403	63,403	63,403	59,599	-
EXPENDITURES TOTAL			66,740	63,403	63,403	63,403	59,599	-
EXPENDITURES			66,740	63,403	63,403	63,403	59,599	-
TOTAL BUSINESS UNIT-12601292-Library Payment - Whitewater			66,740	63,403	63,403	63,403	59,599	-
12602 -Library Admin 43.60								
REVENUES								
411100		General Property Taxes	2,000	1,000	2,000	2,000	2,000	-
REVENUES TOTAL			2,000	1,000	2,000	2,000	2,000	-
EXPENDITURES								
512141		Social Security	67	46	88	88	88	-
		FRINGE TOTAL	67	46	88	88	88	-
514151		Per Diem	880	605	1,155	1,155	1,155	-
529401		Resource Library Payment	500	500	500	500	500	-

Library-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
532332		Mileage	267	200	257	257	257	-
		OPERATING EXPENDITURES	1,647	1,305	1,912	1,912	1,912	-
		EXPENDITURES TOTAL	1,715	1,351	2,000	2,000	2,000	-
		REVENUES	2,000	1,000	2,000	2,000	2,000	-
		EXPENDITURES	1,715	1,351	2,000	2,000	2,000	-
TOTAL BUSINESS UNIT-12602 -Library Admin 43.60			(285)	351	(0)	(0)	(0)	-

12603 -Adjacent Libraries 43.12

REVENUES

411100	General Property Taxes	157,601	83,090	166,180	166,180	-	-
REVENUES TOTAL		157,601	83,090	166,180	166,180	-	-
REVENUES		157,601	83,090	166,180	166,180	-	-
TOTAL BUSINESS UNIT-12603 -Adjacent Libraries 43.12		157,601	83,090	166,180	166,180	-	-

12603350-Library Payment - Dane County

EXPENDITURES

529400	Library Payment - Dane County	16,307	18,770	18,770	18,770	18,473	-
	OPERATING EXPENDITURES	16,307	18,770	18,770	18,770	18,473	-
EXPENDITURES TOTAL		16,307	18,770	18,770	18,770	18,473	-
EXPENDITURES		16,307	18,770	18,770	18,770	18,473	-
TOTAL BUSINESS UNIT-12603350-Library Payment - Dane		16,307	18,770	18,770	18,770	18,473	-

12603351-Library Payment - Dodge County

EXPENDITURES

529400	Library Payment - Dodge County	889	422	422	422	691	-
	OPERATING EXPENDITURES	889	422	422	422	691	-
EXPENDITURES TOTAL		889	422	422	422	691	-
EXPENDITURES		889	422	422	422	691	-
TOTAL BUSINESS UNIT-12603351-Library Payment - Dodge		889	422	422	422	691	-

12603352-Library Payment - Rock County

EXPENDITURES

529400	Library Payment - Rock County	10,834	9,191	9,191	9,191	9,951	-
	OPERATING EXPENDITURES	10,834	9,191	9,191	9,191	9,951	-
EXPENDITURES TOTAL		10,834	9,191	9,191	9,191	9,951	-
EXPENDITURES		10,834	9,191	9,191	9,191	9,951	-
TOTAL BUSINESS UNIT-12603352-Library Payment - Rock		10,834	9,191	9,191	9,191	9,951	-

12603353-Library Payment - Walworth Cty

EXPENDITURES

529400	Library Payment - Walworth Cty	130	15	15	15	326	-
	OPERATING EXPENDITURES	130	15	15	15	326	-
EXPENDITURES TOTAL		130	15	15	15	326	-
EXPENDITURES		130	15	15	15	326	-

Library-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
TOTAL BUSINESS UNIT-12603353-Library Payment - Walw			130	15	15	15	326	-
12603354-Library Payment - Waukesha Cty								
EXPENDITURES								
529400		Library Payment - Waukesha Cty	129,441	137,782	137,782	137,782	133,833	-
		OPERATING EXPENDITURES	129,441	137,782	137,782	137,782	133,833	-
		EXPENDITURES TOTAL	129,441	137,782	137,782	137,782	133,833	-
		EXPENDITURES	129,441	137,782	137,782	137,782	133,833	-
TOTAL BUSINESS UNIT-12603354-Library Payment - Wauk			129,441	137,782	137,782	137,782	133,833	-
		REVENUES	1,153,101	596,456	1,192,912	1,192,912	1,157,430	-
		EXPENDITURES	1,152,816	1,192,262	1,192,912	1,192,912	1,157,430	-
TOTAL Library DEPARTMENT			(285)	595,806	-	-	-	-

Central Services

DEPARTMENT MISSION

The mission of Central Services Department is to maintain and provide oversight of capital projects to the County Courthouse, MIS facility, County Jail and Sheriff Buildings (main office, range and annex). Department also oversee Courthouse fleet and conducts intra-county mail services.

DEPARTMENT GOALS

Desired results	Objectives - specific steps	Link to Strategic Plan	Completion Date
Maintain assigned buildings and grounds	Work with stakeholders to ensure facilities provide a safer and conducive work environment	Strategy 1.3; 9.1	On-going
Complete Projects	Assigned projects are completed on-time and on-budget	Strategy 9.1	On-going
Provides timely responsiveness to emergency calls	Respond to calls for service within required timelines	Strategy 9.1	On-going
Develop long term budget	Work with County Administrator on long term needs of County's facilities.	Strategy 7.2; 9.1	Annual

PROGRAM EVALUATION

Program/Service Description	Output Measures		
	2019	2020 (Est)	2021 (Est)
Timely emergency response within requirements	Yes	Yes	Yes
Complete budget projects on-time.	Yes	Yes	Yes
Maintains facilities within yearly established goals	Yes	Yes	Yes

FACTORS INFLUENCING PROGRAM/SERVICE DELIVERY AND ACCOMPLISHMENTS

Achievement of goals for the 2020 and 2021 fiscal years are as follows:

- Complete projects in line with County Administrator's guidance
- Work with Administrator and professional consultants in developing long term plan
- Adjusted work plan in line with current organizational structure

DEPARTMENT ORGANIZATIONAL CHART

Central Services

Financial Summary

	2019 Actual	2020 Estimate	2020 Amended Budget	2021 Budget	Change from 2020 Amended Budget	
					\$	%
Revenues						
Intergovernmental Charges	2,200	3,000	3,000	3,000	-	0.00%
Misc. Revenues	869	1,000	1,000	800	(200)	-20.00%
Other Financing Sources	-	-	418,820	-	(418,820)	-100.00%
Total Revenues	3,069	4,000	422,820	3,800	(200)	-0.05%
Expenditures						
Personnel Expenses	344,939	490,423	490,423	502,169	11,746	2.40%
Purchased Services	41,198	33,802	233,802	19,755	(214,047)	-91.55%
Operating Costs	317,698	283,000	283,000	287,300	4,300	1.52%
Interdept. Charges	16,354	52,481	52,481	57,596	5,115	9.75%
Other Expenses	15,404	17,083	17,083	22,152	5,069	29.67%
Capital Items	243,732	-	218,820	127,715	(91,105)	-41.63%
Total Expenditures	979,325	876,789	1,295,609	1,016,687	(278,922)	-21.53%
 Property Taxes	 844,298	 872,789	 872,789	 1,012,887	 140,098	 16.05%
 Addition to (Use of) Fund Balance	 (131,958)	 -	 -	 -		

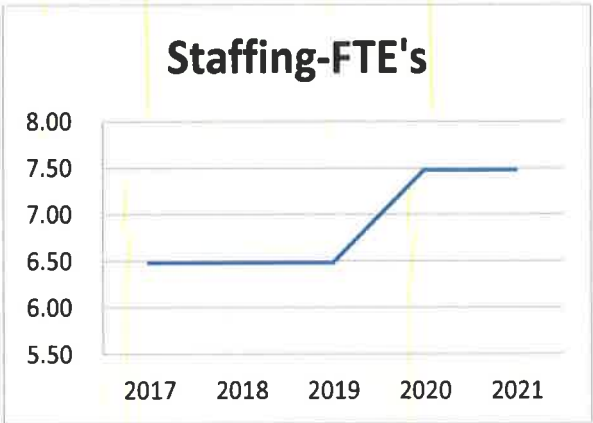
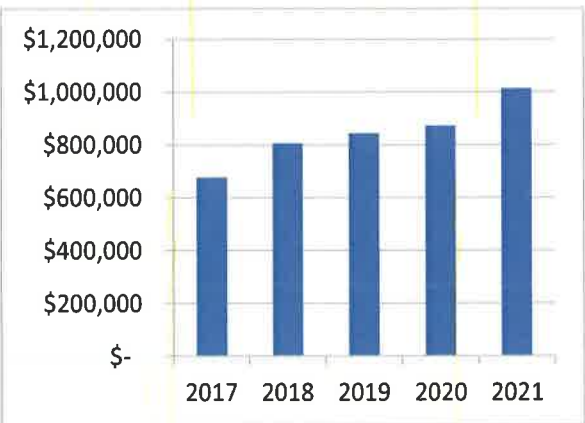
Summary Highlights:

The 2021 budget provides \$1,012,887 in tax levy, which is a \$140,098 increase in tax levy from the 2020 amended budget. During 2020, a study was be done in order to determine how best to proceed in capital projects within the Courthouse.

Summary of Capital Items:

\$ 127,715 Replace jail door operating system

Summary of Property Tax Levy and FTEs



Central Services-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
11201 -Central Services								
REVENUES								
411100		General Property Taxes	844,298	436,395	872,789	872,789	1,012,887	-
474009		Housekeeping Services	2,200	1,100	3,000	3,000	3,000	-
483002		Misc Sale/Material & Supply	51	-	500	500	-	-
486001		Vending Commission	818	188	500	500	800	-
699999		Budgetary Fund Balance	-	-	-	418,820	-	-
REVENUES TOTAL			847,367	437,683	876,789	1,295,609	1,016,687	-
EXPENDITURES								
511110		Salary-Permanent Regular	-	-	75,220	75,220	73,857	-
511210		Wages-Regular	237,377	124,352	264,051	264,051	270,852	-
511210	22101	Wages-Regular	-	6,659	-	-	-	-
511220		Wages-Overtime	8,119	4,888	4,715	4,715	9,087	-
511220	22101	Wages-Overtime	-	739	-	-	-	-
511330		Wages-Longevity Pay	640	-	698	698	730	-
SALARIES TOTAL			246,136	136,638	344,683	344,683	354,525	-
512141		Social Security	18,524	9,644	25,884	25,884	26,417	-
512141	22101	Social Security	-	537	-	-	-	-
512142		Retirement (Employer)	15,175	8,294	22,346	22,346	23,040	-
512142	22101	Retirement (Employer)	-	490	-	-	-	-
512144		Health Insurance	53,251	30,042	80,222	80,222	83,206	-
512144	22101	Health Insurance	-	2,356	-	-	-	-
512145		Life Insurance	87	50	124	124	115	-
512145	22101	Life Insurance	-	1	-	-	-	-
512150		FSA Contribution	-	-	11,000	11,000	-	-
512151		HSA Contribution	8,000	9,000	-	-	8,625	-
512173		Dental Insurance	3,765	2,268	5,964	5,964	6,240	-
512173	22101	Dental Insurance	-	162	-	-	-	-
<bfringe b="" total<=""></bfringe>			98,802	62,843	145,540	145,540	147,644	-
TOTAL SALARIES AND FRINGES			344,939	199,481	490,223	490,223	502,169	-
512390		Safety Equipment	-	-	200	200	-	-
521215		Architectural & Engineering	5,385	256	5,000	5,000	-	-
521219		Other Professional Serv	15,517	44,419	10,000	210,000	-	-
521220		Consultant	426	-	-	-	-	-
521296		Computer Support	-	-	100	100	-	-
529170		Grounds Keeping Charges	15,807	5,168	13,702	13,702	14,755	-
529299		Purchase Care & Services	4,063	-	5,000	5,000	5,000	-
531008		Hazard Recycle Charges	-	-	200	200	500	-
531298		United Parcel Service	8	379	500	500	500	-
531302		Building & Maint Equipment	18,360	6,084	5,000	5,000	10,000	-
531303		Computer Equipmt & Software	12,539	13,462	12,000	12,000	-	-
531311		Postage & Box Rent	-	-	100	100	-	-
531312		Office Supplies	184	25	400	400	200	-
531313		Printing & Duplicating	138	45	200	200	200	-
531314		Small Items Of Equipment	1,894	1,688	2,000	2,000	3,000	-
531320		Safety Supplies	169	658	200	200	300	-
531326		Advertising	1,265	-	1,000	1,000	200	-
531351		Gas/Diesel	705	190	1,500	1,500	1,700	-
532332		Mileage	22	6	100	100	200	-
533221		Water	4,472	1,726	5,000	5,000	6,000	-
533222		Electric	90,392	31,916	110,000	110,000	110,000	-
533223		Sewer	4,546	1,751	5,000	5,000	5,000	-
533224		Natural Gas	23,272	9,251	30,000	30,000	30,000	-
533225		Telephone & Fax	1,272	647	1,000	1,000	1,300	-
533235		Storm Water Utility	2,010	806	2,000	2,000	2,400	-
535239		Street Repair & Maint	-	-	1,000	1,000	1,000	-
535246		Building Service & Maint	40,856	31,420	45,000	45,000	45,000	-
535247		Building Repair & Maint	37,933	3,153	20,000	20,000	20,000	-
535297		Refuse Collection	1,305	957	2,500	2,500	3,000	-
535344		Household & Janitorial Supp	15,128	10,315	12,000	12,000	18,000	-
535349		Other Supplies	19,116	9,192	10,000	10,000	10,000	-
535352		Vehicle Parts & Repairs	1,500	-	1,500	1,500	1,500	-
535353		Machinery & Equipment Parts	5,182	2,119	5,000	5,000	7,500	-
535354		Paint	980	2,800	3,000	3,000	3,000	-
535355		Plumbing & Electrical	11,591	8,481	5,000	5,000	5,000	-
535452		Green Initiatives	1,545	-	-	-	-	-
536531		Land Rent & Lease	3,600	-	1,800	1,800	1,800	-

Central Services-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
536533		Equipment Rent & Lease	17,714	-	-	-	-	-
571004		IP Telephony Allocation	301	191	381	381	41	-
571005		Duplicating Allocation	(0)	-	-	-	1	-
571007		MIS Direct Charges	-	-	500	500	-	-
571009		MIS PC Group Allocation	11,188	23,251	46,502	46,502	52,407	-
571010		MIS Systems Grp Alloc(ISIS)	4,865	2,549	5,098	5,098	5,147	-
591519		Other Insurance	15,404	9,521	17,083	17,083	22,152	-
		OPERATING EXPENDITURES	390,655	222,425	386,566	586,566	386,803	-
594809		Capital Building	13,174	-	-	-	-	-
594810		Capital Equipment	19,398	4,561	-	-	-	-
594819		Capital Other Equipment	120,544	-	-	-	-	-
594822		Capital Improvement Building	90,615	143,402	-	218,820	127,715	-
		CAPITAL OUTLAY EXPENDITURES	243,732	147,963	-	218,820	127,715	-
		EXPENDITURES TOTAL	979,325	569,869	876,789	1,295,609	1,016,687	-
		REVENUES	847,367	437,683	876,789	1,295,609	1,016,687	-
		EXPENDITURES	979,325	569,869	876,789	1,295,609	1,016,687	-
TOTAL BUSINESS UNIT-11201 -Central Services			131,958	132,187	-	-	-	-
		REVENUES	847,367	437,683	876,789	1,295,609	1,016,687	-
		EXPENDITURES	979,325	569,869	876,789	1,295,609	1,016,687	-
TOTAL Central Services DEPARTMENT			131,958	132,187	-	-	-	-

Land & Water Conservation

DEPARTMENT MISSION

Working together to protect and enhance the natural resources of Jefferson County. Families and individuals deserve to have productive farmland, healthy natural areas, and clean water to use and enjoy. The overall goal of the Department is to restore, improve, and protect land and water resources in Jefferson County.

DEPARTMENT GOALS

Desired results	Objectives - specific steps	Link to Strategic Plan	Completion Date
Improve/protect soil, surface water, and groundwater quality through the Farmland Preservation Program and the Agricultural Performance Standards.	Implement the Farmland Preservation Program (status reviews, develop/revise conservation plans, ensure farms meet standards, take steps when landowners are noncompliant)	GP 2 Strategy 6.5 Strategy 10.1 Strategy 10.5	Ongoing
	Implement Agricultural Performance Standards to ensure manure facilities/closures meet standards, runoff is diverted away from areas containing manure, and nutrient management plans follow standards (technical assistance, cost-sharing, enforcement, education, manure complaint investigations)	GP2 Strategy 6.5 Strategy 10.1	Ongoing As Needed
Protect/enhance surface water, groundwater, wetland quality, and habitat areas.	Ensure livestock facilities expand according to standards (Livestock Siting)	GP 2 & 7 Strategy 6.5 Strategy 10.1	As Needed
	Implement Conservation Reserve Enhancement Program (buffers, waterways, wetland restorations)	GP2 Strategy 6.5 Strategy 10.1	As Needed
	Reduce sediment/phosphorus delivery to our waters (technical assistance, conservation practices, Rock River Recovery Plan)	Strategy 6.5 Strategy 10.1 Strategy 10.5	Ongoing
	Ensure farm drainage is done without impacting water resources or neighbors.	GP 2 Strategy 6.5	As Needed
	Ensure groundwater is protected from pollution (education & information on well testing, cost-sharing well closures)	GP 2 Strategy 6.5	As Needed ~1-2 well closures/yr
	Ensure stabilization of shoreland erosion (technical assistance, cost-sharing)	GP 2 Strategy 6.5	As Needed
	Ensure decision-makers have resources to protect lakes/rivers (technical assistance, education, grants)	GP 2 & 6 Strategy 6.5	Ongoing
	Enable citizens to restore wetlands	GP 2	As Needed

	(technical assistance)	Strategy 6.5	
	Prevent of loss of wetlands (education)	GP 2 Strategy 6.5	As Needed
Preserve & protect natural areas, woodlands, open space, and farmland.	Assist with Glacial Heritage Area Plan (technical assistance)	GP 2 & 6 Strategy 6.5 Strategy 6.7	As Needed
	Implement Agricultural Conservation Easement program (technical assistance, monitoring)	GP 1 & 2 Strategy 6.5 Strategy 10.1	Ongoing
	Encourage the planting of trees (tree program, tree planter & sprayer rental)	GP 1 & 2 Strategy 6.5	Ongoing
	Ensure proper management and protection of woodlands (education, gypsy moth suppression)	GP 1 & 2 Strategy 6.5	As Needed
	Maintain Potters Field & County Farmland	GP 1 & 3	Ongoing
	Implement Non-Metallic Mine Permits (technical assistance, inspections)	Strategy 6.5	Ongoing
	Facilitate Wildlife Damage Abatement Program		Annually
	Facilitate Deer Donation Program		Annually
Track the state of soil, water, and natural resources through monitoring and assessment.	Determine progress in achieving a reduction in soil erosion on cropland (transect survey)	Strategy 5.5	June of each year
	Document location & trends of livestock (inventory)	Strategy 5.5	Every 5 years
	Determine progress in maintaining & improving quality of lakes, rivers, & wetlands (monitoring, volunteer training, mapping)	Strategy 5.5 Strategy 6.5	Annually & Ongoing
Educate and inform the public regarding County resources and Department services.	Ensure public is informed (presentations, maps, newsletters, website)	GP 2 Strategy 5.6	Ongoing

PROGRAM EVALUATION

Program/Service Description	Output Measures			
	2018	2019	2020 (Est)	2021 (Est)
Farmland Preservation Program				
# participants	661	643	619	619
# acres enrolled	107,460	108,500	106,426	106,426

# field inspections	113	188	171	161
# Certificates of Compliance issued	141	58	95	80-100
# Non-Complied	16	19	15	17
Livestock Siting - # permits/amendments reviewed	1/3	2/6	1/4	1-2/3-4
Waste Storage Facility Closure - # permits issued	1	2	2	1-2
Manure Complaints - # investigations	5	5	7	5-7
Nonmetallic Mining				
# active sites	22	21	23	23
# inactive sites	1	0	0	0
# exempt sites	5	5	5	5
# acres with active mines (permit fee acreage)	530	534	540	540
# acres restored	9.5	16.1	15	18
Agricultural Conservation Easements				
# easements donated/purchased	5/4	5/4	5/4	5/4-5
# acres donated/purchased	250/783	250/783	250/783	250/>783
Tree/Shrub Seedling Program - # sold	4,830	4,700	4,200	4,900
Healthy Lakes Projects - # implemented	3	0	2	3
Lake & Stream Quality - # lake/river sites with volunteer monitors	6/14	7/14	7/12	7/14

Cost-Share Program Highlights

2018: 1 clean water diversion (540 ft), 1 streambank erosion control (185 ft)

2019: 1 well closure, 2 manure storage closures

2020 estimate: 1 well closure, 2 grassed waterways, 2 manure storage closures

2021 estimate: 1 well closure, 1 manure storage closure

FACTORS INFLUENCING PROGRAM/SERVICE DELIVERY AND ACCOMPLISHMENTS

- LWCD is currently down 1 staff person which is impacting timeliness of work delivery and the ability to accomplish several work tasks.
- LWCD relies on a Department of Agriculture, Trade and Consumer Protection Staffing and Operations grant.
- There might be an opportunity in the future to have a contracted person (with money from the Department of Natural Resources) work on aquatic invasive species education, prevention, and management activities.
- It is increasingly difficult to maintaining compliance with complex state and federal programming at present staffing and funding levels.

DEPARTMENT ORGANIZATIONAL CHART

Land & Water Conservation

Financial Summary

	2019 Actual	2020 Estimate	2020 Amended Budget	2021 Budget	Change from 2020 Amended Budget	
					\$	%
Revenues						
Intergovernmental Revenues	219,763	253,619	256,000	222,940	(33,060)	-12.91%
License & Permits	8,905	12,030	9,595	9,580	(15)	-0.16%
Public Charges	27,139	27,835	33,950	27,710	(6,240)	-18.38%
Intergovernmental Charges	2,035	2,035	13,164	2,035	(11,129)	-84.54%
Misc. Revenues	104,373	103,427	103,500	103,427	(73)	-0.07%
Other Financing Sources	-	157,530	134,250	134,830	580	-
Total Revenues	362,215	556,476	550,459	500,522	(49,937)	-9.07%
Expenditures						
Personnel Expenses	490,504	519,325	519,325	435,080	(84,245)	-16.22%
Purchased Services	17,681	23,425	39,254	26,775	(12,479)	-31.79%
Operating Costs	36,116	17,876	24,650	17,549	(7,101)	-28.81%
Interdept. Charges	18,817	22,473	22,473	24,494	2,021	8.99%
Other Expenses	33,653	54,414	54,414	50,215	(4,199)	-7.72%
Other Financing Uses	-	160,310	134,830	137,660	2,830	-
Total Expenditures	596,771	797,823	794,946	691,773	(103,173)	-12.98%
Property Taxes	250,855	244,487	244,487	191,251	(53,236)	-21.77%
Addition to (Use of) Fund Balance	16,299	3,140	-	-		

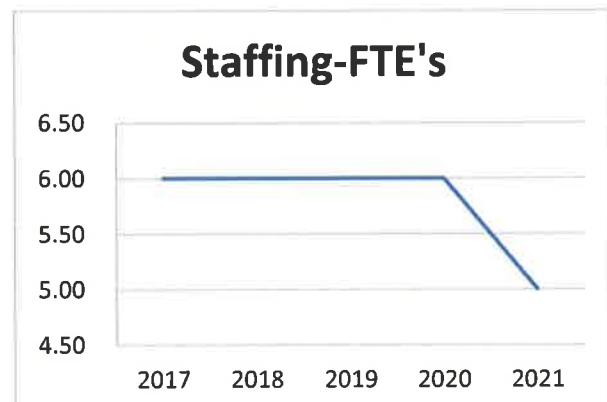
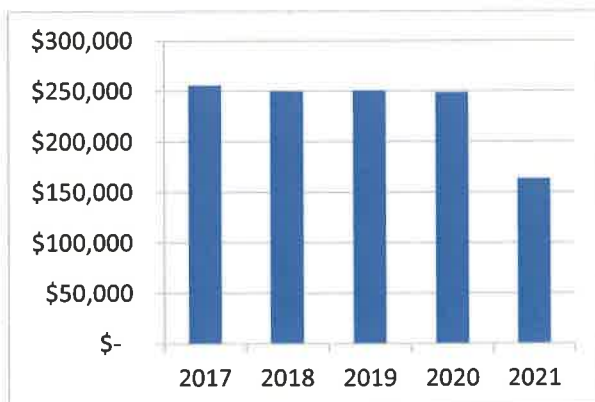
Summary Highlights:

The 2021 budget provides \$191,251 in the tax levy, which is a \$53,236 decrease in levy from the 2020 amended budget. This decrease is mainly due to the defunding of the Water Resources Manager position.

Summary of Capital Items:

None

Summary of Property Tax Levy and FTEs



Land & Water Conservation-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
12401 -Land Conservation								
REVENUES								
411100		General Property Taxes	366,038	176,729	353,457	353,457	298,729	-
421001		State Aid	173,385	90,000	179,819	180,000	151,690	-
432099		Other Permits	-	200	200	150	150	-
451010		Sale Of Maps & Plat Books	45	-	100	100	50	-
451020		Other Fees	32	144	285	100	310	-
451421		Crep Cancellation Fee	102	-	200	100	100	-
458001		Tree Sales	7,710	1,874	8,000	10,000	8,000	-
458005		Ag & Hortic Supply Revenue	90	-	-	100	50	-
458009		Livestock Siting App Review Fe	1,950	1,800	2,250	2,250	2,200	-
458012		Public Land Consv Fees	260	-	-	300	-	-
458013		Farmland Cert Fee	16,950	15,195	17,000	21,000	17,000	-
REVENUES TOTAL			566,562	285,941	561,311	567,557	478,279	-
EXPENDITURES								
511110		Salary-Permanent Regular	112,731	38,413	80,088	80,088	80,502	-
511110	22101	Salary-Permanent Regular	-	1,210	-	-	-	-
511210		Wages-Regular	263,317	118,129	304,585	304,585	248,623	-
511210	22101	Wages-Regular	-	5,607	-	-	-	-
511220		Wages-Overtime	16	-	-	-	-	-
511330		Wages-Longevity Pay	970	-	811	811	904	-
SALARIES TOTAL			377,034	163,359	385,485	385,485	330,028	-
512141		Social Security	27,984	11,511	28,483	28,483	24,237	-
512141	22101	Social Security	-	292	-	-	-	-
512142		Retirement (Employer)	22,628	10,567	26,020	26,020	22,277	-
512142	22101	Retirement (Employer)	-	460	-	-	-	-
512144		Health Insurance	49,424	23,578	64,795	64,795	48,855	-
512144	22101	Health Insurance	-	1,061	-	-	-	-
512145		Life Insurance	77	41	95	95	90	-
512145	22101	Life Insurance	-	3	-	-	-	-
512146		Workers Compensation	1,220	299	-	-	-	-
512150		FSA Contribution	-	-	9,000	9,000	-	-
512151		HSA Contribution	8,000	7,000	-	-	5,250	-
512173		Dental Insurance	4,135	2,049	5,448	5,448	4,344	-
512173	22101	Dental Insurance	-	108	-	-	-	-
FRINGE TOTAL			113,470	56,969	133,841	133,841	105,053	-
TOTAL SALARIES AND FRINGES			490,504	220,328	519,325	519,325	435,081	-
531003		Notary Public Related	-	40	40	100	-	-
531301		Office Equipment	-	-	100	700	100	-
531303		Computer Equipmt & Software	1,047	-	100	1,000	50	-
531311		Postage & Box Rent	699	578	1,200	1,500	1,200	-
531312		Office Supplies	339	66	600	1,200	600	-
531313		Printing & Duplicating	217	92	300	700	400	-
531314		Small Items Of Equipment	-	60	200	1,200	250	-
531321		Publication Of Legal Notice	-	-	50	50	-	-
531324		Membership Dues	1,856	1,841	1,901	2,000	1,904	-
531341		Agricultural & Hortic Suppli	3,208	202	4,105	6,000	4,500	-
531348		Educational Supplies	-	-	100	100	50	-
531351		Gas/Diesel	1,419	120	1,000	1,200	1,200	-
532325		Registration	926	90	400	1,000	860	-
532332		Mileage	-	-	20	100	20	-
532335		Meals	153	-	-	200	150	-
532336		Lodging	470	-	85	600	725	-
533225		Telephone & Fax	201	134	200	200	200	-
533236		Wireless Internet	969	537	1,100	1,300	1,100	-
535242		Maintain Machinery & Equip	680	628	2,100	2,000	800	-
535259		Tree Planter Service	354	-	-	400	50	-
535349		Other Supplies	69	42	80	300	80	-
571004		IP Telephony Allocation	703	445	890	890	948	-
571005		Duplicating Allocation	183	141	282	282	62	-
571009		MIS PC Group Allocation	13,426	8,455	16,910	16,910	19,057	-
571010		MIS Systems Grp Alloc(ISIS)	4,505	2,193	4,386	4,386	4,427	-
591519		Other Insurance	3,628	2,086	3,914	3,914	4,465	-
OPERATING EXPENDITURES			35,051	17,750	40,063	48,232	43,198	-
EXPENDITURES TOTAL			525,555	238,078	559,388	567,557	478,279	-

Land & Water Conservation-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
REVENUES			566,562	285,941	561,311	567,557	478,279	-
EXPENDITURES			525,555	238,078	559,388	567,557	478,279	-
TOTAL BUSINESS UNIT-12401 -Land Conservation			(41,006)	(47,863)	(1,923)	-	(0)	-

12402 -Wildlife Crop Damage

REVENUES								
421001	State Aid		16,353	5,862	20,000	20,000	20,000	-
REVENUES TOTAL			16,353	5,862	20,000	20,000	20,000	-
EXPENDITURES								
529299	Purchase Care & Services		16,353	5,862	20,000	20,000	20,000	-
	OPERATING EXPENDITURES		16,353	5,862	20,000	20,000	20,000	-
EXPENDITURES TOTAL			16,353	5,862	20,000	20,000	20,000	-
REVENUES			16,353	5,862	20,000	20,000	20,000	-
EXPENDITURES			16,353	5,862	20,000	20,000	20,000	-
TOTAL BUSINESS UNIT-12402 -Wildlife Crop Damage			-	-	-	-	-	-

12404 -Local Cost Share Program

REVENUES								
421001	State Aid		-	-	3,300	5,500	5,500	-
472337	24404 Municipal Grant Revenue		-	11,129	-	11,129	-	-
699700	Resv Applied Operating		-	-	-	2,200	-	-
REVENUES TOTAL			-	11,129	3,300	18,829	5,500	-
EXPENDITURES								
521219	Other Professional Serv		-	-	3,000	7,200	5,500	-
521219	24401 Other Professional Serv		-	-	-	11,129	-	-
529299	Purchase Care & Services		-	-	-	500	-	-
	OPERATING EXPENDITURES		-	-	3,000	18,829	5,500	-
EXPENDITURES TOTAL			-	-	3,000	18,829	5,500	-
REVENUES			-	11,129	3,300	18,829	5,500	-
EXPENDITURES			-	-	3,000	18,829	5,500	-
TOTAL BUSINESS UNIT-12404 -Local Cost Share Program			-	(11,129)	(300)	-	-	-

12405 -DATCP Cost Share

REVENUES								
421003	State Aid GPR		-	-	20,000	20,000	12,000	-
421004	State Aid Bonded		30,025	-	30,500	30,500	33,750	-
REVENUES TOTAL			30,025	-	50,500	50,500	45,750	-
EXPENDITURES								
593701	Cost Share Payment		30,025	-	50,500	50,500	45,750	-
	OPERATING EXPENDITURES		30,025	-	50,500	50,500	45,750	-
EXPENDITURES TOTAL			30,025	-	50,500	50,500	45,750	-
REVENUES			30,025	-	50,500	50,500	45,750	-
EXPENDITURES			30,025	-	50,500	50,500	45,750	-
TOTAL BUSINESS UNIT-12405 -DATCP Cost Share			-	-	-	-	-	-

12406 -Non-Metallic Mining

REVENUES

Land & Water Conservation-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
411100		General Property Taxes	(10,995)	(5,448)	(10,895)	(10,895)	(10,825)	-
432004		Non-Metallic Permit Fee	-	2,400	2,400	-	-	-
432005		Non-Metallic Annual Fee	8,905	175	9,430	9,445	9,430	-
474175		Highway Billed	2,035	-	2,035	2,035	2,035	-
REVENUES TOTAL			(55)	(2,873)	2,970	585	640	-
EXPENDITURES								
531311		Postage & Box Rent	41	28	60	60	60	-
531312		Office Supplies	-	-	50	50	50	-
531348		Educational Supplies	-	-	25	25	25	-
531351		Gas/Diesel	50	-	50	50	50	-
532325		Registration	56	-	-	150	100	-
532335		Meals	-	-	50	50	25	-
532336		Lodging	344	-	-	200	330	-
OPERATING EXPENDITURES			491	28	235	585	640	-
EXPENDITURES TOTAL			491	28	235	585	640	-
REVENUES			(55)	(2,873)	2,970	585	640	-
EXPENDITURES			491	28	235	585	640	-
TOTAL BUSINESS UNIT-12406 -Non-Metallic Mining			546	2,900	(2,735)	-	-	-
12407 -Farmland Easement								
REVENUES								
481001		Interest & Dividends	3,946	774	3,000	3,000	3,000	-
699800		Resv Applied Capital	-	-	157,530	132,050	134,830	-
REVENUES TOTAL			3,946	774	160,530	135,050	137,830	-
EXPENDITURES								
531311		Postage & Box Rent	10	-	30	30	25	-
531312		Office Supplies	125	-	-	150	125	-
531313		Printing & Duplicating	-	-	35	35	20	-
571005		Duplicating Allocation	-	3	5	5	-	-
OPERATING EXPENDITURES			135	3	70	220	170	-
594960		Capital Reserve	-	-	160,310	134,830	137,660	-
CAPITAL OUTLAY EXPENDITURES			-	-	160,310	134,830	137,660	-
EXPENDITURES TOTAL			135	3	160,380	135,050	137,830	-
REVENUES			3,946	774	160,530	135,050	137,830	-
EXPENDITURES			135	3	160,380	135,050	137,830	-
TOTAL BUSINESS UNIT-12407 -Farmland Easement			(3,811)	(771)	(150)	-	-	-
12408 -County Farm								
REVENUES								
411100		General Property Taxes	(104,188)	(49,038)	(98,075)	(98,075)	(96,652)	-
482003		County Farm Land Rent	100,427	50,213	100,427	100,500	100,427	-
REVENUES TOTAL			(3,761)	1,176	2,352	2,425	3,775	-
EXPENDITURES								
529170		Grounds Keeping Charges	1,328	478	425	425	1,775	-
535249		Sundry Repair	22,883	-	2,000	2,000	2,000	-
OPERATING EXPENDITURES			24,211	478	2,425	2,425	3,775	-
EXPENDITURES TOTAL			24,211	478	2,425	2,425	3,775	-
REVENUES			(3,761)	1,176	2,352	2,425	3,775	-
EXPENDITURES			24,211	478	2,425	2,425	3,775	-
TOTAL BUSINESS UNIT-12408 -County Farm			27,973	(698)	73	-	(0)	-

Land & Water Conservation-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
		REVENUES	613,070	302,010	800,963	794,947	691,774	-
		EXPENDITURES	596,771	244,448	795,928	794,947	691,774	-
TOTAL Land & Water Conservation DEPARTMENT			(16,298)	(57,562)	(5,035)	-	(0)	-

Clerk of Courts

Financial Summary

	2019 Actual	2020 Estimate	2020 Amended Budget	2021 Budget	Change from 2020 Amended Budget	
					\$	%
Revenues						
Intergovernmental Revenues	491,504	487,294	487,294	513,794	26,500	5.44%
Licenses & Permits	200	200	200	200	-	0.00%
Fines, Forfeitures & Penalties	40,940	44,600	44,600	53,600	9,000	20.18%
Public Charges	586,910	808,200	808,200	758,600	(49,600)	-6.14%
Intergovernmental Charges	13,842	50	50	-	(50)	-100.00%
Misc. Revenues	193,572	100,000	100,000	125,000	25,000	25.00%
Other Financing Sources	-	-	75,000	-	(75,000)	-100.00%
Total Revenues	1,326,968	1,440,344	1,515,344	1,451,194	(64,150)	-4.23%
Expenditures						
Personnel Expenses	1,795,031	2,117,644	2,117,644	2,043,753	(73,891)	-3.49%
Purchased Services	462,701	619,035	619,035	604,126	(14,909)	-2.41%
Operating Costs	147,575	160,918	160,918	167,748	6,830	4.24%
Interdept. Charges	52,360	56,290	56,290	61,115	4,825	8.57%
Other Expenses	11,166	12,109	12,109	14,979	2,870	23.70%
Capital Items	48,353	-	75,000	-	(75,000)	-100.00%
Total Expenditures	2,517,186	2,965,996	3,040,996	2,891,721	(149,275)	-4.91%
Property Taxes	1,517,304	1,525,652	1,525,652	1,440,527	(85,125)	-5.58%
Addition to (Use of) Fund Balance	327,086	-	-	-		

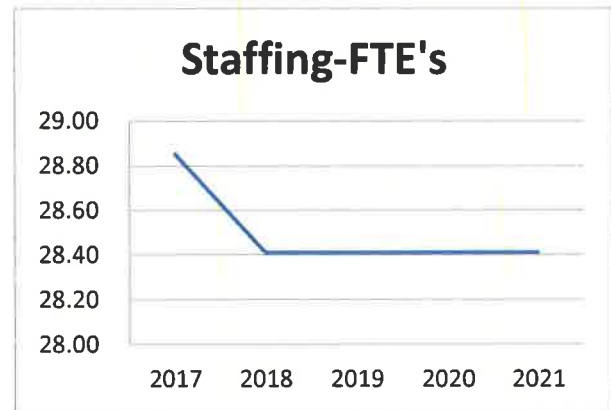
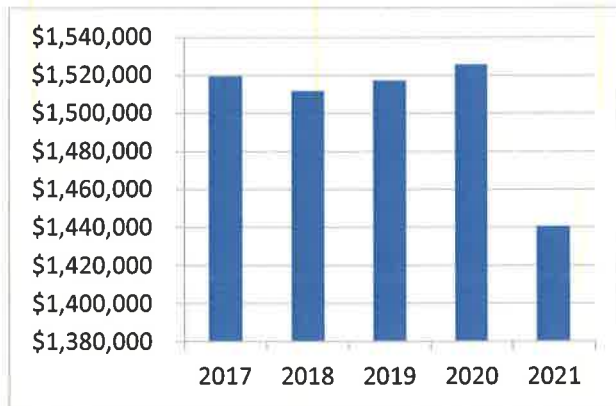
Summary Highlights:

The 2021 budget provides \$1,440,527 in tax levy, which is an \$85,125 increase in levy from the 2020 amended budget. The reduction is mostly due to staffing changes.

Summary of Capital Items:

None.

Summary of Property Tax Levy and FTEs



Clerk of Courts-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
11401 -Clerk of Courts								
REVENUES								
411100		General Property Taxes	713,657	362,838	725,676	725,676	631,566	-
421001		State Aid	294,343	146,964	295,000	295,000	295,000	-
421014		State Aid Wages Allocation	31,448	13,913	52,408	52,408	52,408	-
421072		State Aid Interpreter	39,386	19,693	39,386	39,386	39,386	-
431004		Occupational	200	20	200	200	200	-
441005		Overweight Fine 10% Co Share	1,030	114	600	600	600	-
441013		Ignition Interlock Surcharge	11,954	6,175	10,000	10,000	13,000	-
441014		Restitution Admin Surcharge	1,375	810	1,000	1,000	1,500	-
441020		Other Fines/Due County	4,297	1,701	6,000	6,000	6,000	-
442010		Restitution Revenue	6,438	3,569	7,000	7,000	7,500	-
442015		Restitution Surcharge	15,846	12,844	20,000	20,000	25,000	-
451014		CS Program Fees	1,590	670	2,000	2,000	2,000	-
451403		Circuit Court Costs	50,511	21,384	55,000	55,000	60,000	-
451405		Misc Court Fees	114,457	43,437	120,000	120,000	125,000	-
451411		Juvenile Pub Defender Reim	2,636	774	3,000	3,000	3,500	-
451418		Witness Reimbursement Fees	479	-	100	100	600	-
451419		Municipal Court	2,185	530	2,000	2,000	2,500	-
451423		Bonds Forfeited	13,571	3,590	15,000	15,000	15,000	-
451425		Psych Fees Reimbursement	12,421	1,979	10,000	10,000	15,000	-
472310		County Reimbursements	13,840	-	-	-	-	-
474026		Dept Misc Charges	-	-	50	50	-	-
474200		Copying & Printing Interdepa	1	-	-	-	-	-
481001		Interest & Dividends	193,572	106,784	100,000	100,000	125,000	-
699999		Budgetary Fund Balance	-	-	-	75,000	-	-
REVENUES TOTAL			1,525,238	747,788	1,464,420	1,539,420	1,420,760	-
EXPENDITURES								
511110		Salary-Permanent Regular	146,317	97,422	201,241	201,241	203,906	-
511110	22101	Salary-Permanent Regular	-	2,303	-	-	-	-
511210		Wages-Regular	470,546	213,474	565,373	565,373	549,588	-
511210	22101	Wages-Regular	-	10,972	-	-	-	-
511220		Wages-Overtime	24,885	1,127	22,086	22,086	22,000	-
511220	22101	Wages-Overtime	-	28	-	-	-	-
511240		Wages-Temporary	2,188	-	-	-	-	-
511330		Wages-Longevity Pay	968	-	989	989	1,038	-
SALARIES TOTAL			644,903	325,327	789,689	789,689	776,532	-
512141		Social Security	47,549	22,756	58,448	58,448	57,078	-
512141	22101	Social Security	-	641	-	-	-	-
512142		Retirement (Employer)	42,160	21,062	51,954	51,954	51,239	-
512142	22101	Retirement (Employer)	-	898	-	-	-	-
512144		Health Insurance	153,320	75,375	222,610	222,610	189,312	-
512144	22101	Health Insurance	-	5,694	-	-	-	-
512145		Life Insurance	156	79	206	206	193	-
512145	22101	Life Insurance	-	3	-	-	-	-
512146		Workers Compensation	28,604	2,042	-	-	-	-
512150		FSA Contribution	-	-	29,000	29,000	-	-
512151		HSA Contribution	17,714	20,000	-	-	18,750	-
512173		Dental Insurance	12,218	6,500	18,144	18,144	15,972	-
512173	22101	Dental Insurance	-	437	-	-	-	-
FRINGE TOTAL			301,720	155,486	380,361	380,361	332,544	-
TOTAL SALARIES AND FRINGES			946,623	480,813	1,170,050	1,170,050	1,109,076	-
521219		Other Professional Serv	38,489	11,206	50,000	50,000	50,000	-
521251		Transcripts	8,357	2,876	9,000	9,000	9,000	-
521255		Paper Service	60	-	1,500	1,500	1,500	-
529159		Witness Fee	1,428	115	2,000	2,000	2,000	-
529160		Interpreter Fee	61,982	17,530	55,000	55,000	57,500	-
529182		Jury-Meals	1,357	175	1,500	1,500	2,500	-
529183		Jury-Mileage	10,487	2,287	25,000	25,000	25,000	-
529183	22101	Jury-Mileage	-	50	-	-	-	-
529184		Jury-Misc	142	18	150	150	150	-
529186		Jury-Per Diem	30,300	4,780	28,500	28,500	30,000	-
529186	22101	Jury-Per Diem	-	80	-	-	-	-
529188		Jury-Soda	392	-	400	400	400	-
529190		Jury-Water Cooler	426	302	650	650	650	-
531001		Credit Card Fees	-	-	25	25	25	-
531243		Furniture & Furnishings	338	930	4,500	4,500	4,500	-

Clerk of Courts-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
531298		United Parcel Service	27	8	50	50	50	-
531301		Office Equipment	-	-	1,500	1,500	1,500	-
531303		Computer Equipmt & Software	17,210	1,001	2,500	2,500	2,500	-
531310		Postage Special	6,604	1,633	3,250	3,250	6,000	-
531310	22101	Postage Special	-	1,016	-	-	-	-
531311		Postage & Box Rent	18,390	10,552	22,000	22,000	22,000	-
531311	22101	Postage & Box Rent	-	980	-	-	-	-
531312		Office Supplies	17,558	4,381	17,000	17,000	18,150	-
531313		Printing & Duplicating	3,580	2,907	3,500	3,500	4,500	-
531314		Small Items Of Equipment	4,872	-	500	500	500	-
531321		Subscriptions	-	-	2,500	2,500	2,500	-
531323		Subscriptions-Tax & Law	5,396	2,958	2,500	2,500	5,000	-
531324		Membership Dues	370	175	310	310	310	-
531326		Advertising	1,712	131	2,000	2,000	2,000	-
531348		Educational Supplies	72	72	300	300	300	-
532325		Registration	745	90	1,390	1,390	1,390	-
532332		Mileage	466	37	1,000	1,000	1,000	-
532334		Commercial Travel	-	-	1,000	1,000	1,000	-
532335		Meals	132	-	750	750	750	-
532336		Lodging	911	-	1,000	1,000	1,000	-
532339		Other Travel & Tolls	10	11	150	150	150	-
533225		Telephone & Fax	4,717	2,160	4,200	4,200	4,200	-
535242		Maintain Machinery & Equip	6,421	3,231	5,500	5,500	5,500	-
571004		IP Telephony Allocation	2,712	1,398	2,796	2,796	3,115	-
571005		Duplicating Allocation	708	287	573	573	879	-
571009		MIS PC Group Allocation	19,393	10,569	21,137	21,137	23,821	-
571010		MIS Systems Grp Alloc(ISIS)	13,515	6,396	12,793	12,793	12,914	-
591519		Other Insurance	5,107	3,469	5,946	5,946	7,430	-
593256		Bank Charges	-	25	-	-	-	-
		OPERATING EXPENDITURES	284,387	93,834	294,370	294,370	311,684	-
594810		Capital Equipment	38,187	3,751	-	75,000	-	-
594822		Capital Improvement Building	10,166	841	-	-	-	-
		CAPITAL OUTLAY EXPENDITURES	48,353	4,592	-	75,000	-	-
		EXPENDITURES TOTAL	1,279,363	579,239	1,464,420	1,539,420	1,420,760	-
		REVENUES	1,525,238	747,788	1,464,420	1,539,420	1,420,760	-
		EXPENDITURES	1,279,363	579,239	1,464,420	1,539,420	1,420,760	-
TOTAL BUSINESS UNIT-11401 -Clerk of Courts			(245,875)	(168,549)	-	-	-	-

11402 -Judicial Support

REVENUES

411100	General Property Taxes	312,092	172,269	344,539	344,539	344,153	-
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REVENUES TOTAL

312,092	172,269	344,539	344,539	344,153	-
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EXPENDITURES

511110	Salary-Permanent Regular	50,677	26,946	54,756	54,756	55,121	-
511210	Wages-Regular	140,114	51,802	145,990	145,990	146,255	-
511210	22101 Wages-Regular	-	20,626	-	-	-	-
511220	Wages-Overtime	193	-	157	157	185	-
511330	Wages-Longevity Pay	496	-	494	494	556	-
	SALARIES TOTAL	191,480	99,374	201,397	201,397	202,118	-
512141	Social Security	14,116	5,644	14,785	14,785	14,706	-
512141	22101 Social Security	-	1,462	-	-	-	-
512142	Retirement (Employer)	12,567	5,315	13,067	13,067	13,643	-
512142	22101 Retirement (Employer)	-	1,394	-	-	-	-
512144	Health Insurance	52,542	20,911	55,538	55,538	54,962	-
512144	22101 Health Insurance	-	6,841	-	-	-	-
512145	Life Insurance	70	18	65	65	68	-
512145	22101 Life Insurance	-	16	-	-	-	-
512146	Workers Compensation	164	-	-	-	-	-
512150	FSA Contribution	-	-	7,200	7,200	-	-
512151	HSA Contribution	7,000	7,000	-	-	5,400	-
512173	Dental Insurance	3,506	1,532	3,974	3,974	3,974	-
512173	22101 Dental Insurance	-	453	-	-	-	-
	<bfringe b="" total<=""></bfringe>	89,965	50,585	94,630	94,630	92,752	-

Clerk of Courts-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
TOTAL SALARIES AND FRINGES			281,445	149,959	296,028	296,028	294,870	-
531243		Furniture & Furnishings	382	270	4,500	4,500	4,500	-
531312		Office Supplies	3,622	902	4,000	4,000	4,000	-
531313		Printing & Duplicating	-	-	500	500	500	-
531323		Subscriptions-Tax & Law	7,231	4,174	10,500	10,500	10,500	-
531326		Advertising	-	-	250	250	250	-
531348		Educational Supplies	873	665	2,000	2,000	2,000	-
533225		Telephone & Fax	841	324	1,200	1,200	1,200	-
535242		Maintain Machinery & Equip	9,551	14	17,250	17,250	17,250	-
571004		IP Telephony Allocation	2,712	2,160	4,321	4,321	4,605	-
571010		MIS Systems Grp Alloc(ISIS)	2,628	1,279	2,558	2,558	2,583	-
591519		Other Insurance	1,516	885	1,432	1,432	1,895	-
OPERATING EXPENDITURES			29,356	10,674	48,511	48,511	49,283	-
EXPENDITURES TOTAL			310,800	160,633	344,539	344,539	344,153	-
REVENUES			312,092	172,269	344,539	344,539	344,153	-
EXPENDITURES			310,800	160,633	344,539	344,539	344,153	-
TOTAL BUSINESS UNIT-11402 -Judicial Support			(1,292)	(11,636)	-	-	-	-

11403 -Courts Reimbursements

REVENUES

411100	General Property Taxes	(63,500)	(89,500)	(179,000)	(179,000)	(117,690)	-
421001	State Aid	100,506	-	100,500	100,500	100,500	-

REVENUES TOTAL

37,006	(89,500)	(78,500)	(78,500)	(17,190)	-
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REVENUES

37,006	(89,500)	(78,500)	(78,500)	(17,190)	-
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TOTAL BUSINESS UNIT-11403 -Courts Reimbursements

37,006	(89,500)	(78,500)	(78,500)	(17,190)	-
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114030 -COC-GAL Indigent Contract

EXPENDITURES

521212	ContractAtty/GAL-Non Criminal	185,850	-	-	-	-	-
521212	14001 Legal	-	-	65,000	65,000	-	-
521212	14002 Legal	-	20,833	55,000	55,000	52,500	-
521212	14003 Legal	838	98,511	160,000	160,000	216,810	-
521212	14004 Legal	-	-	5,500	5,500	5,500	-
521212	14008 Legal	1,288	40,041	95,000	95,000	85,000	-

OPERATING EXPENDITURES

187,976	159,386	380,500	380,500	359,810	-
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EXPENDITURES TOTAL

187,976	159,386	380,500	380,500	359,810	-
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EXPENDITURES

187,976	159,386	380,500	380,500	359,810	-
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TOTAL BUSINESS UNIT-114030 -COC-GAL Indigent Contr

187,976	159,386	380,500	380,500	359,810	-
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114031 -COC-GAL Indigent Non-Contract

REVENUES

451427	GAL-FA/PA NonJuv/Probate	128,447	80,085	170,000	170,000	185,000	-
451427	14001 Courts Reimbursement-GALCJ	24,591	10,566	20,000	20,000	25,000	-
451427	14002 Courts Reimbursement-GALMG	45,034	4,909	34,000	34,000	45,000	-
451427	14003 Courts Reimbursement-GALFA	6,457	2,537	5,000	5,000	7,000	-

REVENUES TOTAL

204,530	98,097	229,000	229,000	262,000	-
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EXPENDITURES

521212	NonContract GAL-NonCriminal	20,776	3,377	20,000	20,000	20,000	-
OPERATING EXPENDITURES		20,776	3,377	20,000	20,000	20,000	-

EXPENDITURES TOTAL

20,776	3,377	20,000	20,000	20,000	-
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REVENUES

204,530	98,097	229,000	229,000	262,000	-
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EXPENDITURES

20,776	3,377	20,000	20,000	20,000	-
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Clerk of Courts-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
TOTAL BUSINESS UNIT-114031 -COC-GAL Indigent Non-C			(183,754)	(94,720)	(209,000)	(209,000)	(242,000)	-

114032 -COC-Adversary Counsel

REVENUES								
451427	Atty-NonCriminal Reimb		7,768	12,803	25,000	25,000	25,000	-
REVENUES TOTAL			7,768	12,803	25,000	25,000	25,000	-
EXPENDITURES								
521212	NonContractAtty-NonCriminal		7,937	5,485	15,000	15,000	15,000	-
	OPERATING EXPENDITURES		7,937	5,485	15,000	15,000	15,000	-
EXPENDITURES TOTAL			7,937	5,485	15,000	15,000	15,000	-
REVENUES			7,768	12,803	25,000	25,000	25,000	-
EXPENDITURES			7,937	5,485	15,000	15,000	15,000	-
TOTAL BUSINESS UNIT-114032 -COC-Adversary Counsel			169	(7,318)	(10,000)	(10,000)	(10,000)	-

114033 -COC-Criminal Counsel

REVENUES								
451427	Atty-CF/CM Reimb		62,614	47,497	250,000	250,000	125,000	-
REVENUES TOTAL			62,614	47,497	250,000	250,000	125,000	-
EXPENDITURES								
521212	NonContractAtty-CF/CM		3,285	5,160	10,000	10,000	10,000	-
	OPERATING EXPENDITURES		3,285	5,160	10,000	10,000	10,000	-
EXPENDITURES TOTAL			3,285	5,160	10,000	10,000	10,000	-
REVENUES			62,614	47,497	250,000	250,000	125,000	-
EXPENDITURES			3,285	5,160	10,000	10,000	10,000	-
TOTAL BUSINESS UNIT-114033 -COC-Criminal Counsel			(59,329)	(42,337)	(240,000)	(240,000)	(115,000)	-

114034 -COC-Traffic Counsel

REVENUES								
451427	Atty-CT/TR Reimb		8,299	-	-	-	10,000	-
REVENUES TOTAL			8,299	-	-	-	10,000	-
REVENUES			8,299	-	-	-	10,000	-
TOTAL BUSINESS UNIT-114034 -COC-Traffic Counsel			8,299	-	-	-	10,000	-

114036 -COC-Criminal Counsel Reimb

EXPENDITURES								
521212	Legal-Criminal Counsel Reimb		72,655	-	-	-	-	-
	OPERATING EXPENDITURES		72,655	-	-	-	-	-
EXPENDITURES TOTAL			72,655	-	-	-	-	-
EXPENDITURES			72,655	-	-	-	-	-
TOTAL BUSINESS UNIT-114036 -COC-Criminal Counsel R			72,655	-	-	-	-	-

11404 -Commissioner

REVENUES								
411100	General Property Taxes		233,778	141,556	283,112	283,112	258,653	-

Clerk of Courts-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
421014		State Aid Wages Allocation	25,821	9,375	-	-	26,500	-
REVENUES TOTAL			259,599	150,931	283,112	283,112	285,153	-
EXPENDITURES								
511110		Salary-Permanent Regular	139,032	75,052	151,694	151,694	153,924	-
511210		Wages-Regular	42,646	18,556	44,543	44,543	44,859	-
511210	22101	Wages-Regular	-	3,434	-	-	-	-
SALARIES TOTAL			181,678	97,042	196,236	196,236	198,783	-
512141		Social Security	13,725	6,929	14,762	14,762	14,933	-
512141	22101	Social Security	-	258	-	-	-	-
512142		Retirement (Employer)	11,924	6,319	13,246	13,246	13,418	-
512142	22101	Retirement (Employer)	-	232	-	-	-	-
512144		Health Insurance	28,544	14,136	29,312	29,312	29,008	-
512144	22101	Health Insurance	-	520	-	-	-	-
512145		Life Insurance	14	13	24	24	35	-
512145	22101	Life Insurance	-	0	-	-	-	-
512150		FSA Contribution	-	-	4,000	4,000	-	-
512151		HSA Contribution	4,000	4,000	-	-	3,000	-
512173		Dental Insurance	2,504	1,287	2,760	2,760	2,760	-
512173	22101	Dental Insurance	-	93	-	-	-	-
<bfringe b="" total<=""></bfringe>			60,711	33,788	64,103	64,103	63,154	-
TOTAL SALARIES AND FRINGES			242,389	130,830	260,339	260,339	261,937	-
529160		Interpreter Fee	563	-	1,000	1,000	1,000	-
531243		Furniture & Furnishings	-	400	1,500	1,500	1,500	-
531303		Computer Equipmt & Software	-	912	500	500	500	-
531311		Postage & Box Rent	2,635	1,836	2,400	2,400	2,400	-
531311	22101	Postage & Box Rent	-	420	-	-	-	-
531312		Office Supplies	2,248	218	1,200	1,200	1,200	-
531313		Printing & Duplicating	-	425	100	100	500	-
531323		Subscriptions-Tax & Law	3,866	2,087	4,500	4,500	4,500	-
531324		Membership Dues	1,472	1,018	2,000	2,000	2,000	-
531326		Advertising	160	-	100	100	100	-
531348		Educational Supplies	384	134	450	450	450	-
532325		Registration	300	-	1,290	1,290	1,000	-
532332		Mileage	478	-	230	230	400	-
532335		Meals	-	-	200	200	200	-
532336		Lodging	184	-	800	800	800	-
532339		Other Travel & Tolls	9	-	700	700	100	-
533225		Telephone & Fax	957	424	650	650	650	-
535242		Maintain Machinery & Equip	1,395	852	1,548	1,548	1,548	-
571004		IP Telephony Allocation	301	191	381	381	677	-
571010		MIS Systems Grp Alloc(ISIS)	1,877	914	1,827	1,827	1,845	-
591519		Other Insurance	1,439	862	1,396	1,396	1,846	-
OPERATING EXPENDITURES			18,268	10,693	22,772	22,772	23,216	-
EXPENDITURES TOTAL			260,657	141,523	283,112	283,112	285,153	-
REVENUES			259,599	150,931	283,112	283,112	285,153	-
EXPENDITURES			260,657	141,523	283,112	283,112	285,153	-
TOTAL BUSINESS UNIT-11404 -Commissioner			1,058	(9,408)	(0)	(0)	-	-

11405 -Counseling

REVENUES

411100	General Property Taxes	129,923	63,258	126,515	126,515	117,741	-
451017	Mediation Fee	32,906	8,987	28,000	28,000	35,000	-
451018	Custody Studies	32,131	13,551	32,000	32,000	35,000	-
451025	Family Marriage Counseling	8,820	2,780	9,000	9,000	10,000	-
451412	Post Judgment Filing Fees	9,029	3,619	7,500	7,500	9,000	-

REVENUES TOTAL

212,809	92,195	203,015	203,015	206,741	-
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EXPENDITURES

511110	Salary-Permanent Regular	42,632	22,198	56,006	56,006	58,860	-
511110	22101 Salary-Permanent Regular	-	6,150	-	-	-	-
511210	Wages-Regular	70,424	22,564	73,519	73,519	74,151	-
511210	22101 Wages-Regular	-	9,025	-	-	-	-

Clerk of Courts-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
SALARIES TOTAL			113,056	59,938	129,525	129,525	133,011	-
512141		Social Security	8,509	3,283	9,657	9,657	9,854	-
512141	22101	Social Security	-	289	-	-	-	-
512142		Retirement (Employer)	6,358	2,678	7,586	7,586	7,842	-
512142	22101	Retirement (Employer)	-	879	-	-	-	-
512144		Health Insurance	23,989	10,497	30,854	30,854	30,534	-
512144	22101	Health Insurance	-	4,931	-	-	-	-
512145		Life Insurance	18	8	18	18	24	-
512145	22101	Life Insurance	-	4	-	-	-	-
512150		FSA Contribution	-	-	4,000	4,000	-	-
512151		HSA Contribution	2,000	4,000	-	-	3,000	-
512173		Dental Insurance	1,808	717	2,208	2,208	2,208	-
512173	22101	Dental Insurance	-	387	-	-	-	-
FRINGE TOTAL			42,682	27,672	54,324	54,324	53,462	-
TOTAL SALARIES AND FRINGES			155,738	87,610	183,848	183,848	186,474	-
521219		Other Professional Serv	1,662	-	-	-	-	-
521296		Computer Support	985	1,242	985	985	1,300	-
529160		Interpreter Fee	-	-	2,000	2,000	2,000	-
531243		Furniture & Furnishings	-	-	1,000	1,000	1,000	-
531277		Collateral Record Charges	748	257	750	750	750	-
531301		Office Equipment	74	-	250	250	250	-
531303		Computer Equipmt & Software	-	775	-	-	-	-
531311		Postage & Box Rent	843	206	1,000	1,000	1,000	-
531311	22101	Postage & Box Rent	-	401	-	-	-	-
531312		Office Supplies	1,154	287	750	750	750	-
531313		Printing & Duplicating	26	-	100	100	100	-
531324		Membership Dues	280	-	350	350	350	-
531348		Educational Supplies	-	-	200	200	200	-
532325		Registration	610	-	1,185	1,185	1,185	-
532332		Mileage	1,022	225	1,500	1,500	1,500	-
532335		Meals	28	-	175	175	175	-
532336		Lodging	328	-	500	500	500	-
532339		Other Travel & Tolls	-	-	50	50	50	-
533225		Telephone & Fax	59	25	150	150	150	-
535242		Maintain Machinery & Equip	1,847	41	675	675	675	-
571004		IP Telephony Allocation	402	254	508	508	542	-
571009		MIS PC Group Allocation	3,729	2,114	4,227	4,227	4,764	-
571010		MIS Systems Grp Alloc(ISIS)	1,502	896	1,791	1,791	1,808	-
591519		Other Insurance	895	569	1,021	1,021	1,219	-
OPERATING EXPENDITURES			16,194	7,292	19,167	19,167	20,268	-
EXPENDITURES TOTAL			171,933	94,902	203,015	203,015	206,741	-
REVENUES			212,809	92,195	203,015	203,015	206,741	-
EXPENDITURES			171,933	94,902	203,015	203,015	206,741	-
TOTAL BUSINESS UNIT-11405 -Counseling			(40,876)	2,707	0	0	-	-

11406 -Farm Drainage Board

REVENUES

411100	General Property Taxes	8,627	5,003	10,005	10,005	10,005	-
REVENUES TOTAL		8,627	5,003	10,005	10,005	10,005	-

EXPENDITURES

514151	Per Diem	6,375	1,210	4,000	4,000	4,000	-
521212	Legal	3,870	70	3,000	3,000	3,000	-
531312	Office Supplies	165	72	250	250	250	-
531313	Printing & Duplicating	50	6	130	130	130	-
531324	Membership Dues	100	20	100	100	100	-
531349	Other Operating Expenses	258	-	250	250	250	-
532332	Mileage	2,017	328	900	900	900	-
532335	Meals	60	-	100	100	100	-
571005	Duplicating Allocation	(6)	-	-	-	-	-
591513	Drainage Board Insurance	1,275	-	1,275	1,275	1,275	-
OPERATING EXPENDITURES		14,164	1,706	10,005	10,005	10,005	-
EXPENDITURES TOTAL		14,164	1,706	10,005	10,005	10,005	-

Clerk of Courts-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
REVENUES			8,627	5,003	10,005	10,005	10,005	-
EXPENDITURES			14,164	1,706	10,005	10,005	10,005	-
TOTAL BUSINESS UNIT-11406 -Farm Drainage Board			5,537	(3,296)	-	-	-	-

11407 -Law Library

REVENUES								
411100	General Property Taxes		8,141	4,142	8,284	8,284	8,426	-
REVENUES TOTAL			8,141	4,142	8,284	8,284	8,426	-
EXPENDITURES								
531312	Office Supplies		-	-	50	50	50	-
531323	Subscriptions-Tax & Law		5,054	3,289	6,700	6,700	6,700	-
531348	Educational Supplies		179	80	350	350	350	-
571004	IP Telephony Allocation		100	63	127	127	135	-
571009	MIS PC Group Allocation		746	528	1,057	1,057	1,191	-
OPERATING EXPENDITURES			6,079	3,961	8,284	8,284	8,426	-
EXPENDITURES TOTAL			6,079	3,961	8,284	8,284	8,426	-
REVENUES			8,141	4,142	8,284	8,284	8,426	-
EXPENDITURES			6,079	3,961	8,284	8,284	8,426	-
TOTAL BUSINESS UNIT-11407 -Law Library			(2,062)	(181)	-	-	-	-

11408 -Register in Probate

REVENUES								
411100	General Property Taxes		174,586	103,260	206,521	206,521	187,673	-
451403	Circuit Court Costs		2,327	1,010	3,200	3,200	2,600	-
451407	Filing Fees Due Co Probate		20,232	5,152	17,000	17,000	21,000	-
451408	Other Fees Due Co Probate		20	168	-	-	-	-
451428	Claim Against Estate Filing		384	96	400	400	400	-
REVENUES TOTAL			197,550	109,686	227,121	227,121	211,673	-
EXPENDITURES								
511110	Salary-Permanent Regular		82,312	38,399	78,097	78,097	77,748	-
511210	Wages-Regular		35,402	24,349	61,688	61,688	57,668	-
511220	Wages-Overtime		108	23	-	-	-	-
SALARIES TOTAL			117,821	62,771	139,785	139,785	135,416	-
512141	Social Security		8,614	4,609	10,156	10,156	9,865	-
512142	Retirement (Employer)		7,574	2,833	8,908	8,908	8,111	-
512144	Health Insurance		22,813	7,549	37,025	37,025	29,008	-
512145	Life Insurance		44	19	54	54	50	-
512150	FSA Contribution		-	-	4,800	4,800	-	-
512151	HSA Contribution		4,000	3,000	-	-	2,850	-
512173	Dental Insurance		1,595	598	2,650	2,650	2,098	-
<bfringe b="" total<=""></bfringe>			44,640	18,607	63,593	63,593	51,980	-
TOTAL SALARIES AND FRINGES			162,462	81,378	203,378	203,378	187,396	-
521219	Other Professional Serv		2,763	-	7,500	7,500	7,500	-
521251	Transcripts		-	-	100	100	100	-
521255	Paper Service		120	-	250	250	250	-
529160	Interpreter Fee		6,691	3,134	5,000	5,000	5,466	-
531301	Office Equipment		-	456	500	500	500	-
531311	Postage & Box Rent		3,234	2,045	3,000	3,000	3,000	-
531312	Office Supplies		1,189	432	750	750	750	-
531313	Printing & Duplicating		-	-	500	500	500	-
531315	Instructional Material		96	-	-	-	-	-
531324	Membership Dues		335	300	685	685	685	-
531326	Advertising		552	262	300	300	300	-
531348	Educational Supplies		145	212	500	500	500	-
532325	Registration		250	-	275	275	275	-
532332	Mileage		205	-	500	500	250	-

Clerk of Courts-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
532335		Meals	-	-	100	100	100	-
532336		Lodging	328	-	350	350	350	-
533225		Telephone & Fax	219	96	200	200	200	-
571004		IP Telephony Allocation	201	191	381	381	406	-
571010		MIS Systems Grp Alloc(ISIS)	1,840	906	1,813	1,813	1,830	-
591519		Other Insurance	933	614	1,039	1,039	1,315	-
		OPERATING EXPENDITURES	19,101	8,648	23,743	23,743	24,277	-
		EXPENDITURES TOTAL	181,563	90,026	227,121	227,121	211,673	-
		REVENUES	197,550	109,686	227,121	227,121	211,673	-
		EXPENDITURES	181,563	90,026	227,121	227,121	211,673	-
TOTAL BUSINESS UNIT-11408 -Register in Probate			(15,987)	(19,661)	0	0	0	-
		REVENUES	2,844,272	1,350,912	2,965,996	3,040,996	2,891,721	-
		EXPENDITURES	2,517,187	1,245,397	2,965,996	3,040,996	2,891,721	-
TOTAL Clerk of Courts DEPARTMENT			(327,085)	(105,515)	-	-	-	-

County Board

Financial Summary

	2019 Actual	2020 Estimate	2020 Amended Budget	2021 Budget	Change from 2020 Amended Budget	
					\$	%
Revenues						
Intergovernmental Revenues	-	-	-	-	-	0.00%
Public Charges	-	-	-	-	-	0.00%
Misc. Revenues	-	-	-	-	-	0.00%
Other Financing Sources	-	-	7,771	-	(7,771)	-100.00%
Total Revenues	-	-	7,771	-	(7,771)	-100.00%
Expenditures						
Personnel Expenses	108,694	107,639	107,639	118,178	10,539	9.79%
Purchased Services	-	-	-	-	-	0.00%
Operating Costs	67,886	59,880	59,880	65,150	5,270	8.80%
Interdept. Charges	26,180	27,529	27,529	28,146	617	2.24%
Other Expenses	231,592	231,178	233,678	232,810	(868)	-0.37%
Capital Items	-	-	-	-	-	-
Other Financing Uses	-	-	5,271	-	(5,271)	-100.00%
Total Expenditures	434,352	426,226	433,997	444,284	10,287	2.37%
Property Taxes	433,373	426,226	426,226	444,284	18,058	4.24%
Addition to (Use of) Fund Balance	(979)	-	-	-		

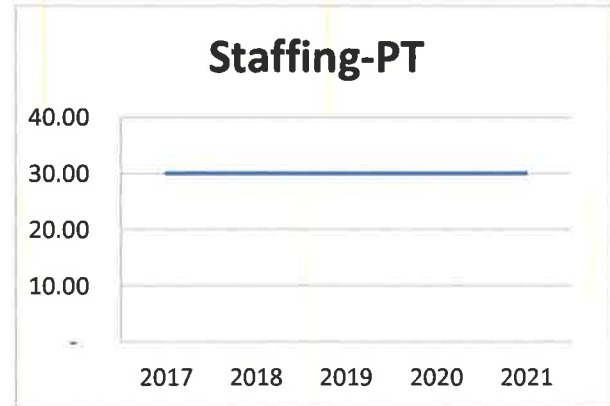
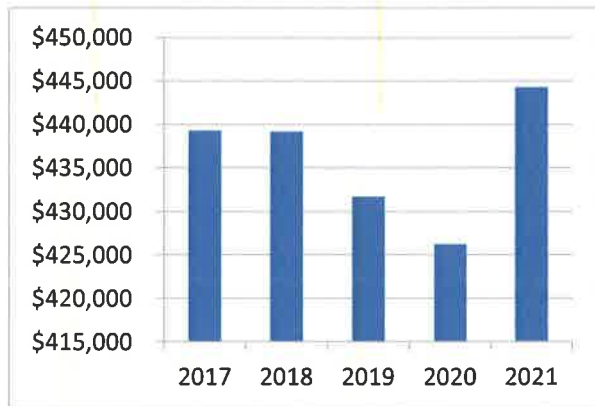
Summary Highlights:

The 2021 budget provides \$444,284 in tax levy, which is a \$18,058 increase in levy from the 2020 amended budget which is due to increased per diems.

Summary of Capital Items:

None

Summary of Property Tax Levy and FTEs



County Board-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
11601 -County Board								
REVENUES								
411100		General Property Taxes	201,984	97,624	195,248	195,248	211,716	-
REVENUES TOTAL			201,984	97,624	195,248	195,248	211,716	-
EXPENDITURES								
511110		Salary-Permanent Regular	25,685	12,870	25,739	25,739	25,740	-
		SALARIES TOTAL	25,685	12,870	25,739	25,739	25,740	-
512141		Social Security	7,760	3,637	7,649	7,649	8,398	-
512146		Workers Compensation	314	-	-	-	-	-
		FRINGE TOTAL	8,074	3,637	7,649	7,649	8,398	-
		TOTAL SALARIES AND FRINGES	33,759	16,507	33,389	33,389	34,138	-
514151		Per Diem	74,935	34,670	74,250	74,250	84,040	-
531298		United Parcel Service	-	356	-	-	-	-
531303		Computer Equipmt & Software	-	133	-	-	-	-
531311		Postage & Box Rent	719	227	1,000	1,000	10,000	-
531312		Office Supplies	268	226	1,000	1,000	500	-
531313		Printing & Duplicating	3,115	2,037	2,000	2,000	2,500	-
531321		Publication Of Legal Notice	12,626	6,470	15,000	15,000	13,000	-
531322		Subscriptions	-	-	1,000	1,000	-	-
531324		Membership Dues	14,461	13,118	15,000	15,000	15,000	-
531326		Advertising	528	-	-	-	-	-
531333		Video Services	16,250	-	4,500	4,500	4,500	-
532325		Registration	525	-	1,000	1,000	-	-
532332		Mileage	17,542	6,313	17,000	17,000	18,000	-
532335		Meals	574	196	1,000	1,000	600	-
532336		Lodging	816	-	750	750	800	-
533225		Telephone & Fax	31	15	50	50	50	-
533236		Wireless Internet	-	-	480	480	-	-
535242		Maintain Machinery & Equip	429	136	100	100	200	-
571004		IP Telephony Allocation	100	63	127	127	135	-
571005		Duplicating Allocation	570	623	1,246	1,246	1,110	-
571009		MIS PC Group Allocation	2,984	2,114	4,227	4,227	4,764	-
571010		MIS Systems Grp Alloc(ISIS)	22,525	10,965	21,929	21,929	22,137	-
591519		Other Insurance	203	113	200	200	242	-
		OPERATING EXPENDITURES	169,204	77,776	161,859	161,859	177,578	-
		EXPENDITURES TOTAL	202,962	94,283	195,248	195,248	211,716	-
		REVENUES	201,984	97,624	195,248	195,248	211,716	-
		EXPENDITURES	202,962	94,283	195,248	195,248	211,716	-
TOTAL BUSINESS UNIT-11601 -County Board			978	(3,341)	-	-	0	-

11602 -Board Indirect

REVENUES								
411100		General Property Taxes	231,389	115,489	230,978	230,978	246,568	-
699999		Budgetary Fund Balance	-	-	-	2,500	-	-
REVENUES TOTAL			231,389	115,489	230,978	233,478	246,568	-
EXPENDITURES								
593405		JCEDC	127,389	-	126,978	126,978	128,568	-
593409		Literacy Council Donation	16,000	8,100	16,000	18,500	16,000	-
593410		Free Clinic Donation	50,000	50,000	50,000	50,000	50,000	-
593412		Tourism Donation	4,500	4,500	4,500	4,500	4,500	-
593413		Railroad Consortium Donation	16,000	16,000	16,000	16,000	30,000	-
593414		Dental Clinic	7,500	7,500	7,500	7,500	7,500	-
593415		Community Care Clinic	10,000	10,000	10,000	10,000	10,000	-
		OPERATING EXPENDITURES	231,389	96,100	230,978	233,478	246,568	-
		EXPENDITURES TOTAL	231,389	96,100	230,978	233,478	246,568	-
		REVENUES	231,389	115,489	230,978	233,478	246,568	-
		EXPENDITURES	231,389	96,100	230,978	233,478	246,568	-

County Board-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
TOTAL BUSINESS UNIT-11602 -Board Indirect			(0)	(19,389)	-	-	-	-
11603 -Historical Commission								
REVENUES								
699700		Resv Applied Operating	-	-	2,757	5,271	-	-
REVENUES TOTAL			-	-	2,757	5,271	-	-
EXPENDITURES								
594950		Operating Reserve	-	-	2,757	5,271	-	-
		OPERATING EXPENDITURES	-	-	2,757	5,271	-	-
EXPENDITURES TOTAL			-	-	2,757	5,271	-	-
REVENUES			-	-	2,757	5,271	-	-
EXPENDITURES			-	-	2,757	5,271	-	-
TOTAL BUSINESS UNIT-11603 -Historical Commission			-	-	-	-	-	-
REVENUES			433,373	213,113	428,983	433,997	458,284	-
EXPENDITURES			434,351	190,383	428,983	433,997	458,284	-
TOTAL County Board DEPARTMENT			978	(22,730)	-	-	0	-

Treasurer

Financial Summary

	2019 Actual	2020 Estimate	2020 Amended Budget	2021 Budget	Change from 2020 Amended Budget	
					\$	%
Revenues						
Taxes	364,640	364,000	364,000	360,000	(4,000)	-1.10%
Fines, Forfeitures & Penalties	20,093	12,000	12,000	20,000	8,000	66.67%
Public Charges	(24)	2,700	2,700	2,800	100	3.70%
Intergovernmental Charges	-	-	-	-	-	0.00%
Misc. Revenues	1,428,109	885,000	885,000	535,000	(350,000)	-39.55%
Total Revenues	1,812,818	1,263,700	1,263,700	917,800	(345,900)	-27.37%
Expenditures						
Personnel Expenses	150,087	175,148	175,148	171,683	(3,465)	-1.98%
Purchased Services	35,881	39,300	39,300	41,000	1,700	4.33%
Operating Costs	25,384	32,685	32,985	36,335	3,350	10.16%
Interdept. Charges	7,236	9,590	9,590	10,522	932	9.72%
Other Expenses	7,544	7,409	7,409	7,623	214	2.89%
Total Expenditures	226,132	264,132	264,432	267,163	2,731	1.03%
Property Taxes	(1,100,096)	(999,268)	(999,268)	(650,637)	348,631	-34.89%
Addition to (Use of) Fund Balance	486,590	300	-	-		

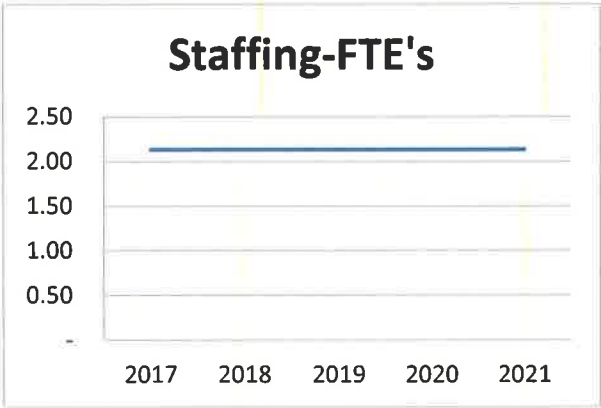
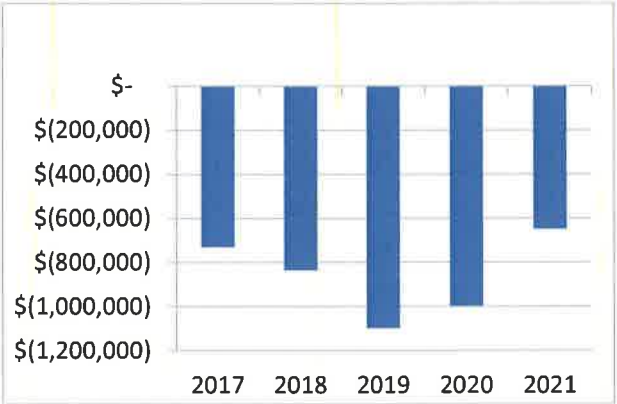
Summary Highlights:

The 2021 budget provides \$650,637 in tax levy savings, which is a \$348,631 decrease in levy savings from the 2020 amended budget. This is mostly because investment earnings and delinquent property tax interest are anticipated to drop.

Summary of Capital Items:

None

Summary of Property Tax Levy and FTEs



Treasurer-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
13201 -County Treasurer								
REVENUES								
411100		General Property Taxes	(1,111,661)	(497,184)	(994,368)	(994,368)	(650,637)	-
411300		DNR Pilot	60,787	56,764	60,000	60,000	55,000	-
411500		Managed Forest	4,732	5,384	4,000	4,000	5,000	-
418100		Interest On Taxes	296,122	141,547	300,000	300,000	300,000	-
441030		Ag Use Conversion Penalty	20,093	6,777	12,000	12,000	20,000	-
451007		Treasurers Fees	534	200	400	400	500	-
481001		Interest & Dividends	1,179,764	474,876	850,000	850,000	500,000	-
481004		Fair Market Value Adjustment	166,099	261,665	-	-	-	-
486004		Miscellaneous Revenue	53	25	-	-	-	-
REVENUES TOTAL			616,522	450,055	232,032	232,032	229,863	-
EXPENDITURES								
511110		Salary-Permanent Regular	70,232	35,628	71,200	71,200	79,914	-
511210		Wages-Regular	35,811	19,248	48,098	48,098	37,619	-
511220		Wages-Overtime	594	681	-	-	-	-
511220	22101	Wages-Overtime	-	7	-	-	-	-
511330		Wages-Longevity Pay	171	-	104	104	192	-
SALARIES TOTAL			106,808	55,564	119,403	119,403	117,725	-
512141		Social Security	7,583	3,954	8,678	8,678	8,471	-
512141	22101	Social Security	-	1	-	-	-	-
512142		Retirement (Employer)	7,009	3,750	8,060	8,060	7,946	-
512142	22101	Retirement (Employer)	-	0	-	-	-	-
512144		Health Insurance	23,971	12,094	32,397	32,397	32,061	-
512145		Life Insurance	7	4	93	93	11	-
512150		FSA Contribution	-	-	4,200	4,200	-	-
512151		HSA Contribution	3,125	2,894	-	-	3,150	-
512173		Dental Insurance	1,584	858	2,318	2,318	2,318	-
<bfringe b="" total<=""></bfringe>			43,279	23,555	55,746	55,746	53,958	-
TOTAL SALARIES AND FRINGES			150,087	79,119	175,148	175,148	171,683	-
521232		Investment Advisor Fees	29,677	15,140	30,000	30,000	31,000	-
531298		United Parcel Service	-	-	100	100	100	-
531303		Computer Equipmt & Software	-	-	300	300	-	-
531311		Postage & Box Rent	6,154	3,273	8,000	8,000	8,000	-
531312		Office Supplies	1,798	198	1,000	1,000	1,000	-
531313		Printing & Duplicating	154	193	200	200	200	-
531314		Small Items Of Equipment	-	-	300	300	200	-
531321		Publication Of Legal Notice	1,388	-	3,000	3,000	3,000	-
531324		Membership Dues	100	100	100	100	100	-
531326		Advertising	-	-	500	500	500	-
532325		Registration	-	-	-	300	-	-
532332		Mileage	-	-	350	350	200	-
532335		Meals	-	-	35	35	35	-
532336		Lodging	-	-	400	400	400	-
533225		Telephone & Fax	63	31	100	100	100	-
535242		Maintain Machinery & Equip	349	195	200	200	200	-
571004		IP Telephony Allocation	301	254	508	508	542	-
571005		Duplicating Allocation	114	63	127	127	71	-
571009		MIS PC Group Allocation	5,221	3,699	7,398	7,398	8,337	-
571010		MIS Systems Grp Alloc(ISIS)	1,599	779	1,557	1,557	1,572	-
591519		Other Insurance	846	525	909	909	1,123	-
591521		Official Bonds	30	-	-	-	-	-
593256		Bank Charges	1,426	625	1,500	1,500	1,500	-
OPERATING EXPENDITURES			49,221	25,073	56,584	56,884	58,180	-
EXPENDITURES TOTAL			199,308	104,192	231,732	232,032	229,863	-
REVENUES			616,522	450,055	232,032	232,032	229,863	-
EXPENDITURES			199,308	104,192	231,732	232,032	229,863	-
TOTAL BUSINESS UNIT-13201 -County Treasurer			(417,214)	(345,862)	(300)	(0)	-	-

Treasurer-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
13202 -Tax Deed Expense								
REVENUES								
411100		General Property Taxes	12,900	(2,450)	(4,900)	(4,900)	-	-
451030		Foreclosure Reimbursement	-	165	-	-	-	-
482002		Rent Of County Property	19,313	-	10,000	10,000	5,000	-
483005		Gain/Loss-Sale Forclosed Prpty	62,880	-	25,000	25,000	30,000	-
REVENUES TOTAL			95,093	(2,285)	30,100	30,100	35,000	-
EXPENDITURES								
521212		Legal	5	-	100	100	1,000	-
521219		Other Professional Serv	280	-	1,200	1,200	-	-
521255		Paper Service	-	-	1,000	1,000	1,000	-
521273		Title Search	(5,250)	(1,335)	5,000	5,000	5,000	-
529299		Purchase Care & Services	11,169	-	2,000	2,000	3,000	-
531311		Postage & Box Rent	495	-	700	700	600	-
531313		Printing & Duplicating	42	-	100	100	400	-
531321		Publication Of Legal Notice	11,073	-	7,000	7,000	15,000	-
531326		Advertising	-	-	5,000	5,000	2,000	-
533221		Water	3,769	391	3,000	3,000	2,000	-
593742		Uncollected Taxes	5,243	693	5,000	5,000	5,000	-
OPERATING EXPENDITURES			26,825	(250)	30,100	30,100	35,000	-
EXPENDITURES TOTAL			26,825	(250)	30,100	30,100	35,000	-
REVENUES			95,093	(2,285)	30,100	30,100	35,000	-
EXPENDITURES			26,825	(250)	30,100	30,100	35,000	-
TOTAL BUSINESS UNIT-13202 -Tax Deed Expense			(68,268)	2,035	-	-	-	-
13203 -Plat Books								
REVENUES								
411100		General Property Taxes	(1,335)	-	-	-	-	-
451010		Sale Of Maps & Plat Books	(561)	455	2,250	2,250	2,200	-
451308		Postage Fees	3	24	50	50	100	-
REVENUES TOTAL			(1,893)	479	2,300	2,300	2,300	-
EXPENDITURES								
531349		Other Operating Expenses	-	-	2,300	2,300	2,300	-
OPERATING EXPENDITURES			-	-	2,300	2,300	2,300	-
EXPENDITURES TOTAL			-	-	2,300	2,300	2,300	-
REVENUES			(1,893)	479	2,300	2,300	2,300	-
EXPENDITURES			-	-	2,300	2,300	2,300	-
TOTAL BUSINESS UNIT-13203 -Plat Books			1,893	(479)	-	-	-	-
REVENUES			709,722	448,249	264,432	264,432	267,163	-
EXPENDITURES			226,133	103,942	264,132	264,432	267,163	-
TOTAL Treasurer DEPARTMENT			(483,589)	(344,307)	(300)	-	-	-

Corporation Counsel

MISSION

The Office of the Corporation Counsel provides legal counsel to the Jefferson County Administrator, the Jefferson County Board of Supervisors, its committees, board, commissions, departments and other elected and appointed officials. The office of the Corporation Counsel is dedicated to providing the highest quality legal representation at the most effective cost to County government.

DEPARTMENT GOALS

Desired results	Objectives - specific steps	Link to Strategic Plan	Completion Date
Implement Lean training to meet time constraints	Including draft resolutions in committee packets	Strategy 1.4c	Currently implemented with the goal of continuous improvement
	Finalizing County Board packet to allow mailing on Wednesday to ensure timely receipt by County Board members	Strategy 1.4c	
Integrate Assistant Corporation Counsel into the general duties of the Corporation Counsel office	Learn more about the role of the Corporation Counsel office in county government	Strategy 1.4 b and c, Strategy 1.6	Currently implemented with the goal of continuous improvement
	Be able to assume the role of Corporation Counsel on a temporary or permanent basis in the absence of the Corporation Counsel	Strategy 1.4 b Strategy 1.6	
Promote confidence in the legal services provided by the Corporation Counsel office	Continue to maintain strong interpersonal relationships with county staff and officials	Strategy 1.4 b and c	Currently implemented with the goal of continuous improvement
	Provide quality and timely legal advice that enables staff to perform their job duties	Strategy 1.4 b and c	

PROGRAM EVALUATION

Program/Service Description	Output Measures		
	2019	2020 (Est)	2021 (Est)
Mental Commitments	114	145	150
Mental Commitment Extensions	65	60	60
Return to Inpatient Facility	28	38	40

Guardianships and Protective Placements	52	35	35
Annual Reviews (<i>Watts</i>)	24	12	12
Child Abuse and Neglect Substantiation Appeals	4	2	3
Children in Need of Protection and Services (CHIPS)	21	40	50
Termination of Parental Rights (TPR)	0	0	Unknown
Temporary Physical Custody (TPC)	21	40	50
CHIPS Guardianships	4	25	30

FACTORS INFLUENCING PROGRAM/SERVICE DELIVERY AND ACCOMPLISHMENTS

Achievement of goals for the 2019 and 2020 fiscal years are as follows:

- Completed resolutions before committee meetings to allow committee members to review resolutions during meetings before acting on them.
- Integrated the principal Assistant Corporation Counsel into the general corporation counsel office duties to ensure continuity of operations during the absence of the Corporation Counsel.
- Continued to ensure that the Corporation Counsel office is always available to county staff, department heads and officials to answer a variety of questions and provide legal advice, including short notice and unscheduled office visits, to ensure that county operations will not be negatively affected by delayed legal advice.
- Incorporated a forth attorney into the Corporation Counsel office to provide legal representation to the Human Services Department on cases involving Children in Need of Protection and Services (CHIPS); Termination of Parental Rights (TPR); and Temporary Physical Custody (TPC) which were transferred from the Jefferson County District Attorney's Office to the Corporation Counsel Office in September, 2019.

DEPARTMENT ORGANIZATIONAL CHART

Corporation Counsel

Financial Summary

	2019 Actual	2020 Estimate	2020 Amended Budget	2021 Budget	Change from 2020 Amended Budget	
					\$	%
Revenues						
Intergovernmental Revenues	-	-	-	-	-	0.00%
Fines and Forfeitures	-	-	-	-	-	0.00%
Total Revenues	-	-	-	-	-	0.00%
Expenditures						
Personnel Expenses	382,919	382,846	382,846	383,814	968	0.25%
Purchased Services	17,434	200	200	400	200	100.00%
Operating Costs	11,750	11,080	11,080	10,130	(950)	-8.57%
Interdept. Charges	6,423	8,735	8,735	9,628	893	10.22%
Other Expenses	2,301	2,151	2,151	2,668	517	24.04%
Capital Expenses	-	10,000	10,000	-	(10,000)	100.00%
Total Expenditures	420,827	415,012	415,012	406,640	(8,372)	-2.02%
Property Taxes	384,764	405,012	405,012	406,640	1,628	0.40%
Addition to (Use of) Fund Balance	(36,063)	(10,000)	(10,000)	-		

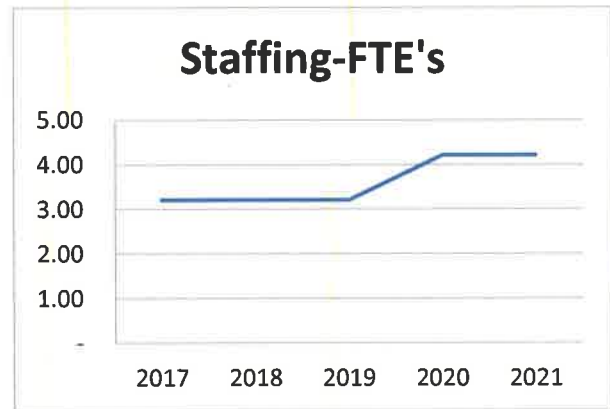
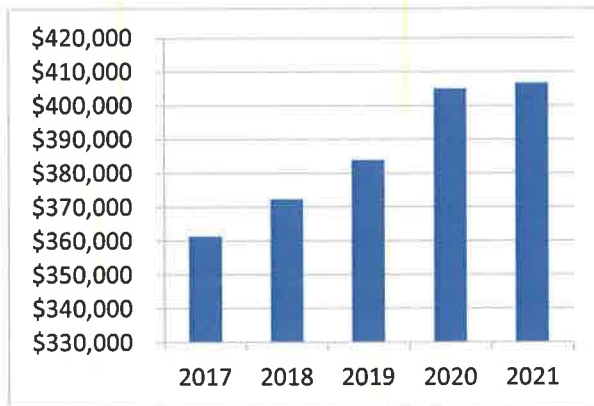
Summary Highlights:

The 2021 budget provides \$406,640 in tax levy, which is a \$1,628 increase in operating levy from the 2020 amended budget.

Summary of Capital Items:

None.

Summary of Property Tax Levy and FTEs



Corporation Counsel-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
11501 -Corporation Counsel								
REVENUES								
411100		General Property Taxes	384,764	202,506	405,012	405,012	406,640	-
REVENUES TOTAL			384,764	202,506	405,012	405,012	406,640	-
EXPENDITURES								
511110		Salary-Permanent Regular	213,096	69,124	227,319	227,319	228,672	-
511210		Wages-Regular	75,851	25,838	56,288	56,288	57,475	-
511210	22101	Wages-Regular	-	1,303	-	-	-	-
511220		Wages-Overtime	1,442	-	-	-	-	-
511240		Wages-Temporary	-	25	-	-	-	-
511330		Wages-Longevity Pay	212	-	-	-	173	-
SALARIES TOTAL			290,601	96,290	283,608	283,608	286,320	-
512141		Social Security	21,125	6,546	20,695	20,695	20,939	-
512141	22101	Social Security	-	22	-	-	-	-
512142		Retirement (Employer)	17,819	6,412	19,144	19,144	19,327	-
512142	22101	Retirement (Employer)	-	88	-	-	-	-
512144		Health Insurance	45,705	17,962	49,367	49,367	48,855	-
512144	22101	Health Insurance	-	445	-	-	-	-
512145		Life Insurance	95	13	99	99	40	-
512145	22101	Life Insurance	-	0	-	-	-	-
512150		FSA Contribution	-	-	6,400	6,400	-	-
512151		HSA Contribution	4,400	6,063	-	-	4,800	-
512173		Dental Insurance	3,174	1,300	3,533	3,533	3,533	-
512173	22101	Dental Insurance	-	31	-	-	-	-
<bfringe b="" total<=""></bfringe>			92,318	38,882	99,238	99,238	97,494	-
TOTAL SALARIES AND FRINGES			382,919	135,172	382,846	382,846	383,814	-
521212		Legal	963	22,267	200	200	200	-
521212	22101	Legal	-	1,045	-	-	-	-
521219		Other Professional Serv	16,472	-	-	-	-	-
521255		Paper Service	-	-	-	-	200	-
531303		Computer Equipmt & Software	472	225	-	-	-	-
531311		Postage & Box Rent	846	328	800	800	800	-
531312		Office Supplies	1,165	486	900	900	900	-
531313		Printing & Duplicating	91	20	-	-	-	-
531314		Small Items Of Equipment	843	-	200	200	500	-
531323		Subscriptions-Tax & Law	3,577	2,386	4,080	4,080	4,080	-
531324		Membership Dues	1,282	1,567	1,100	1,100	1,500	-
531326		Advertising	660	-	-	-	-	-
531348		Educational Supplies	858	-	500	500	500	-
532325		Registration	500	-	1,000	1,000	-	-
532332		Mileage	124	153	500	500	200	-
532335		Meals	22	10	100	100	100	-
532336		Lodging	649	-	1,200	1,200	800	-
532339		Other Travel & Tolls	28	-	-	-	-	-
533225		Telephone & Fax	244	112	200	200	250	-
535242		Maintain Machinery & Equip	390	256	500	500	500	-
571004		IP Telephony Allocation	301	191	381	381	542	-
571005		Duplicating Allocation	(10)	-	-	-	32	-
571009		MIS PC Group Allocation	3,729	2,642	5,284	5,284	5,955	-
571010		MIS Systems Grp Alloc(ISIS)	2,403	1,535	3,070	3,070	3,099	-
591519		Other Insurance	2,301	1,246	2,151	2,151	2,668	-
OPERATING EXPENDITURES			37,909	34,470	22,166	22,166	22,826	-
594810		Capital Equipment	-	9,853	10,000	10,000	-	-
CAPITAL OUTLAY EXPENDITURES			-	9,853	10,000	10,000	-	-
EXPENDITURES TOTAL			420,828	179,495	415,012	415,012	406,640	-
REVENUES			384,764	202,506	405,012	405,012	406,640	-
EXPENDITURES			420,828	179,495	415,012	415,012	406,640	-
TOTAL BUSINESS UNIT-11501 -Corporation Counsel			36,063	(23,011)	10,000	10,000	-	-
REVENUES			384,764	202,506	405,012	405,012	406,640	-
EXPENDITURES			420,828	179,495	415,012	415,012	406,640	-

Corporation Counsel-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
TOTAL Corporation Counsel DEPARTMENT			36,063	(23,011)	10,000	10,000	-	-

Parks

DEPARTMENT MISSION

The mission of the Jefferson County Parks Department is to be a catalyst for building healthy communities that people want to live in and visit. The Parks System preserves natural resources for public use and conservation, operates and maintains a parks system with resource-oriented recreation, trails, and special use parks; and expands the parks system for environmental and land use benefits, improved physical and mental health, outdoor education, and enjoyment.

DEPARTMENT GOALS

Desired results	Objectives and Specific Steps	Link to Strategic Plan	Completion Date
Complete Interurban Trail Phases I, II and III	Continue Phase II Engineering with KL Engineering to 90%	Strategy 6.4	December, 2021
	Continue Grant Writing in Phases I and III	Strategy 6.4	Ongoing
	Continue to work with potential donors, funders, foundations and civic groups to both raise awareness and funds for the project.	Strategy 6.4	Ongoing
Explore opportunities to increase department efficiency through thoughtful consolidation of parks into a new, larger structure.	Work with other land departments in a collaborative working group to define current staffing needs, additional capacity and future needs	Guiding Principles, Strategy 1.4a, Strategy 1.4b	2021
	Work through planning and design process of new Courthouse work space layout in collaboration with other land departments to meet current and future needs.	Guiding Principles, Strategy 1.4a, Strategy 1.4b	2021
Refine Department Fundraising and Donation Policies including developing and implementing annual plans for both.	Research framework based on existing policies in other regions and organizations, develop annual work plan for potential donors that align with 2020 PROP 5-year capital and other department needs.	Strategy 1.4a, Strategy 1.4b	2021
	Create a targeted plan for growth of the JC Parks Natural Resources Foundation fund, research other funding and donation opportunities such as donor advised funds and other potential foundations for fund growth as well as access for larger capital projects.	Strategy 1.4a, Strategy 1.4b	Ongoing
	Continue to work with philanthropic community and private sector to increase fundraising opportunities and follow up on previous donations to maintain relationships.	Strategy 1.4a, Strategy 1.4b	Ongoing

Re-engage partners in the Glacial Heritage Area regional project.	Re-engage with regional partners on GHA concept through quarterly meetings held throughout the county's municipalities. Use the meeting platform to both educate our partners as well as recruit new ideas into our regional approach to recreational development and marketing for tourism.	Strategy 1.5, Strategy 6.7, Strategy 6.8	Ongoing
	Complete Holzhuetter Implementation Plan and begin moving implementation strategies forward as funds become available.	Strategy 1.5, Strategy 6.7	2021
	Seek additional opportunities to partner with local agencies such as WiDNR and Municipalities on important and identified recreation improvement projects.	Strategy 1.5, Strategy 6.7	Ongoing
	Continue to work with City of Jefferson on developing and managing Rock River Landing project.	Strategy 1.5, Strategy 6.7	2021
Support and enhance the Rock River National Watertrail	Engage or lead regional planning and partnership efforts to strengthen marketing, fundraising, and project funding for RRTI.	Strategy 1.5, Strategy 6.7	Ongoing
Increase volunteer hours on park and facility projects.	Bring back volunteer coordinator position to increase departmental capacity in recruiting, training, and managing volunteers on a variety of projects in both Parks and County Facilities.	Guiding Principle #3, Strategy 1.5,	2021
Enhance Marketing Efforts	Develop and implement an annual work plan for Marketing including efforts to increase shelter rentals and revenues, and promote all county recreational opportunities.	Strategy 5.2b, Strategy 6.8,	2021
	Work with JC Tourism Council to provide additional and updated recreation maps, brochures, and staffing resources for regional tourism promotion and recruitment events.	Strategy 5.2b, Strategy 6.8,	2021
	Implement an electronic payment system for reservations, fees, and dog park tags there by increasing compliance, fee collection, and customer satisfaction.		
Complete JC Flood Mitigation Property Management Plan	Develop Metric for Planning Outputs and finalize planning process. Engage and hire firm to lead planning process and complete plan by the end of 2021.	Strategy 1.3e, Strategy 5.4, Strategy 6.4	2021

Sufficiently staff Jefferson County Parks Department Administration and Operations staff to meet existing and future needs.	Fill vacant Administrative Assistant position.	Guiding Principles	2021
	Explore opportunities to fill vacant volunteer Coordinator position to better facilitate our volunteer program.	Guiding Principles	2021
	Provide Department supervised law enforcement or Ranger Services to increase ordinance compliance and fee collection.	Guiding Principles	2021
Continue to maintain a high standard for the maintenance, operation, and design of our system of Parks and Trails.	Continue to hire and train our skilled employees who are engaged in the department's mission, vision and values. Work to ensure resources are available to carry out responsibilities and expectations in the most efficient manner possible.	Guiding Principles	Ongoing
Increase staff safety and efficiency through annual training programs, research and implementation of Best Management Practices and new technologies.	Maintain funding for training programs, target staff specific training identified in staff evaluations, continue to refine internal training protocols and policy, and seek new technologies to streamline work orders and asset tracking.	Guiding Principles #5	Ongoing

PROGRAM EVALUATION

Program Name	Desired Result	Planning Tool Reference	Output Measures		
			2019	2020	2021
Bike Route Development and Maintenance	Continue Implementation of Interurban Trail Segment II TAP Grant	2020 Jefferson County Parks, Recreation and Open Space Plan	On-Going	Continue Design to 60%	90% Plans and Final PS& E, Bid letting in 2022
Bike Route Development and Maintenance	Continue fundraising and Grant Writing efforts for Interurban Segment I, II and III	2020 Jefferson County Parks, Recreation and Open Space Plan	On-Going	Current Grant Applications Pending	Successful grant applications and donation campaign.
Bike Route Development and Maintenance	Continue work on Mountain Bike trail projects at Glacial River Trail MTB Park and Upper Rock Lake County Park with park staff and volunteers	2020 Jefferson County Parks, Recreation and Open Space Plan	0.6 New Miles at GRT MTB Park	COVID	1.5 Miles of new single-track Mountain Bike Trail at GRT MTB Park and Upper Rock Lake Park

Community Events and Outreach	Work on multiple community outreach events with local sponsors such as Mason Farm Jamboree, Knickerbacher Candlelight Ski, and Community Health Coalition Events.	2020 Jefferson County Parks, Recreation and Open Space Plan	4	COVID	5
Community Events and Outreach	Help to coordinate fundraising event with Cambridge Community leaders for the Cambridge Glacial Drumlin Connector Trail with a goal of Raising \$5,000.00.		-	COVID	1
Fundraising	Continue to work with Tyrannena Brewery on 4 fundraising events at Korth Park for various Park Improvement Funds and Projects.	2020 Jefferson County Parks, Recreation and Open Space Plan	4	COVID	4
Jefferson County Dog Park	Implement online payment system for daily and annual tags.	2020 Jefferson County Parks, Recreation and Open Space Plan	Ongoing	Going Live	
Jefferson County Dog Park	Co-host community events including lure coursing, dog obedience training, and other fundraising events.	2020 Jefferson County Parks, Recreation and Open Space Plan	4	COVID	4
County Parks - Marketing	Increase annual Shelter Rentals.		141	COVID	175
County Parks - Management of Flood Mitigation Properties	Complete Management Plan for current JC Flood Mitigation Properties and identify opportunities for lease, additional recreation, and other management objectives and costs.	2020 Jefferson County Parks, Recreation and Open Space Plan	On-Going	On-Going	Begin Planning Process, complete 12/31/21
Regional Cooperation - Glacial Heritage Area	Continue to Work on Holzhuetter Implementation Plan with WiDNR	GHA Master Plan, 2020 Jefferson County Parks, Recreation, and Open Space Plan	Ongoing	COVID	Plan Completed and Signed by DNR and JC County
County Parks - Volunteer Recruitment and Management	Continue to seek opportunities to bring back volunteer coordinator position	2020 Jefferson County Parks, Recreation and Open Space Plan	No-Funding	No-Funding	

County Parks - Volunteer Recruitment and Management	Increase number of volunteer hours completed on park projects	2020 Jefferson County Parks, Recreation and Open Space Plan	228 Hours	COVID	400 Hours
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Parks Department

Financial Summary

	2019 Actual	2020 Estimate	2020 Amended Budget	2021 Budget	Change from 2020 Amended Budget	
					\$	%
Revenues						
Intergovernmental Revenues	71,610	86,460	739,187	68,960	(670,227)	-90.67%
Public Charges	55,376	48,940	48,940	48,940	-	0.00%
Intergovernmental Charges	78,153	67,610	67,610	93,253	25,643	37.93%
Misc. Revenues	164,616	194,482	531,982	45,050	(486,932)	-91.53%
Other Financing Sources	-	438,247	1,299,146	440,974	(858,172)	-66.06%
Total Revenues	369,755	835,739	2,686,865	697,177	(1,989,688)	-74.05%
Expenditures						
Personnel Expenses	697,795	722,805	722,805	621,330	(101,475)	-14.04%
Purchased Services	88,594	113,677	158,677	35,655	(123,022)	-77.53%
Operating Costs	219,680	291,628	306,628	267,683	(38,945)	-12.70%
Interdept. Charges	13,476	16,670	16,670	17,967	1,297	7.78%
Other Expenses	13,731	13,786	13,786	17,884	4,098	29.73%
Capital Items	260,153	242,370	1,905,445	185,500	(1,719,945)	-90.26%
Other Financing Uses	-	405,369	533,420	377,373	(156,047)	-29.25%
Total Expenditures	1,293,429	1,806,305	3,657,431	1,523,392	(2,134,039)	-58.35%
Property Taxes	770,869	839,196	839,196	826,215	(12,981)	-1.55%
Addition to (Use of) Fund Balance	(152,805)	(131,370)	(131,370)	-		

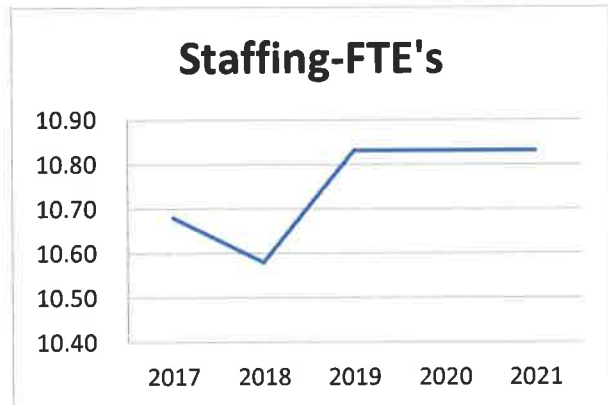
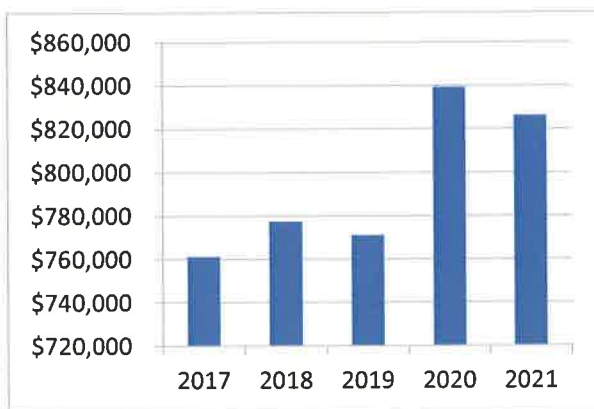
Summary Highlights:

The 2021 budget provides \$711,215 in tax levy, which is a \$127,981 decrease in levy from the 2020. Parks will use \$85,500 of fund balance to purchase various capital items. The 2021 budget includes staffing changes that results in savings of over \$100,000 in personnel costs. Projects at Garmin Nature Preserve are expected to be completed in 2020 resulting in approximately \$78,000 in lower purchased services costs.

Summary of Capital Item Requests:

\$ 54,000	Replace 2007 Ford F-250 (Trade in/Levy)
30,000	Tractor Mower (Levy)
9,500	Replace Mower Trailer (Levy)
16,000	Replace Polaris Ranger (Trade in/Levy)
5,000	Carlin Weld Gate Operator (Levy)
20,000	Korth Park Shelter Curtains (Levy)
10,000	Hotlzhuetter Park Lot Resurface (Carryover from 2020/Grant Funding)
5,000	Replace Shelter Roof Cappies Landing (Grants/Donations)
<u>36,000</u>	Dog Park – Update Entrance Areas 2 & 3 (Fees/Donations)
\$ 185,500	Total Capital Items

Summary of Property Tax Levy and FTEs



Parks Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
12801 -Parks Department								
REVENUES								
411100		General Property Taxes	755,983	387,721	775,442	771,942	719,421	-
421001		State Aid	24,913	-	1,750	16,750	1,750	-
421099		Capital State Aid	-	-	10,000	10,000	10,000	-
424001	28103	Federal Grants	-	-	-	10,000	-	-
457017		Park Shelter Rental Fees	13,423	5,877	11,900	11,900	11,900	-
457019		Park Shelter Deposits	150	5,700	-	-	-	-
457024		Camping Fees	76	-	40	40	40	-
471130		State Billed-Other	-	-	-	-	2,880	-
472007		Municipal Other Charges	-	6,036	-	-	-	-
482011		Rent Garden Plots	555	700	550	550	550	-
482021		Camping Fee Other	816	190	500	500	500	-
483001		Sale Of County Property	2,112	310	500	500	20,000	-
485200		Donations Restricted	1,900	5,562	-	-	-	-
486004		Miscellaneous Revenue	1,514	-	-	-	-	-
699999		Budgetary Fund Balance	-	-	-	48,800	-	-
REVENUES TOTAL			801,442	412,095	800,682	870,982	767,041	-
EXPENDITURES								
511110		Salary-Permanent Regular	184,368	34,582	181,431	181,431	74,152	-
511210		Wages-Regular	254,341	117,161	272,356	272,356	281,673	-
511210	22101	Wages-Regular	-	2,337	-	-	-	-
511220		Wages-Overtime	2,715	797	3,087	3,087	3,180	-
511240		Wages-Temporary	17,520	5,678	13,178	13,178	13,200	-
511330		Wages-Longevity Pay	939	-	847	847	564	-
SALARIES TOTAL			459,883	160,554	470,899	470,899	372,769	-
512141		Social Security	34,804	11,864	32,968	32,968	27,930	-
512141	22101	Social Security	-	281	-	-	-	-
512142		Retirement (Employer)	23,404	9,146	28,330	28,330	20,475	-
512142	22101	Retirement (Employer)	-	150	-	-	-	-
512144		Health Insurance	66,145	26,175	79,759	79,759	62,214	-
512144	22101	Health Insurance	-	520	-	-	-	-
512145		Life Insurance	83	48	103	103	90	-
512145	22101	Life Insurance	-	1	-	-	-	-
512146		Workers Compensation	5,218	4,259	-	-	-	-
512148		Unemployment Compensation	5,203	4,827	9,412	9,412	5,000	-
512150		FSA Contribution	-	-	11,750	11,750	-	-
512151		HSA Contribution	10,721	8,132	-	-	6,628	-
512151	22101	HSA Contribution	-	147	-	-	-	-
512173		Dental Insurance	4,603	2,057	6,074	6,074	4,755	-
512173	22101	Dental Insurance	-	22	-	-	-	-
<bfringe b="" total<=""></bfringe>			150,180	67,630	168,397	168,397	127,092	-
TOTAL SALARIES AND FRINGES			610,063	228,184	639,296	639,296	499,861	-
521219		Other Professional Serv	(5,167)	16,024	10,155	45,155	10,155	-
531001		Credit Card Fees	1	-	-	-	-	-
531100		Permits Purchased	583	627	583	583	583	-
531298		United Parcel Service	4	4	-	-	-	-
531303		Computer Equipmt & Software	1,696	1,267	1,000	1,000	1,000	-
531304		Noncapital Auto	244	-	-	-	-	-
531311		Postage & Box Rent	271	141	400	400	400	-
531312		Office Supplies	1,970	390	2,000	2,000	2,000	-
531312	22101	Office Supplies	-	53	-	-	-	-
531313		Printing & Duplicating	996	725	1,000	1,000	1,000	-
531313	22101	Printing & Duplicating	-	52	-	-	-	-
531314		Small Items Of Equipment	5,363	5,119	6,400	6,400	6,400	-
531320		Safety Supplies	903	1,173	1,400	1,400	1,400	-
531324		Membership Dues	453	300	500	500	500	-
531326		Advertising	1,445	285	1,800	1,800	1,800	-
531346		Clothing & Uniform	773	-	900	900	900	-
531348		Educational Supplies	-	-	100	100	100	-
531349		Other Operating Expenses	544	-	-	-	-	-
531351		Gas/Diesel	15,563	9,345	20,000	20,000	20,000	-
532325		Registration	886	404	2,395	2,395	2,395	-
532332		Mileage	1,948	147	2,000	2,000	2,000	-
532335		Meals	30	10	200	200	200	-
532336		Lodging	313	170	900	900	900	-
532339		Other Travel & Tolls	14	-	30	30	30	-

Parks Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
533221		Water	94	137	75	75	75	-
533222		Electric	2,592	860	2,500	2,500	2,500	-
533225		Telephone & Fax	531	337	595	595	595	-
533236		Wireless Internet	208	90	300	300	300	-
535232		Graveling	1,906	311	1,500	1,500	1,500	-
535242		Maintain Machinery & Equip	14,373	8,976	10,500	10,500	12,500	-
535245		Grounds Improvements	17,927	9,263	30,450	26,950	30,450	-
535245	28103	Grounds Improvements	-	-	-	10,000	-	-
535247		Building Repair & Maint	1,858	989	3,000	3,000	3,000	-
535249		Sundry Repair	-	102	-	-	-	-
535297		Refuse Collection	2,239	954	2,500	2,500	2,500	-
535344		Household & Janitorial Supp	4,590	3,312	4,000	4,000	4,000	-
535349		Other Supplies	10,712	7,002	11,500	11,500	11,500	-
535349	22101	Other Supplies	-	329	-	-	-	-
535352		Vehicle Parts & Repairs	4,114	179	5,000	5,000	5,000	-
535360		Repair & Maintenance	360	-	-	-	-	-
536533		Equipment Rent & Lease	4,551	842	4,000	4,000	4,000	-
571004		IP Telephony Allocation	301	191	381	381	406	-
571005		Duplicating Allocation	937	79	158	158	387	-
571009		MIS PC Group Allocation	4,475	3,171	6,341	6,341	7,146	-
571010		MIS Systems Grp Alloc(ISIS)	7,103	3,383	6,765	6,765	6,829	-
591519		Other Insurance	10,365	6,045	10,058	10,058	13,229	-
		OPERATING EXPENDITURES	118,067	82,787	151,386	192,886	157,680	-
594810		Capital Equipment	35,680	75	-	-	55,500	-
594811		Capital Automobiles	49,717	-	-	-	54,000	-
594821		Capital Improvement Land	40	-	10,000	33,800	-	-
		CAPITAL OUTLAY EXPENDITURES	85,437	75	10,000	33,800	109,500	-
		EXPENDITURES TOTAL	813,566	311,046	800,682	865,982	767,041	-
		REVENUES	801,442	412,095	800,682	870,982	767,041	-
		EXPENDITURES	813,566	311,046	800,682	865,982	767,041	-
TOTAL BUSINESS UNIT-12801 -Parks Department			12,124	(101,049)	-	(5,000)	-	-

12802 -Carol Liddle Fund

REVENUES

481099	Capital Interest & Dividends	1,897	372	-	-	-	-
699800	Resv Applied Capital	-	-	84,230	86,128	86,128	-

REVENUES TOTAL

1,897	372	84,230	86,128	86,128	-
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EXPENDITURES

594960	Capital Reserve	-	-	84,230	86,128	86,128	-
	CAPITAL OUTLAY EXPENDITURES	-	-	84,230	86,128	86,128	-

EXPENDITURES TOTAL

-	-	84,230	86,128	86,128	-
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REVENUES

EXPENDITURES

1,897	372	84,230	86,128	86,128	-
-	-	84,230	86,128	86,128	-

TOTAL BUSINESS UNIT-12802 -Carol Liddle Fund

(1,897)	(372)	-	-	-	-
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12803 -Carlin Weld Park Trust

REVENUES

411100	General Property Taxes	-	-	-	-	5,000	-
699700	Resv Applied Operating	-	-	10,000	9,010	-	-

REVENUES TOTAL

-	-	10,000	9,010	5,000	-
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EXPENDITURES

535245	Grounds Improvements	10,000	3,645	10,000	10,000	-	-
594950	Operating Reserve	-	-	-	(990)	-	-
	OPERATING EXPENDITURES	10,000	3,645	10,000	9,010	-	-

594810	Capital Equipment	-	-	-	-	5,000	-
	CAPITAL OUTLAY EXPENDITURES	-	-	-	-	5,000	-

Parks Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
EXPENDITURES TOTAL			10,000	3,645	10,000	9,010	5,000	-
REVENUES			-	-	10,000	9,010	5,000	-
EXPENDITURES			10,000	3,645	10,000	9,010	5,000	-
TOTAL BUSINESS UNIT-12803 -Carlin Weld Park Trust			10,000	3,645	-	-	-	-

12804 -Korth Park Development

REVENUES

411100	General Property Taxes	-	-	-	-	20,000	-
485200	Donations Restricted	-	-	-	337,500	-	-
699999	Budgetary Fund Balance	-	-	-	112,500	-	-

REVENUES TOTAL

-	-	-	450,000	20,000	-
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EXPENDITURES

594808	Capital Land	-	-	-	450,000	-	-
594822	Capital Improvement Building	-	-	-	-	20,000	-
CAPITAL OUTLAY EXPENDITURES		-	-	-	450,000	20,000	-

EXPENDITURES TOTAL

-	-	-	450,000	20,000	-
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REVENUES

EXPENDITURES

-	-	-	450,000	20,000	-
-	-	-	450,000	20,000	-

TOTAL BUSINESS UNIT-12804 -Korth Park Development

-	-	-	-	-	-
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12805 -Carnes Park Development

REVENUES

421001	State Aid	-	-	-	7,380	-	-
482002	Rent Of County Property	23,560	11,780	23,560	23,560	24,000	-
485200	Donations Restricted	4,578	-	-	-	-	-
699700	Resv Applied Operating	-	-	189,504	213,212	229,392	-

REVENUES TOTAL

28,138	11,780	213,064	244,152	253,392	-
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EXPENDITURES

521219	Other Professional Serv	1,615	-	-	-	-	-
531302	Building & Maint Equipment	6	-	-	-	-	-
531326	Advertising	300	-	-	-	-	-
535232	Graveling	-	44	-	-	-	-
535349	Other Supplies	140	-	-	-	-	-
536533	Equipment Rent & Lease	810	-	-	-	-	-
594950	Operating Reserve	-	-	213,064	229,392	253,392	-
OPERATING EXPENDITURES		2,871	44	213,064	229,392	253,392	-

594821	Capital Improvement Land	-	1,100	-	14,760	-	-
CAPITAL OUTLAY EXPENDITURES		-	1,100	-	14,760	-	-

EXPENDITURES TOTAL

2,871	1,144	213,064	244,152	253,392	-
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REVENUES

EXPENDITURES

28,138	11,780	213,064	244,152	253,392	-
2,871	1,144	213,064	244,152	253,392	-

TOTAL BUSINESS UNIT-12805 -Carnes Park Development

(25,268)	(10,636)	-	-	-	-
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12806 -Parks Building

REVENUES

411100	General Property Taxes	14,886	8,942	17,884	21,384	18,299	-
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REVENUES TOTAL

14,886	8,942	17,884	21,384	18,299	-
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EXPENDITURES

521219	Other Professional Serv	-	803	150	150	-	-
531302	Building & Maint Equipment	301	7,290	1,000	1,000	1,000	-

Parks Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
531320		Safety Supplies	109	-	-	-	-	-
531351		Gas/Diesel	5,258	-	3,000	3,000	3,000	-
533221		Water	1,167	446	1,200	1,200	1,200	-
533222		Electric	6,018	2,265	5,000	5,000	5,000	-
533223		Sewer	1,331	456	1,200	1,200	1,200	-
533224		Natural Gas	739	1,243	1,000	1,000	1,000	-
533225		Telephone & Fax	907	399	600	600	600	-
533235		Storm Water Utility	753	342	775	775	775	-
533236		Wireless Internet	402	208	400	400	400	-
535232		Graveling	-	62	-	-	-	-
535242		Maintain Machinery & Equip	885	1,781	1,500	5,000	1,500	-
535246		Building Service & Maint	2,906	309	-	-	-	-
535349		Other Supplies	1,025	809	100	100	100	-
591519		Other Insurance	1,791	1,065	1,959	1,959	2,524	-
		OPERATING EXPENDITURES	23,593	17,478	17,884	21,384	18,299	-
		EXPENDITURES TOTAL	23,593	17,478	17,884	21,384	18,299	-
		REVENUES	14,886	8,942	17,884	21,384	18,299	-
		EXPENDITURES	23,593	17,478	17,884	21,384	18,299	-
TOTAL BUSINESS UNIT-12806 -Parks Building			8,707	8,536	-	-	0	-

12807 -Garman Nature Preserve

REVENUES

485200	Donations Restricted	100,200	-	155,872	155,872	-	-
699700	Resv Applied Operating	-	-	-	27,029	28,000	-

REVENUES TOTAL

100,200	-	155,872	182,901	28,000	-
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EXPENDITURES

521219	Other Professional Serv	85,938	2,288	77,872	77,872	-	-
535245	Grounds Improvements	12	-	28,000	33,000	28,000	-
594950	Operating Reserve	-	-	-	27,029	-	-
	OPERATING EXPENDITURES	85,950	2,288	105,872	137,901	28,000	-

594821	Capital Improvement Land	-	30,000	50,000	50,000	-	-
	CAPITAL OUTLAY EXPENDITURES	-	30,000	50,000	50,000	-	-

EXPENDITURES TOTAL

85,950	32,288	155,872	187,901	28,000	-
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REVENUES

EXPENDITURES

100,200	-	155,872	182,901	28,000	-
85,950	32,288	155,872	187,901	28,000	-

TOTAL BUSINESS UNIT-12807 -Garman Nature Preserve

(14,250)	32,288	-	5,000	-	-
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12808 -Glacial Heritage Development

REVENUES

421099	Capital State Aid	-	-	17,500	17,500	-	-
699700	Resv Applied Operating	-	-	16,945	35,390	18,445	-

REVENUES TOTAL

-	-	34,445	52,890	18,445	-
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EXPENDITURES

531313	Printing & Duplicating	-	-	16,945	16,945	-	-
594950	Operating Reserve	-	-	-	18,445	3,445	-
	OPERATING EXPENDITURES	-	-	16,945	35,390	3,445	-

594821	Capital Improvement Land	-	30,954	30,000	30,000	10,000	-
594822	Capital Improvement Building	-	-	-	-	5,000	-
	CAPITAL OUTLAY EXPENDITURES	-	30,954	30,000	30,000	15,000	-

EXPENDITURES TOTAL

-	30,954	46,945	65,390	18,445	-
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REVENUES

EXPENDITURES

-	-	34,445	52,890	18,445	-
-	30,954	46,945	65,390	18,445	-

TOTAL BUSINESS UNIT-12808 -Glacial Heritage Develop

-	30,954	12,500	12,500	-	-
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Parks Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
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12809 -Snowmobile Trails

REVENUES

421001	State Aid	46,697	-	57,210	57,210	57,210	-
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REVENUES TOTAL

46,697	-	57,210	57,210	57,210	-
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EXPENDITURES

535245	Grounds Improvements	46,509	-	57,210	57,210	57,210	-
535349	Other Supplies	-	2,083	-	-	-	-
	OPERATING EXPENDITURES	46,509	2,083	57,210	57,210	57,210	-

EXPENDITURES TOTAL

46,509	2,083	57,210	57,210	57,210	-
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REVENUES

46,697	-	57,210	57,210	57,210	-
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EXPENDITURES

46,509	2,083	57,210	57,210	57,210	-
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TOTAL BUSINESS UNIT-12809 -Snowmobile Trails

(188)	2,083	-	-	-	-
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12810 -Bike Trails

REVENUES

421099	28101 Capital State Aid	-	-	-	620,347	-	-
485200	Donations Restricted	2,308	11	-	-	-	-
485200	28101 Donations Restricted	15,874	7,100	-	-	-	-
699700	Resv Applied Operating	-	-	94,408	94,408	-	-
699800	Resv Applied Capital	-	-	-	4,168	-	-
699999	Budgetary Fund Balance	-	-	-	550,000	-	-

REVENUES TOTAL

18,182	7,111	94,408	1,268,923	-	-
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EXPENDITURES

521219	Other Professional Serv	2,425	-	-	-	-	-
521219	28101 Other Professional Serv	2,405	-	-	-	-	-
531313	Printing & Duplicating	1,007	-	-	-	-	-
531326	Advertising	44	-	-	-	-	-
535245	Grounds Improvements	6,292	35	-	-	-	-
535245	28101 Grounds Improvements	4,556	-	-	-	-	-
535245	28102 Grounds Improvements	2,648	-	-	-	-	-
535349	Other Supplies	80	77	-	-	-	-
536533	Equipment Rent & Lease	110	-	-	-	-	-
536533	28102 Equipment Rent & Lease	700	-	-	-	-	-
594950	Operating Reserve	-	-	94,408	94,408	-	-
	OPERATING EXPENDITURES	20,266	111	94,408	94,408	-	-

594821	Capital Improvement Land	-	-	-	4,168	-	-
594821	28101 Capital Improvement Land	156,725	49,352	-	1,170,347	-	-
594821	28102 Capital Improvement Land	252	-	-	-	-	-
	CAPITAL OUTLAY EXPENDITURES	156,977	49,352	-	1,174,515	-	-

EXPENDITURES TOTAL

177,243	49,464	94,408	1,268,923	-	-
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REVENUES

18,182	7,111	94,408	1,268,923	-	-
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EXPENDITURES

177,243	49,464	94,408	1,268,923	-	-
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TOTAL BUSINESS UNIT-12810 -Bike Trails

159,061	42,353	-	-	-	-
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12811 -Dog Park

REVENUES

451038	Daily Permit Fees	7,024	1,386	5,000	5,000	5,000	-
451039	Annual Permit Fees	34,680	22,612	32,000	32,000	32,000	-
451308	Postage Fees	23	-	-	-	-	-
485200	Donations Restricted	9,302	2,097	-	-	-	-
699992	Balance Forward Prior Year	-	-	43,159	108,502	79,009	-

REVENUES TOTAL

51,029	26,095	80,159	145,502	116,009	-
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Parks Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
EXPENDITURES								
511210		Wages-Regular	19,400	10,409	24,034	24,034	23,861	-
511210	22101	Wages-Regular	-	3,381	-	-	-	-
		SALARIES TOTAL	19,400	13,791	24,034	24,034	23,861	-
512141		Social Security	1,451	771	1,826	1,826	1,800	-
512141	22101	Social Security	-	259	-	-	-	-
512142		Retirement (Employer)	1,271	703	1,622	1,622	1,611	-
512142	22101	Retirement (Employer)	-	228	-	-	-	-
512144		Health Insurance	2,104	753	3,857	3,857	3,817	-
512145		Life Insurance	18	9	22	22	21	-
512145	22101	Life Insurance	-	3	-	-	-	-
512148		Unemployment Compensation	2,430	2,360	3,120	3,120	2,300	-
512150		FSA Contribution	-	-	500	500	-	-
512151		HSA Contribution	419	-	-	-	375	-
512173		Dental Insurance	108	61	276	276	276	-
		FRINGE TOTAL	7,802	5,147	11,223	11,223	10,200	-
		TOTAL SALARIES AND FRINGES	27,201	18,937	35,257	35,257	34,061	-
521219		Other Professional Serv	335	-	-	-	-	-
531311		Postage & Box Rent	848	358	1,000	1,000	1,000	-
531313		Printing & Duplicating	2,392	176	500	500	500	-
531314		Small Items Of Equipment	446	-	250	250	250	-
533236		Wireless Internet	208	90	480	480	480	-
535232		Graveling	317	120	-	-	-	-
535242		Maintain Machinery & Equip	-	147	-	-	-	-
535245		Grounds Improvements	1,745	138	1,500	1,500	1,500	-
535297		Refuse Collection	722	301	720	720	720	-
535344		Household & Janitorial Supp	1,893	-	-	-	-	-
535349		Other Supplies	1,219	3,778	4,000	4,000	4,000	-
535352		Vehicle Parts & Repairs	-	50	-	-	-	-
571005		Duplicating Allocation	(256)	410	819	819	848	-
571009		MIS PC Group Allocation	-	528	1,057	1,057	1,191	-
571010		MIS Systems Grp Alloc(ISIS)	360	249	498	498	503	-
591519		Other Insurance	375	240	412	412	548	-
594950		Operating Reserve	-	-	13,666	79,009	34,408	-
		OPERATING EXPENDITURES	10,605	6,584	24,903	90,246	45,948	-
594821		Capital Improvement Land	17,740	20,860	20,000	20,000	36,000	-
		CAPITAL OUTLAY EXPENDITURES	17,740	20,860	20,000	20,000	36,000	-
		EXPENDITURES TOTAL	55,546	46,381	80,159	145,502	116,009	-
		REVENUES	51,029	26,095	80,159	145,502	116,009	-
		EXPENDITURES	55,546	46,381	80,159	145,502	116,009	-
TOTAL BUSINESS UNIT-12811 -Dog Park			4,517	20,286	-	-	-	-

12812 -Grounds Keeping

REVENUES

411100	General Property Taxes	-	-	-	-	17,625	-
474119	Courthouse Interdepart Billed	15,587	5,168	13,702	13,702	14,755	-
474150	Human Services Billed	15,472	5,354	18,162	18,162	21,976	-
474169	Fair Billed	31,917	11,475	25,620	25,620	34,822	-
474170	Land Conservation Billed	1,328	478	425	425	1,775	-
474175	Highway Billed	13,849	4,979	9,701	9,701	17,046	-
483004	Sale Salvage & Waste	-	-	13,500	13,500	-	-

REVENUES TOTAL

78,153	27,454	81,110	81,110	107,998	-
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EXPENDITURES

511110	Salary-Permanent Regular	3,695	1,820	3,828	3,828	3,903	-
511210	Wages-Regular	22,154	12,812	32,367	32,367	61,610	-
511220	Wages-Overtime	970	7	-	-	-	-
511240	Wages-Temporary	2,969	56	-	-	-	-
511330	Wages-Longevity Pay	24	-	40	40	50	-
	SALARIES TOTAL	29,812	14,695	36,235	36,235	65,563	-
512141	Social Security	2,275	1,115	2,758	2,758	4,980	-
512142	Retirement (Employer)	1,253	743	1,807	1,807	3,784	-

Parks Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
512144		Health Insurance	3,764	1,915	4,320	4,320	8,779	-
512145		Life Insurance	5	3	8	8	11	-
512146		Workers Compensation	19,498	-	-	-	-	-
512148		Unemployment Compensation	3,493	2,161	2,023	2,023	2,500	-
512150		FSA Contribution	-	-	750	750	-	-
512151		HSA Contribution	198	471	-	-	1,059	-
512173		Dental Insurance	235	141	352	352	732	-
		FRINGE TOTAL	30,720	6,547	12,017	12,017	21,845	-
		TOTAL SALARIES AND FRINGES	60,531	21,243	48,253	48,253	87,408	-
521219		Other Professional Serv	1,043	-	500	500	500	-
531314		Small Items Of Equipment	902	-	400	400	500	-
531320		Safety Supplies	-	-	600	600	500	-
531326		Advertising	238	-	-	-	-	-
531351		Gas/Diesel	4,430	1,603	4,850	4,850	4,850	-
535232		Graveling	62	-	-	-	-	-
535242		Maintain Machinery & Equip	3,117	2,463	1,000	1,000	2,500	-
535245		Grounds Improvements	2,478	244	5,000	5,000	5,000	-
535249		Sundry Repair	-	158	-	-	-	-
535349		Other Supplies	3,455	531	3,500	3,500	3,000	-
535352		Vehicle Parts & Repairs	141	136	1,200	1,200	1,200	-
536533		Equipment Rent & Lease	-	-	300	300	300	-
571010		MIS Systems Grp Alloc(ISIS)	556	326	651	651	657	-
591519		Other Insurance	1,201	751	1,356	1,356	1,583	-
		OPERATING EXPENDITURES	17,622	6,211	19,357	19,357	20,590	-
594810		Capital Equipment	-	35,768	80,370	80,370	-	-
594811		Capital Automobiles	-	-	52,000	52,000	-	-
		CAPITAL OUTLAY EXPENDITURES	-	35,768	132,370	132,370	-	-
		EXPENDITURES TOTAL	78,153	63,222	199,980	199,980	107,998	-
		REVENUES	78,153	27,454	81,110	81,110	107,998	-
		EXPENDITURES	78,153	63,222	199,980	199,980	107,998	-
TOTAL BUSINESS UNIT-12812 -Grounds Keeping			-	35,768	118,870	118,870	-	-
12813 -Flood Mitigation Prop Maint								
REVENUES								
411100		General Property Taxes	-	22,935	45,870	45,870	45,870	-
699999		Budgetary Fund Balance	-	-	-	10,000	-	-
		REVENUES TOTAL	-	22,935	45,870	55,870	45,870	-
EXPENDITURES								
521219		Other Professional Serv	-	-	-	10,000	-	-
521220		Consultant	-	-	25,000	25,000	25,000	-
535245		Grounds Improvements	-	-	20,870	20,870	20,870	-
		OPERATING EXPENDITURES	-	-	45,870	55,870	45,870	-
		EXPENDITURES TOTAL	-	-	45,870	55,870	45,870	-
		REVENUES	-	22,935	45,870	55,870	45,870	-
		EXPENDITURES	-	-	45,870	55,870	45,870	-
TOTAL BUSINESS UNIT-12813 -Flood Mitigation Prop Mai			-	(22,935)	-	-	-	-
		REVENUES	1,140,625	516,784	1,674,935	3,526,062	1,523,392	-
		EXPENDITURES	1,293,430	557,705	1,806,305	3,657,432	1,523,392	-
TOTAL Parks Department DEPARTMENT			152,806	40,921	131,370	131,370	-	-

Sheriff's Office

DEPARTMENT MISSION

The mission of the Office of the Sheriff is to promote a criminal justice system that balances the protection of life, liberty and property of the community with the rights and privileges of the individual; to protect and perform our sworn duty to uphold the Constitution of the United States of America, the Constitution of the State of Wisconsin, Ordinances of Jefferson County and the Law Enforcement Officers' Code of Ethics; to insure the Constitutional and statutory duties of the Sheriff are properly administered; and to make choices that are consistent with our pursuit to fashion a credible, professional law enforcement agency, engraving the mark of excellence upon all acts and decisions.

DEPARTMENT GOALS

Desired Results	Objectives - specific steps	Link to Strategic Plan	Completion Date
Proceed with new propane systems conversion.	Install new PRINS systems on remaining squads. The new direct injection systems are being installed on our 2021 Ford Explorers. Squad Longevity has been stretched to almost 3 ½ years before being replaced.	Strategy 1.3 Strategy 6.4 Strategy 7.6	All squads by 2021
Continue Recruitment Efforts. Usage of Social Media	2020 was the first active year of our Recruitment team it was a great success . We recruited more State certified Law Enforcement Officer's than anytime over the past several years. Saving the County tens of thousands of dollars. Our use of Social Media has been a great hit and we have captured a great following and support from our community.	Strategy 5.11 Goal 2	On-going
Meet 100% Staffing Needs (Deputies, and Dispatcher).	I am proud to announce that retirements have somewhat tapered off. As of September 2020 we are at 100% staffing with our Deputies. We are still one dispatcher short but currently have an on-going hiring process.	Strategy 5.11 and 5.12	On-going

Desired Results	Objectives – Specific Steps	Link to Strategic Plan	Completion Date
Complete Capital Projects (County Wide Communication System, Jail Maintenance Projects (See Below).	End of 2020 Conduct Structural Studies, Build Infrastructure (Towers), Start Installation of Microwave System. Possible Installation of Additional LAW Channel. Unfortunately Jail Capital projects have now been placed on hold, plumbing access need complete overhaul. We have asked monies for remodel of jail booking area, and to insulate the storage shed at the range as well as putting a security gate up at the range.	Goal 4 Guiding Principle 3	Throughout 2021
Continuation of Electronic Monitoring.	In 2020 we implemented Electronic Monitoring due to COVID this has allowed flexibility in housing alternatives that will also allow us to consider bringing additional State inmates in for more revenues.	Strategy 1.3	2021
Review/Possible Increase of Sheriff Fees.	Generate increase in revenue but also re-evaluate fees to ensure that they are in-line with other Counties that have similar fees and services. We have NOT adjusted fees in at least 6 years.	Strategy 1.3	2021
Southern Health Partners	In October 2020 we entered into a new contract with Southern Health Partners to provide both medical and mental health care for our jail inmates. This quality of care ensures a continuity of care that maintains consistency and a higher level of mental and medical health coverage than we have ever had within the jail.	Strategy 1.3 Strategy 1.4	2020 – 2021

PROGRAM EVALUATION

Program/Service Description	Output Measures		
	2019	2020 (Est)	2021 (Est)
Fuel Savings – 2020 saw the Fleet having most of the vehicles back up on propane. 2021 will have the entire fleet back up and running on propane. Currently we are paying approximately .79 cents per gallon with the Federal Government still enacting the Federal tax excise credit for all of 2020 at .50 per gallon. In essence we are paying .29 cents a gallon for our propane.	Saved \$0 annually, actually saw a fuel increase	Squads on propane our fuel budget is on track to be \$20,000.00 less than in 2019	Now with every squad on propane for an entire year it is a safe estimate to see another \$10,000.00 in fuel cost savings minimally for the year. Does NOT include tax credit
Recruitment is measured by how many positions are not staffed or filled through the hiring process, actively recruit within the Wisconsin Technical colleges and Universities.	At our worst we were 9 bodies short	At our worst we were (4) bodies short	September 2020 fully staffed very few retirements in 2021
Traffic Enforcement Unit – Reduce traffic crashes and fatalities within Jefferson County.	6 fatalities	6 as of August 14 th (On-Track for Increase)	Less than 2020
Implementation of Traffic Safety Programs – Distracted Driving, Click-it- Ticket, Parents Who Host Loose the Most, Designated Driver, Obtain Traffic Grant Via Bureau of Transportation Safety (BOTS).	Educate Enforce Reduce	Educate Enforce Reduce	Educate Enforce Reduce
Alcohol Sales Compliance Checks (Done in Taverns and businesses that sell alcohol).	Educate Enforce Reduce	Educate Enforce Reduce	Educate Enforce Reduce

Consolidation and planning of services between Law Enforcement and Human Services for opiate complaints as well as mental health complaints (What can we do to have our two agencies work better together to address these two major concerns. Both in the jail and in public.	Reduce opiate overdoses identify mental health cases before it's too late.	Reduction in Cases through education and communication	Reduction in Cases through education and communication
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FACTORS INFLUENCING PROGRAM/SERVICE DELIVERY AND ACCOMPLISHMENTS

Achievement of goals for the 2020 and 2021 fiscal years are as follows:

- In 2021 and as always been our practice we will continue to strive to gain the Public's trust, for the Public is our greatest commitment and our most prized asset within the Jefferson County Sheriff's Office. Through education, listening and supporting one another we will grow as community and as an agency.
- Like every other agency within the County 2020 has been like no other year. The adversity that we have faced and the challenges that the men and women of the Sheriff's Office have encountered as First Responders dealing with the COVID-19 crisis have been dealt with in a remarkable fashion. We have gone through this pandemic by not only taking care of one another but more importantly we have strengthened the relationships tremendously with the community that we serve. We have used education, compassion and empathy to care for those during this crisis, and for that they have respected our Agency and have grown with us as community.
- At the 6 month mark the Sheriff's Office is doing very well financially considering the difficulties of dealing with COVID-19. We are operating at a break even point within our budget, literally operating at 49.14% of our budget at the end of the 6 month mark.
- The Sheriff's Office continuously looks at ways to improve recruiting for both sworn and non-sworn positions. We have formulated a "Recruitment Team" we are physically interacting with Police Academy Recruits at our local and regional technical colleges in Wisconsin. Recruiting has become very competitive throughout the Nation, the use of this concept as well as "marketing" through the Citizen Police Academy and social media help us to remain competitive. We have done so in 2020 hiring more State certified Officers than anytime we have done over the last several years.
- In 2020 and into 2021, we continue to move forward with the countywide communications project. This project is addressing the needs of Fire, EMS and Law Enforcement. First stages in 2019 have focused on the RFP, selecting a vendor, Site Evaluation and project management. In 2020 and 2021, we will move forward with the project development to include evaluation of sites, construction of needed infrastructure, and installation of systems.
- Hiring more part-time Deputies to reduce costs for out-of-state extraditions by using our own personnel to conduct these extraditions.

Sheriff Department

Financial Summary

	2019 Actual	2020 Estimate	2020 Amended Budget	2021 Budget	Change from 2020 Amended Budget	
					\$	%
Revenues						
Intergovernmental Revenues	206,863	127,556	127,556	184,706	57,150	44.80%
Fines, Forfeitures & Penalties	360,542	212,000	341,500	339,500	(2,000)	-0.59%
Public Charges	627,566	599,400	599,400	574,350	(25,050)	-4.18%
Intergovernmental Charges	888,899	714,025	714,025	768,275	54,250	7.60%
Misc. Revenues	61,315	19,400	41,900	33,200	(8,700)	-20.76%
Other Financing Sources	-	488,641	1,994,575	528,816	(1,465,759)	-73.49%
Total Revenues	2,145,185	2,161,022	3,818,956	2,428,847	(1,390,109)	-36.40%
Expenditures						
Personnel Expenses	12,419,454	12,593,834	12,624,434	12,372,841	(251,593)	-1.99%
Purchased Services	376,185	340,739	463,384	802,800	339,416	73.25%
Operating Costs	1,442,317	1,355,935	1,462,435	1,365,520	(96,915)	-6.63%
Interdept. Charges	234,350	284,047	284,047	311,962	27,915	9.83%
Other Expenses	135,601	110,967	113,967	132,433	18,466	16.20%
Capital Items	446,865	349,470	1,616,480	559,821	(1,056,659)	-65.37%
Other Financing Uses	-	499,963	528,887	519,343	(9,544)	-1.80%
Total Expenditures	15,054,772	15,534,955	17,093,634	16,064,720	(1,028,914)	-6.02%
Property Taxes	12,690,862	12,866,901	12,866,901	13,076,052	209,151	1.63%
Addition to (Use of) Fund Balance	(218,725)	(507,032)	(407,777)	(559,821)		

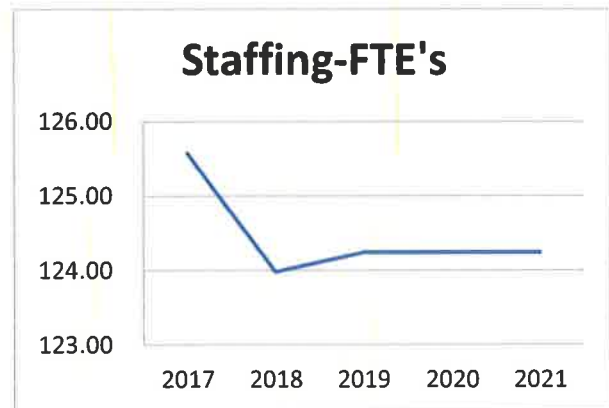
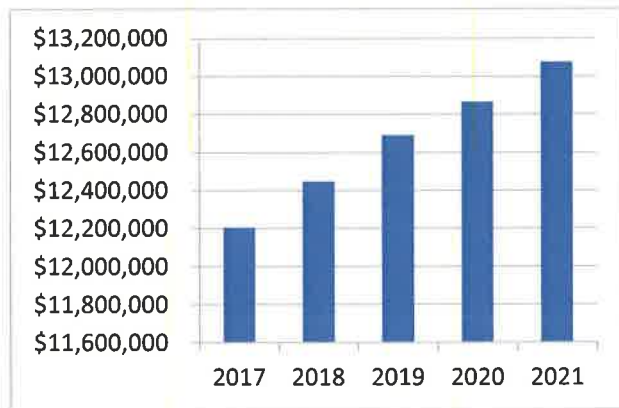
Summary Highlights

The 2021 budget provides \$13,076,052 in tax levy, which is a \$209,151 increase in levy from the 2020 adopted budget.

Summary of Capital Items:

\$ 154,600	Replace Patrol SUVs (4) (Use of Fund Balance)
35,000	Squad Propane Units (5) (Use of Fund Balance)
42,000	Replace Sergeant Patrol Squad (Use of Fund Balance)
36,000	Replace Sheriff or Chief Squad (Use of Fund Balance)
33,000	HD Cameras for Squads (Use of Fund Balance)
7,031	Forensics Software (Use of Fund Balance)
150,000	CIS Server (Use of Fund Balance)
17,690	CIS TRaCs Interface (Use of Fund Balance)
7,000	Wireless Internet Points (Use of Fund Balance)
45,000	Addition/Insulate Training Facility Outbuilding (Use of Fund Balance)
17,500	Secure Gate at Training Facility (Use of Fund Balance)
15,000	Remodel Booking Area (Use of Fund Balance)
\$ 559,821	Total Capital Items

Summary of Property Tax Levy and FTEs



Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
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13101 -Sheriff

REVENUES

411100		General Property Taxes	6,729,332	3,487,636	6,975,272	6,975,272	7,001,272	-
421001	31101	State Aid	13,768	-	-	-	40,000	-
421001	31102	State Aid	5,561	-	-	-	-	-
421014		State Aid Wages Allocation	8,795	2,584	14,056	14,056	8,206	-
421042		State Aid Police Training	14,080	-	15,500	15,500	15,500	-
421058	31101	State Aid - Prior Year	2,059	5,007	4,000	4,000	4,000	-
421090		State Aid Pass Through	15,742	420	1,000	1,000	1,000	-
421099		Capital State Aid	2,000	1,000	-	-	-	-
441002		Co Ordinance Forfeiture	212,055	92,472	192,000	192,000	192,000	-
441003		Co Share Of State Fines	126,067	65,941	-	131,500	127,500	-
442010		Restitution Revenue	11,827	6,282	10,000	8,000	10,000	-
451034		Badge Replacement Fee	929	43	400	400	400	-
451409		Subpoenaed/Witness Fees	806	120	500	500	500	-
452003		Accident Report Fees	3,189	1,020	4,000	4,000	3,200	-
452004		Photo Fees	6,301	1,801	7,500	7,500	5,500	-
452005		Police Escort Fees	255	1,212	500	500	550	-
452007		Warrant/Service Fees	9,232	2,599	10,000	10,000	10,000	-
452009		False Alarm Penalty	475	275	350	350	450	-
452021		Community Protection Charges	26,609	-	10,000	10,000	12,500	-
452024		Tow Bill Reimbursement	-	-	1,000	1,000	1,000	-
472007		Municipal Other Charges	12,684	-	8,000	8,000	10,000	-
474003		Prisoner Transport	44,238	19,787	45,000	45,000	45,000	-
474130		Propane Gas Sale	739	400	750	750	750	-
474175		Highway Billed	-	-	500	500	500	-
474200		Copying & Printing Interdepa	120	60	120	120	120	-
482006		Rent Sheriff Radio Tower	3,000	3,000	-	3,000	3,000	-
483002		Misc Sale/Material & Supply	374	38	-	-	-	-
483009		Sale of Vehicles	-	27,137	-	19,500	23,500	-
484001		Insurance Recovery	8,621	-	5,000	5,000	5,000	-
485100		Donations - Unrestricted	5,000	-	-	-	-	-
486001		Vending Commission	552	213	700	700	700	-
699999		Budgetary Fund Balance	-	-	-	11,260	475,321	-

REVENUES TOTAL

7,264,408	3,719,045	7,306,148	7,469,408	7,997,469	-
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EXPENDITURES

511100		Wages Allocation	-	-	-	(11,000)	-	-
511100	31101	Wages Allocation	-	-	7,500	7,500	-	-
511100	31102	Wages Allocation	-	-	3,500	3,500	-	-
511110		Salary-Permanent Regular	435,329	169,219	387,975	387,975	383,109	-
511110	22101	Salary-Permanent Regular	-	20,737	-	-	-	-
511210		Wages-Regular	3,316,056	1,679,846	3,669,127	3,669,127	3,699,386	-
511210	22101	Wages-Regular	-	16,921	-	-	-	-
511220		Wages-Overtime	72,940	9,167	512,821	512,821	510,273	-
511220	22101	Wages-Overtime	-	2,560	-	-	-	-
511220	31101	Wages-Overtime	23,360	12,950	-	-	-	-
511220	31102	Wages-Overtime	8,842	4,932	-	-	-	-
511220	31105	Wages-Overtime	447,128	113,058	-	-	-	-
511220	31106	Wages-Overtime	52,484	6,810	-	-	-	-
511220	31107	Wages-Overtime	23,413	23,333	-	-	-	-
511330		Wages-Longevity Pay	15,217	394	14,739	14,739	16,879	-
		SALARIES TOTAL	4,394,768	2,059,927	4,595,662	4,584,662	4,609,648	-
512141		Social Security	286,628	137,152	342,600	342,600	343,698	-
512141	22101	Social Security	-	2,636	-	-	-	-
512141	31101	Social Security	1,751	964	-	-	-	-
512141	31102	Social Security	659	366	-	-	-	-
512141	31105	Social Security	33,674	8,442	-	-	-	-
512141	31106	Social Security	3,920	514	-	-	-	-
512141	31107	Social Security	2,297	2,285	-	-	-	-
512142		Retirement (Employer)	391,678	204,338	504,562	504,562	530,107	-
512142	22101	Retirement (Employer)	-	4,660	-	-	-	-
512142	31101	Retirement (Employer)	2,544	1,531	-	-	-	-
512142	31102	Retirement (Employer)	963	583	-	-	-	-
512142	31105	Retirement (Employer)	48,842	13,363	-	-	-	-
512142	31106	Retirement (Employer)	5,743	805	-	-	-	-
512142	31107	Retirement (Employer)	3,352	3,636	-	-	-	-
512144		Health Insurance	627,701	330,432	826,901	826,901	812,210	-
512144	22101	Health Insurance	-	8,340	-	-	-	-
512144	31101	Health Insurance	2,450	1,580	-	-	-	-

Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
512144	31102	Health Insurance	1,229	755	-	-	-	-
512144	31105	Health Insurance	62,916	17,782	-	-	-	-
512144	31106	Health Insurance	7,838	678	-	-	-	-
512144	31107	Health Insurance	3,664	4,327	-	-	-	-
512145		Life Insurance	1,154	607	1,344	1,344	1,709	-
512145	22101	Life Insurance	-	30	-	-	-	-
512145	31101	Life Insurance	2	3	-	-	-	-
512145	31102	Life Insurance	3	2	-	-	-	-
512145	31105	Life Insurance	132	35	-	-	-	-
512145	31106	Life Insurance	12	1	-	-	-	-
512145	31107	Life Insurance	7	6	-	-	-	-
512146		Workers Compensation	4,776	14,527	-	-	-	-
512148		Unemployment Compensation	-	130	-	-	-	-
512149		Trust Account Payments	7,078	6,857	7,030	7,030	10,617	-
512150		FSA Contribution	-	-	109,000	109,000	-	-
512151		HSA Contribution	84,624	85,996	-	-	81,000	-
512151	31105	HSA Contribution	9,110	6,395	-	-	-	-
512151	31106	HSA Contribution	1,099	1,044	-	-	-	-
512151	31107	HSA Contribution	361	598	-	-	-	-
512173		Dental Insurance	46,096	26,557	63,598	63,598	64,186	-
512173	22101	Dental Insurance	-	549	-	-	-	-
512173	31101	Dental Insurance	255	145	-	-	-	-
512173	31102	Dental Insurance	40	29	-	-	-	-
512173	31105	Dental Insurance	4,451	1,309	-	-	-	-
512173	31106	Dental Insurance	545	75	-	-	-	-
512173	31107	Dental Insurance	261	325	-	-	-	-
512174		Hazardous Pay	3,680	-	-	-	-	-
512195		Uniform Allowance	39,839	19,077	-	41,600	41,600	-
FRINGE TOTAL			1,691,375	909,467	1,855,035	1,896,635	1,885,127	-
TOTAL SALARIES AND FRINGES			6,086,143	2,969,394	6,450,697	6,481,297	6,494,775	-
521211		Medical & Dental	3,335	768	-	3,000	3,000	-
521219		Other Professional Serv	14,703	3,766	-	16,145	14,884	-
521219	22101	Other Professional Serv	-	1,500	-	-	-	-
521253		Blood Tests	5,702	1,021	6,000	6,000	5,000	-
521296		Computer Support	67,586	60,298	78,403	78,403	83,141	-
521337		Proctor Fees	2,222	752	1,200	1,200	1,200	-
529298		Confidential Funds	-	-	500	500	500	-
529306		Pass Through Payments	15,224	-	-	-	-	-
531002		Vendor Comm Pass-Thru	552	213	750	750	750	-
531003		Notary Public Related	200	160	200	200	200	-
531243		Furniture & Furnishings	669	-	-	-	625	-
531268		Dog Expenses	1,531	401	2,850	2,850	3,000	-
531271		Cat Scale Weighing	25	24	150	150	150	-
531298		United Parcel Service	54	93	200	200	200	-
531303		Computer Equipmt & Software	40,736	30,760	25,900	25,900	30,540	-
531304		Noncapital Auto	31,701	45,592	48,380	48,380	71,848	-
531309		Plate Renewal Fees	510	278	500	500	750	-
531311		Postage & Box Rent	4,262	2,315	5,750	5,750	5,500	-
531312		Office Supplies	13,353	5,249	15,000	15,000	15,000	-
531313		Printing & Duplicating	4,690	2,353	5,000	5,000	5,000	-
531314		Small Items Of Equipment	74,408	26,647	74,979	74,979	52,324	-
531314	22101	Small Items Of Equipment	-	1,564	-	-	-	-
531314	31101	Small Items Of Equipment	127	-	1,500	1,500	3,950	-
531314	31102	Small Items Of Equipment	-	-	275	275	1,325	-
531314	31103	Small Items Of Equipment	16,619	15,336	-	-	-	-
531316		Investigative Supplies	1,645	472	1,650	1,650	1,750	-
531317		Ammo Guns Leather	50,003	28,608	47,110	47,110	26,894	-
531317	31103	Ammo Guns Leather	1,275	-	-	-	-	-
531321		Publication Of Legal Notice	317	-	-	-	-	-
531322		Subscriptions	384	10	-	-	-	-
531324		Membership Dues	1,695	1,020	1,060	1,060	1,060	-
531326		Advertising	3,624	863	2,500	2,500	4,000	-
531332		Bulletproof Vests (Pass Thru)	518	420	-	-	-	-
531346		Clothing & Uniform	-	53	-	-	-	-
531348		Educational Supplies	1,761	-	3,000	3,000	6,000	-
531349		Other Operating Expenses	597	1	1,500	1,500	1,500	-
531351		Gas/Diesel	129,623	47,254	140,500	140,500	135,500	-
531351	31101	Gas/Diesel	584	276	650	650	650	-
531351	31102	Gas/Diesel	119	148	250	250	250	-
532325		Registration	20,028	11,264	38,975	38,975	24,940	-
532325	31101	Registration	-	-	800	800	-	-

Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
532325	31102	Registration	20	-	-	-	-	-
532332		Mileage	107	136	200	200	400	-
532334		Commercial Travel	433	1,201	3,000	3,000	3,000	-
532335		Meals	1,440	1,061	2,100	2,100	2,500	-
532335	31102	Meals	22	-	-	-	-	-
532336		Lodging	11,910	3,830	12,000	12,000	16,000	-
532336	31101	Lodging	-	-	1,000	1,000	-	-
532336	31102	Lodging	82	-	-	-	-	-
532339		Other Travel & Tolls	577	208	500	500	500	-
532340		Contracted Extraditions	20,515	7,836	10,000	10,000	15,000	-
533225		Telephone & Fax	28,573	7,899	21,700	21,700	22,700	-
535242		Maintain Machinery & Equip	90,649	43,935	87,500	87,500	89,000	-
535267		Motorcycle Maintenance	2,639	320	1,500	1,500	1,200	-
535352		Vehicle Parts & Repairs	66,644	34,550	53,000	53,000	55,500	-
535352	31104	Vehicle Parts & Repairs	8,621	-	-	-	-	-
535360		Repair & Maintenance	12,419	2,892	13,500	13,500	13,000	-
535360	31101	Repair & Maintenance	405	86	1,200	1,200	1,000	-
535360	31102	Repair & Maintenance	113	-	1,300	1,300	1,000	-
535368		Diving Equip Maintenance	11,215	2,691	11,227	9,227	7,491	-
536534		Machinery Rent & Lease	60	100	-	-	-	-
536539		Other Rents & Leases	-	5	-	-	-	-
571004		IP Telephony Allocation	6,830	2,987	5,974	5,974	6,501	-
571005		Duplicating Allocation	1,094	797	1,593	1,593	1,146	-
571009		MIS PC Group Allocation	102,186	72,396	144,791	144,791	163,175	-
571010		MIS Systems Grp Alloc(ISIS)	46,852	22,983	45,966	45,966	46,401	-
591519		Other Insurance	62,952	37,438	65,412	65,412	80,222	-
591519	31101	Other Insurance	594	76	127	127	173	-
591519	31102	Other Insurance	259	15	317	317	33	-
591520		Liability Claims	22,356	31,428	-	-	-	-
593399		Miscellaneous Expenditures	-	3,608	-	3,000	-	-
		OPERATING EXPENDITURES	1,009,948	567,956	989,440	1,009,585	1,027,373	-
594810		Capital Equipment	-	12,800	14,010	25,270	-	-
594811		Capital Automobiles	198,615	179,265	284,460	284,460	300,600	-
594811	31103	Capital Automobiles	7,000	-	-	-	-	-
594814		Capital Canine	-	-	16,000	16,000	-	-
594818		Capital Computer	-	-	35,000	35,000	174,721	-
594819		Capital Other Equipment	102,208	2,000	-	2,000	-	-
		CAPITAL OUTLAY EXPENDITURES	307,822	194,065	349,470	362,730	475,321	-
		EXPENDITURES TOTAL	7,403,912	3,731,415	7,789,607	7,853,612	7,997,469	-
		REVENUES	7,264,408	3,719,045	7,306,148	7,469,408	7,997,469	-
		EXPENDITURES	7,403,912	3,731,415	7,789,607	7,853,612	7,997,469	-
TOTAL BUSINESS UNIT-13101 -Sheriff			139,504	12,369	483,459	384,204	-	-

13102 -Support Services Division

REVENUES

411100	General Property Taxes	714,744	357,706	715,412	715,412	721,664	-
452001	Sheriff Service Fees	46,807	11,795	45,000	45,000	42,500	-
472310	County Reimbursements	526	-	-	-	-	-
473013	Other Govt Service Fees	4,545	1,800	5,000	5,000	5,000	-
474004	Department Paper Service	13,774	3,522	17,000	17,000	13,500	-
481001	Interest & Dividends	12	-	-	-	-	-

REVENUES TOTAL

780,408	374,823	782,412	782,412	782,664	-
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EXPENDITURES

511210	Wages-Regular	449,530	213,841	530,374	530,374	526,598	-
511210	22101 Wages-Regular	-	175	-	-	-	-
511220	Wages-Overtime	33,390	8,396	23,879	23,879	23,957	-
511330	Wages-Longevity Pay	2,110	-	2,108	2,108	2,198	-
	SALARIES TOTAL	485,030	222,413	556,361	556,361	552,752	-
512141	Social Security	36,348	16,592	41,200	41,200	40,810	-
512141	22101 Social Security	-	12	-	-	-	-
512142	Retirement (Employer)	44,843	21,970	51,322	51,322	53,252	-
512142	22101 Retirement (Employer)	-	12	-	-	-	-
512144	Health Insurance	63,955	31,753	83,307	83,307	82,442	-
512144	22101 Health Insurance	-	64	-	-	-	-

Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
512145		Life Insurance	183	97	191	191	219	-
512146		Workers Compensation	58,622	8,766	-	-	-	-
512149		Trust Account Payments	722	714	929	929	1,114	-
512150		FSA Contribution	-	-	11,000	11,000	-	-
512151		HSA Contribution	8,783	9,115	-	-	8,250	-
512173		Dental Insurance	4,356	2,288	6,036	6,036	6,036	-
512173	22101	Dental Insurance	-	9	-	-	-	-
512174		Hazardous Pay	320	-	-	-	-	-
512195		Uniform Allowance	6,465	3,125	5,500	5,500	6,450	-
		FRINGE TOTAL	224,597	94,517	199,486	199,486	198,573	-
		TOTAL SALARIES AND FRINGES	709,627	316,930	755,848	755,848	751,325	-
531100		Permits Purchased	100	100	100	100	100	-
531314		Small Items Of Equipment	-	-	1,000	1,000	550	-
531351		Gas/Diesel	1,817	529	2,500	2,500	2,500	-
532325		Registration	600	-	1,020	1,020	1,050	-
532335		Meals	163	-	250	250	352	-
532336		Lodging	328	-	800	800	736	-
532339		Other Travel & Tolls	-	-	100	100	-	-
533225		Telephone & Fax	570	183	750	750	-	-
535242		Maintain Machinery & Equip	4,622	4,091	4,500	4,500	4,780	-
571004		IP Telephony Allocation	2,812	3,368	6,736	6,736	7,179	-
571009		MIS PC Group Allocation	1,492	1,057	2,114	2,114	2,382	-
571010		MIS Systems Grp Alloc(ISIS)	6,585	3,207	6,414	6,414	6,475	-
591519		Other Insurance	3,841	2,444	4,273	4,273	5,234	-
		OPERATING EXPENDITURES	22,930	14,979	30,557	30,557	31,338	-
		EXPENDITURES TOTAL	732,558	331,909	786,405	786,405	782,664	-
		REVENUES	780,408	374,823	782,412	782,412	782,664	-
		EXPENDITURES	732,558	331,909	786,405	786,405	782,664	-
TOTAL BUSINESS UNIT-13102 -Support Services Division			(47,850)	(42,914)	3,993	3,993	-	-

13103 -Dispatch & Communications

REVENUES

411100	General Property Taxes	980,426	500,751	1,001,502	1,001,502	1,053,345	-
452021	Community Protection Charges	3,236	-	-	-	-	-
699999	Budgetary Fund Balance	-	-	-	1,180,850	-	-

REVENUES TOTAL

983,662	500,751	1,001,502	2,182,352	1,053,345	-
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EXPENDITURES

511210	22101	Wages-Regular	497,508	261,636	527,145	527,145	543,564	-
511210	22101	Wages-Regular	-	2,784	-	-	-	-
511220	22101	Wages-Overtime	128,653	54,195	106,867	106,867	121,704	-
511220	22101	Wages-Overtime	-	72	-	-	-	-
511330		Wages-Longevity Pay	1,869	-	1,990	1,990	2,079	-
		SALARIES TOTAL	628,030	318,686	636,002	636,002	667,346	-
512141	22101	Social Security	47,332	23,670	48,177	48,177	49,967	-
512141	22101	Social Security	-	216	-	-	-	-
512142	22101	Retirement (Employer)	40,511	20,674	42,784	42,784	44,315	-
512142	22101	Retirement (Employer)	-	193	-	-	-	-
512144	22101	Health Insurance	112,458	57,735	126,504	126,504	125,190	-
512144	22101	Health Insurance	-	629	-	-	-	-
512145	22101	Life Insurance	251	138	248	248	322	-
512145	22101	Life Insurance	-	2	-	-	-	-
512150		FSA Contribution	-	-	17,000	17,000	-	-
512151		HSA Contribution	15,401	17,775	-	-	12,750	-
512173	22101	Dental Insurance	7,820	4,365	10,380	10,380	9,276	-
512173	22101	Dental Insurance	-	36	-	-	-	-
512195		Uniform Allowance	889	603	1,300	1,300	1,300	-
		FRINGE TOTAL	224,662	126,038	246,393	246,393	243,120	-
		TOTAL SALARIES AND FRINGES	852,692	444,724	882,394	882,394	910,467	-

521292		Dispatch/Communications	12,607	6,372	16,750	16,750	17,550	-
521296		Computer Support	3,421	-	-	-	-	-
531303		Computer Equipmt & Software	48	-	-	-	3,180	-

Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admln	2021 Adopted
531314		Small Items Of Equipment	3,933	1,730	7,750	112,750	8,100	-
531324		Membership Dues	234	236	247	247	250	-
531368		Cell 911 Service Charges	16,247	8,123	16,500	16,500	16,500	-
532325		Registration	375	565	1,500	1,500	2,000	-
532332		Mileage	166	-	350	350	350	-
532335		Meals	55	-	375	375	375	-
532336		Lodging	410	-	1,250	1,250	1,000	-
533222		Electric	9,007	4,122	9,000	9,000	11,000	-
533225		Telephone & Fax	6,628	2,766	5,500	5,500	6,000	-
533226		Propane	421	189	1,500	1,500	2,000	-
533235		Storm Water Utility	46	19	75	75	75	-
535242		Maintain Machinery & Equip	26,181	25,324	28,500	28,500	29,700	-
536539		Other Rents & Leases	11,400	8,525	11,675	11,675	20,000	-
571004		IP Telephony Allocation	1,105	954	1,907	1,907	2,032	-
571009		MIS PC Group Allocation	2,238	1,586	3,171	3,171	8,337	-
571010		MIS Systems Grp Alloc(ISIS)	7,786	3,789	7,577	7,577	7,649	-
591519		Other Insurance	4,974	3,126	5,481	5,481	6,780	-
		OPERATING EXPENDITURES	107,281	67,425	119,108	224,108	142,878	-
594810		Capital Equipment	58,250	19,231	-	1,075,850	-	-
		CAPITAL OUTLAY EXPENDITURES	58,250	19,231	-	1,075,850	-	-
		EXPENDITURES TOTAL	1,018,223	531,380	1,001,502	2,182,352	1,053,345	-
		REVENUES	983,662	500,751	1,001,502	2,182,352	1,053,345	-
		EXPENDITURES	1,018,223	531,380	1,001,502	2,182,352	1,053,345	-
TOTAL BUSINESS UNIT-13103 -Dispatch & Communicati			34,560	30,629	-	-	-	-

13104 -Storage Facility

REVENUES

411100	General Property Taxes	44,388	23,563	47,126	47,126	49,599	-
474120	Sheriff Interdepart Billed	2,000	-	-	-	-	-
699999	Budgetary Fund Balance	-	-	-	9,900	7,000	-

REVENUES TOTAL

46,388	23,563	47,126	57,026	56,599	-
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EXPENDITURES

521296	Computer Support	2,950	3,850	3,850	3,850	2,000	-
529298	Confidential Funds	3,171	3,171	10,000	10,000	10,000	-
531314	Small Items Of Equipment	229	-	749	749	750	-
531320	Safety Supplies	311	27	1,240	1,240	1,680	-
533222	Electric	5,851	2,545	6,250	6,250	6,250	-
533224	Natural Gas	1,495	585	1,800	1,800	1,800	-
533225	Telephone & Fax	8,924	2,921	6,000	6,000	7,200	-
535242	Maintain Machinery & Equip	1,697	263	2,800	2,800	3,460	-
535247	Building Repair & Maint	360	120	360	360	360	-
535297	Refuse Collection	1,683	924	1,600	1,600	1,700	-
535344	Household & Janitorial Supp	112	55	1,000	1,000	1,288	-
571009	MIS PC Group Allocation	7,459	5,285	10,569	10,569	11,911	-
591519	Other Insurance	825	500	908	908	1,200	-
	OPERATING EXPENDITURES	35,067	20,246	47,126	47,126	49,599	-
594810	Capital Equipment	-	-	-	9,900	7,000	-
	CAPITAL OUTLAY EXPENDITURES	-	-	-	9,900	7,000	-
	EXPENDITURES TOTAL	35,067	20,246	47,126	57,026	56,599	-
	REVENUES	46,388	23,563	47,126	57,026	56,599	-
	EXPENDITURES	35,067	20,246	47,126	57,026	56,599	-

TOTAL BUSINESS UNIT-13104 -Storage Facility

(11,321)	(3,317)	-	-	-	-
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13105 -Shooting Rang

REVENUES

411100	General Property Taxes	19,195	6,300	12,600	12,600	8,500	-
472014	Muni Range Rental Charge	1,000	750	2,750	2,750	1,500	-
699999	Budgetary Fund Balance	-	-	-	20,000	62,500	-

Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
REVENUES TOTAL			20,195	7,050	15,350	35,350	72,500	-
EXPENDITURES								
529299		Purchase Care & Services	2,700	96	4,150	2,650	-	-
531314		Small Items Of Equipment	1,023	2,821	2,500	3,800	1,000	-
533222		Electric	1,277	1,081	1,800	1,800	1,700	-
533226		Propane	2,291	1,878	2,600	2,600	2,500	-
535344		Household & Janitorial Supp	705	652	1,200	1,200	1,000	-
535360		Repair & Maintenance	224	483	1,000	1,200	1,200	-
535450		Noncapital Remodeling	2,912	777	1,500	1,500	2,000	-
536534		Machinery Rent & Lease	564	270	600	600	600	-
		OPERATING EXPENDITURES	11,696	8,058	15,350	15,350	10,000	-
594809		Capital Building	75,098	-	-	-	-	-
594819		Capital Other Equipment	-	-	-	20,000	-	-
594822		Capital Improvement Building	-	-	-	-	62,500	-
		CAPITAL OUTLAY EXPENDITURES	75,098	-	-	20,000	62,500	-
EXPENDITURES TOTAL			86,794	8,058	15,350	35,350	72,500	-
REVENUES			20,195	7,050	15,350	35,350	72,500	-
EXPENDITURES			86,794	8,058	15,350	35,350	72,500	-
TOTAL BUSINESS UNIT-13105 -Shooting Rang			66,599	1,008	-	-	-	-

13106 -Jail

REVENUES

411100		General Property Taxes	3,681,589	1,794,368	3,588,735	3,588,735	3,710,360	-
421065		State Crim Alien Assist Rev	47,138	-	11,000	11,000	32,000	-
421067		State Aid DNA Sample Fees	3,680	-	4,500	4,500	4,000	-
421073		State Aid Parole Hold/Jail	94,040	-	77,500	77,500	80,000	-
452006		Prisoner Maint Fees	250,947	53,724	265,000	265,000	240,000	-
452008		Electronic Monitoring	-	21,442	-	-	20,000	-
452012		Medical Reimbursement	25,970	8,340	29,000	29,000	26,000	-
452017		Sent Daily Fee	53,155	27,721	60,000	60,000	55,000	-
452019		Telephone Fee	8,338	3,204	6,000	6,000	6,000	-
452020		Phone Card Reimbursement	11,853	4,587	11,000	11,000	10,500	-
452023		Board Of Prisoners Public	480	-	150	150	-	-
452025		Booking Fees	20,621	7,454	22,500	22,500	21,000	-
452028		Hygiene Packet Fee	3,264	1,125	3,500	3,500	3,250	-
471210		SSA Incentive Payments	9,000	3,200	8,000	8,000	8,000	-
473001		Board Of Prisoners-State	731,711	252,571	580,000	580,000	625,000	-
473002		Board Of Prisoners-Muni	4,860	2,830	5,500	5,500	5,000	-
486001		Vending Commission	636	177	700	700	500	-
699700	31602	Resv Applied Operating	-	-	-	100,000	-	-
699999		Budgetary Fund Balance	-	-	-	155,000	15,000	-

REVENUES TOTAL

4,947,282 2,180,743 4,673,085 4,928,085 4,861,610 -

EXPENDITURES

511110		Salary-Permanent Regular	179,099	39,722	93,825	93,825	89,114	-
511110	22101	Salary-Permanent Regular	-	6,834	-	-	-	-
511110	31601	Salary-Permanent Regular-Nurse	-	18,222	61,028	61,028	-	-
511210		Wages-Regular	2,537,129	1,302,077	2,383,884	2,383,884	2,389,858	-
511210	22101	Wages-Regular	-	12,665	-	-	-	-
511210	31601	Wages-Regular-Nurse	-	34,719	125,539	125,539	-	-
511220		Wages-Overtime	493,546	90,968	308,295	308,295	309,692	-
511220	22101	Wages-Overtime	-	4,408	-	-	-	-
511220	31601	Wages-Overtime-Nurse	-	1,508	2,494	2,494	-	-
511310		Wages-Sick Leave	24	-	-	-	-	-
511330		Wages-Longevity Pay	5,796	219	5,366	5,366	3,680	-
511330	31601	Wages-Longevity Pay-Nurse	-	41	175	175	-	-
		SALARIES TOTAL	3,215,593	1,511,382	2,980,606	2,980,606	2,792,344	-
512141		Social Security	241,300	109,168	210,151	210,151	210,136	-
512141	22101	Social Security	-	1,679	-	-	-	-
512141	31601	Social Security-Nurse	-	4,105	14,120	14,120	-	-
512142		Retirement (Employer)	329,820	162,207	319,952	319,952	325,692	-
512142	22101	Retirement (Employer)	-	2,826	-	-	-	-
512142	31601	Retirement (Employer)-Nurse	-	3,460	10,834	10,834	-	-

Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
512144		Health Insurance	496,459	237,290	449,391	449,391	426,716	-
512144	22101	Health Insurance	-	4,367	-	-	-	-
512144	31601	Health Insurance-Nurse	1,535	9,440	37,025	37,025	-	-
512145		Life Insurance	743	325	654	654	442	-
512145	22101	Life Insurance	-	11	-	-	-	-
512145	31601	Life Insurance-Nurse	-	16	39	39	-	-
512146		Workers Compensation	806	925	-	-	-	-
512148		Unemployment Compensation	1,549	1,328	-	-	-	-
512149		Trust Account Payments	5,200	5,429	5,041	5,041	8,469	-
512150		FSA Contribution	-	-	58,000	58,000	-	-
512150	31601	FSA Contribution	-	-	5,000	5,000	-	-
512151		HSA Contribution	70,322	70,968	-	-	43,875	-
512173		Dental Insurance	37,889	19,297	37,176	37,176	35,652	-
512173	22101	Dental Insurance	-	257	-	-	-	-
512173	31601	Dental Insurance-Nurse	-	890	2,724	2,724	-	-
512174		Hazardous Pay	3,120	-	-	-	-	-
512195		Uniform Allowance	33,111	22,005	37,600	37,600	33,200	-
		FRINGE TOTAL	1,221,853	655,992	1,187,707	1,187,707	1,084,182	-
		TOTAL SALARIES AND FRINGES	4,437,446	2,167,374	4,168,314	4,168,314	3,876,526	-
521211		Medical & Dental	104,724	104,471	85,000	85,000	513,000	-
521211	31602	Medical & Dental	-	74,296	-	100,000	-	-
521219		Other Professional Serv	6,217	450	6,000	11,000	6,000	-
521219	22101	Other Professional Serv	-	450	-	-	-	-
521296		Computer Support	29,321	18,100	30,125	30,125	30,325	-
529160		Interpreter Fee	862	468	1,000	1,000	1,000	-
531002		Vendor Comm Pass-Thru	636	177	750	750	750	-
531265	22101	Electronic Monitoring	-	6,794	-	-	-	-
531303		Computer Equipmt & Software	3,761	-	-	-	-	-
531314		Small Items Of Equipment	11,896	15,396	18,342	18,342	20,004	-
531314	22101	Small Items Of Equipment	-	8,005	-	-	-	-
531331		State Crim Alien Assist Exp	7,071	-	1,500	1,500	-	-
532325		Registration	4,520	1,980	6,000	6,000	4,065	-
532332		Mileage	166	71	-	-	-	-
532335		Meals	2,623	1,390	1,750	1,750	1,500	-
532336		Lodging	2,280	930	3,200	3,200	2,500	-
532336	31601	Lodging-Nurse	-	-	375	375	-	-
532339		Other Travel & Tolls	-	32	-	-	-	-
533221		Water	22,515	9,083	21,000	21,000	21,500	-
533222		Electric	109,220	42,862	122,500	122,500	120,000	-
533223		Sewer	27,919	11,084	25,000	25,000	25,000	-
533224		Natural Gas	40,615	18,615	45,000	45,000	42,500	-
533225		Telephone & Fax	2,598	1,196	2,250	2,250	2,600	-
533227		Laundry	33,821	16,509	35,000	35,000	34,020	-
533235		Storm Water Utility	1,889	944	1,900	1,900	1,900	-
533237		Cable Television	-	1,390	-	-	3,360	-
535242		Maintain Machinery & Equip	7,541	4,768	2,080	2,080	15,980	-
535247		Building Repair & Maint	700	330	500	500	660	-
535297		Refuse Collection	4,951	2,266	4,400	4,400	5,500	-
535344		Household & Janitorial Supp	35,673	22,341	31,500	31,500	32,500	-
535344	22101	Household & Janitorial Supp	-	584	-	-	-	-
535349		Other Supplies	2,771	1,691	2,000	2,000	-	-
535360		Repair & Maintenance	7,906	782	7,000	7,000	7,000	-
571004		IP Telephony Allocation	8,337	4,067	8,134	8,134	8,668	-
571009		MIS PC Group Allocation	2,984	2,114	4,227	4,227	4,764	-
571010		MIS Systems Grp Alloc(ISIS)	32,076	15,051	30,101	30,101	30,386	-
591519		Other Insurance	31,190	15,864	27,718	27,718	34,603	-
591520		Liability Claims	1,827	4,325	-	-	-	-
		OPERATING EXPENDITURES	548,608	408,875	524,352	629,352	970,085	-
594810		Capital Equipment	-	-	-	150,000	-	-
594810	22101	Capital Equipment	-	40,358	-	-	-	-
594822		Capital Improvement Building	-	-	-	-	15,000	-
		CAPITAL OUTLAY EXPENDITURES	-	40,358	-	150,000	15,000	-
		EXPENDITURES TOTAL	4,986,054	2,616,608	4,692,666	4,947,666	4,861,610	-
		REVENUES	4,947,282	2,180,743	4,673,085	4,928,085	4,861,610	-
		EXPENDITURES	4,986,054	2,616,608	4,692,666	4,947,666	4,861,610	-
TOTAL BUSINESS UNIT-13106 -Jail			38,772	435,864	19,581	19,581	-	-

Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
13107 -Jail Kitchen								
REVENUES								
411100		General Property Taxes	521,188	263,127	526,254	526,254	531,313	-
452013		Public Kitchen Charges	226	16	1,000	1,000	1,000	-
474011		Dept Kitchen Charges	4,035	339	1,000	1,000	1,000	-
485200	31701	Donations Restricted	11,742	-	10,000	10,000	-	-
REVENUES TOTAL			537,192	263,481	538,254	538,254	533,313	-
EXPENDITURES								
511110		Salary-Permanent Regular	68,498	35,710	73,262	73,262	71,932	-
511210		Wages-Regular	135,655	70,291	137,876	137,876	139,434	-
511210	22101	Wages-Regular	-	1,078	-	-	-	-
511220		Wages-Overtime	3,156	206	6,957	6,957	6,901	-
511240		Wages-Temporary	9,443	1,306	-	-	-	-
511330		Wages-Longevity Pay	741	-	741	741	750	-
SALARIES TOTAL			217,492	108,591	218,836	218,836	219,017	-
512141		Social Security	16,354	7,986	16,365	16,365	16,305	-
512141	22101	Social Security	-	60	-	-	-	-
512142		Retirement (Employer)	13,658	6,925	14,248	14,248	14,092	-
512142	22101	Retirement (Employer)	-	73	-	-	-	-
512144		Health Insurance	66,047	33,479	67,880	67,880	67,175	-
512144	22101	Health Insurance	-	462	-	-	-	-
512145		Life Insurance	155	85	136	136	177	-
512145	22101	Life Insurance	-	2	-	-	-	-
512146		Workers Compensation	406	-	-	-	-	-
512150		FSA Contribution	-	-	9,000	9,000	-	-
512151		HSA Contribution	7,000	7,000	-	-	6,750	-
512153		HRA Contribution	-	2,000	-	-	-	-
512173		Dental Insurance	4,474	2,429	4,932	4,932	4,932	-
512173	22101	Dental Insurance	-	37	-	-	-	-
512195		Uniform Allowance	703	287	900	900	900	-
<bfringe b="" total<=""></bfringe>			108,797	60,824	113,461	113,461	110,331	-
TOTAL SALARIES AND FRINGES			326,289	169,416	332,298	332,298	329,348	-
521219		Other Professional Serv	2,270	379	2,500	2,500	2,500	-
531314		Small Items Of Equipment	3,302	618	3,980	3,980	4,335	-
531322		Subscriptions	100	30	100	100	100	-
531324		Membership Dues	52	-	50	50	50	-
531343		Food	187,201	99,079	188,500	188,500	186,000	-
531343	31701	Food	11,742	-	-	-	-	-
532325		Registration	172	-	250	250	-	-
532332		Mileage	-	-	100	100	-	-
533225		Telephone & Fax	46	23	75	75	75	-
535242		Maintain Machinery & Equip	3,507	1,276	4,000	4,000	3,740	-
536533		Equipment Rent & Lease	55	-	-	-	150	-
571004		IP Telephony Allocation	301	127	254	254	271	-
571009		MIS PC Group Allocation	746	528	1,057	1,057	1,191	-
571010		MIS Systems Grp Alloc(ISIS)	3,469	1,731	3,462	3,462	3,494	-
591519		Other Insurance	1,722	961	1,628	1,628	2,059	-
OPERATING EXPENDITURES			214,685	104,753	205,956	205,956	203,965	-
EXPENDITURES TOTAL			540,974	274,169	538,254	538,254	533,313	-
REVENUES			537,192	263,481	538,254	538,254	533,313	-
EXPENDITURES			540,974	274,169	538,254	538,254	533,313	-
TOTAL BUSINESS UNIT-13107 -Jail Kitchen			3,783	10,688	-	-	-	-

13108 -Jail Assessment

REVENUES								
452015		Jail County Assessments	114,782	47,999	117,000	117,000	115,000	-
699700		Resv Applied Operating	-	-	219,991	212,920	226,645	-
REVENUES TOTAL			114,782	47,999	336,991	329,920	341,645	-

Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
EXPENDITURES								
521211		Medical & Dental	65,300	-	75,000	75,000	87,000	-
521219		Other Professional Serv	21,600	9,000	14,000	14,000	14,000	-
531314		Small Items Of Equipment	-	-	3,000	3,000	3,000	-
531348		Educational Supplies	187	-	-	-	-	-
535242		Maintain Machinery & Equip	-	1,577	3,500	3,500	3,500	-
535247		Building Repair & Maint	11,500	-	-	-	-	-
535360		Repair & Maintenance	4,569	-	7,500	7,500	7,500	-
535450		Noncapital Remodeling	1,457	-	-	-	-	-
536534		Machinery Rent & Lease	1,495	680	275	275	-	-
594950		Operating Reserve	-	-	233,716	226,645	226,645	-
		OPERATING EXPENDITURES	106,109	11,257	336,991	329,920	341,645	-
594810		Capital Equipment	5,695	-	-	-	-	-
		CAPITAL OUTLAY EXPENDITURES	5,695	-	-	-	-	-
		EXPENDITURES TOTAL	111,804	11,257	336,991	329,920	341,645	-
		REVENUES	114,782	47,999	336,991	329,920	341,645	-
		EXPENDITURES	111,804	11,257	336,991	329,920	341,645	-
TOTAL BUSINESS UNIT-13108 -Jail Assessment			(2,978)	(36,742)	-	-	-	-

13109 -Donations

REVENUES								
485200	31901	Donations Restricted	13,734	21,788	-	-	-	-
485200	31902	Donations Restricted	10,572	3,020	-	-	-	-
485200	31904	Donations Restricted	1,300	250	-	-	-	-
485200	31907	Donations Restricted	250	3,008	-	-	-	-
699992	31901	Balance Forward Prior Year	-	-	-	28,318	28,318	-
699992	31902	Balance Forward Prior Year	-	-	-	7,205	7,205	-
699992	31904	Balance Forward Prior Year	-	-	-	2,214	2,214	-
699992	31906	Balance Forward Prior Year	-	-	-	94	94	-
699992	31907	Balance Forward Prior Year	-	-	-	1,756	1,756	-
699992	31908	Balance Forward Prior Year	-	-	624	624	624	-
		REVENUES TOTAL	25,855	28,066	624	40,211	40,211	-
EXPENDITURES								
521219	31901	Other Professional Serv	337	132	-	-	-	-
521219	31907	Other Professional Serv	147	-	-	-	-	-
531268	31901	Dog Expenses	-	3,819	-	-	-	-
531314	31901	Small Items Of Equipment	-	4,864	-	-	-	-
531314	31902	Small Items Of Equipment	4,050	-	-	-	-	-
531314	31907	Small Items Of Equipment	-	525	-	-	-	-
531317	31902	Ammo Guns Leather	1,427	360	-	-	-	-
531348	31902	Educational Supplies	590	-	-	-	-	-
532325	31902	Registration	1,500	-	-	-	-	-
535368	31907	Diving Equip Maintenance	4,717	-	-	-	-	-
594950	31901	Operating Reserve	-	-	-	28,318	28,318	-
594950	31902	Operating Reserve	-	-	-	7,205	7,205	-
594950	31904	Operating Reserve	-	-	-	2,214	2,214	-
594950	31906	Operating Reserve	-	-	-	94	94	-
594950	31907	Operating Reserve	-	-	-	1,756	1,756	-
594950	31908	Operating Reserve	-	-	624	624	624	-
		OPERATING EXPENDITURES	12,767	9,700	624	40,211	40,211	-
594814	31901	Capital Canine	-	13,615	-	-	-	-
		CAPITAL OUTLAY EXPENDITURES	-	13,615	-	-	-	-
		EXPENDITURES TOTAL	12,767	23,315	624	40,211	40,211	-
		REVENUES	25,855	28,066	624	40,211	40,211	-
		EXPENDITURES	12,767	23,315	624	40,211	40,211	-
TOTAL BUSINESS UNIT-13109 -Donations			(13,088)	(4,751)	-	-	-	-

13110 -Drug Education

Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
REVENUES								
441009		Drug Education	-	26	-	-	-	-
474120		Sheriff Interdepart Billed	3,380	-	-	-	-	-
481001		Interest & Dividends	36	7	-	-	-	-
611103		Operating Transfer In	-	-	3,600	3,600	3,600	-
699992		Balance Forward Prior Year	-	-	1,565	1,631	1,631	-
REVENUES TOTAL			3,416	33	5,165	5,231	5,231	-
EXPENDITURES								
531266		Dare Education	3,380	-	3,600	3,600	3,600	-
594950		Operating Reserve	-	-	1,565	1,631	1,631	-
OPERATING EXPENDITURES			3,380	-	5,165	5,231	5,231	-
EXPENDITURES TOTAL			3,380	-	5,165	5,231	5,231	-
REVENUES			3,416	33	5,165	5,231	5,231	-
EXPENDITURES			3,380	-	5,165	5,231	5,231	-
TOTAL BUSINESS UNIT-13110 -Drug Education			(36)	(33)	-	-	-	-
13111 -Drug Restitution								
REVENUES								
442002		Drug Case Reimbursement	10,594	3,087	10,000	10,000	10,000	-
699992		Balance Forward Prior Year	-	-	7,014	10,074	8,371	-
REVENUES TOTAL			10,594	3,087	17,014	20,074	18,371	-
EXPENDITURES								
531351		Gas/Diesel	8,571	3,442	10,200	10,200	10,200	-
591519		Other Insurance	1,681	1,014	1,503	1,503	2,130	-
594950		Operating Reserve	-	-	5,311	8,371	6,040	-
OPERATING EXPENDITURES			10,252	4,456	17,014	20,074	18,371	-
EXPENDITURES TOTAL			10,252	4,456	17,014	20,074	18,371	-
REVENUES			10,594	3,087	17,014	20,074	18,371	-
EXPENDITURES			10,252	4,456	17,014	20,074	18,371	-
TOTAL BUSINESS UNIT-13111 -Drug Restitution			(342)	1,369	-	-	-	-
13112 -Vehicle Forfeiture Replacement								
REVENUES								
452016		Confiscated Property Income	-	-	5,000	5,000	-	-
699992		Balance Forward Prior Year	-	-	5,634	5,634	10,634	-
REVENUES TOTAL			-	-	10,634	10,634	10,634	-
EXPENDITURES								
594950		Operating Reserve	-	-	10,634	10,634	10,634	-
OPERATING EXPENDITURES			-	-	10,634	10,634	10,634	-
EXPENDITURES TOTAL			-	-	10,634	10,634	10,634	-
REVENUES			-	-	10,634	10,634	10,634	-
EXPENDITURES			-	-	10,634	10,634	10,634	-
TOTAL BUSINESS UNIT-13112 -Vehicle Forfeiture Replac			-	-	-	-	-	-
13113 -Task Force/State Grant								
REVENUES								
472005		Municipal Local Match	6,829	6,829	6,829	6,829	9,329	-
472009		Muni State Aid Allocation	46,287	29,720	30,405	30,405	40,405	-
474120		Sheriff Interdepart Billed	3,171	3,171	3,171	3,171	3,171	-
699992		Balance Forward Prior Year	-	-	4,933	3,796	3,796	-

Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
REVENUES TOTAL			56,287	39,720	45,338	44,201	56,701	-
EXPENDITURES								
511220		Wages-Overtime	7,258	7,430	4,284	4,284	14,000	-
		SALARIES TOTAL	7,258	7,430	4,284	4,284	14,000	-
521219		Other Professional Serv	60	-	-	-	-	-
521296		Computer Support	398	410	400	400	400	-
529298		Confidential Funds	8,000	-	5,000	5,000	8,000	-
529299		Purchase Care & Services	3,328	1,788	861	861	3,300	-
531301		Office Equipment	42	28	-	-	-	-
531303		Computer Equipmt & Software	3,704	144	1,860	1,860	2,500	-
531309		Plate Renewal Fees	682	727	500	500	500	-
531312		Office Supplies	104	176	1,500	1,500	1,500	-
531314		Small Items Of Equipment	7,965	467	2,000	2,000	2,000	-
531319		Other Operating Supplies	-	476	-	-	-	-
531342		Chemical Lab & Medical Supp	-	486	1,000	1,000	1,000	-
532325		Registration	992	783	1,500	1,500	1,548	-
532335		Meals	671	-	500	500	500	-
532336		Lodging	1,972	1,514	1,500	1,500	1,500	-
532339		Other Travel & Tolls	196	-	-	-	-	-
533224		Natural Gas	2,000	-	-	-	-	-
533225		Telephone & Fax	10,987	5,501	8,400	8,400	8,400	-
535344		Household & Janitorial Supp	203	-	-	-	-	-
535352		Vehicle Parts & Repairs	1,270	2,130	1,900	1,900	1,900	-
535360		Repair & Maintenance	392	140	-	-	-	-
536539		Other Rents & Leases	7,200	4,400	9,200	9,200	9,200	-
594950		Operating Reserve	-	-	4,933	3,796	453	-
		OPERATING EXPENDITURES	50,166	19,170	41,054	39,917	42,701	-
EXPENDITURES TOTAL			57,424	26,600	45,338	44,201	56,701	-
REVENUES			56,287	39,720	45,338	44,201	56,701	-
EXPENDITURES			57,424	26,600	45,338	44,201	56,701	-
TOTAL BUSINESS UNIT-13113 -Task Force/State Grant			1,137	(13,120)	-	-	-	-

13114 -Federal Forfeiture Acct

REVENUES

481001	Interest & Dividends	4,666	883	3,000	3,000	500	-
699700	Resv Applied Operating	-	-	207,378	203,184	201,084	-

REVENUES TOTAL

4,666	883	210,378	206,184	201,584	-
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EXPENDITURES

531303	Computer Equipmt & Software	-	3,975	-	-	2,500	-
531314	Small Items Of Equipment	5,794	-	-	-	-	-
531342	Chemical Lab & Medical Supp	1,785	942	1,500	1,500	1,800	-
535360	Repair & Maintenance	-	1,988	-	-	-	-
593399	Miscellaneous Expenditures	3,380	-	3,600	3,600	-	-
594950	Operating Reserve	-	-	205,278	201,084	197,284	-
	OPERATING EXPENDITURES	10,960	6,905	210,378	206,184	201,584	-

EXPENDITURES TOTAL

10,960	6,905	210,378	206,184	201,584	-
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REVENUES

4,666	883	210,378	206,184	201,584	-
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EXPENDITURES

10,960	6,905	210,378	206,184	201,584	-
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TOTAL BUSINESS UNIT-13114 -Federal Forfeiture Acct

6,294	6,022	-	-	-	-
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13115 -Cease Marijuana

REVENUES

699700	Resv Applied Operating	-	-	201	201	201	-
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REVENUES TOTAL

-	-	201	201	201	-
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EXPENDITURES

594950	Operating Reserve	-	-	201	201	201	-
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Sheriff Department-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
		OPERATING EXPENDITURES	-	-	201	201	201	-
		EXPENDITURES TOTAL	-	-	201	201	201	-
		REVENUES	-	-	201	201	201	-
		EXPENDITURES	-	-	201	201	201	-
TOTAL BUSINESS UNIT-13115 -Cease Marijuana			-	-	-	-	-	-
13116 -State Forfeiture Account								
REVENUES								
481001		Interest & Dividends	797	158	-	-	-	-
699700		Resv Applied Operating	-	-	37,519	36,243	36,243	-
699992		Balance Forward Prior Year	-	-	181	-	-	-
REVENUES TOTAL			797	158	37,700	36,243	36,243	-
EXPENDITURES								
531314		Small Items Of Equipment	2,254	-	-	-	-	-
594950		Operating Reserve	-	-	37,700	36,243	36,243	-
OPERATING EXPENDITURES			2,254	-	37,700	36,243	36,243	-
EXPENDITURES TOTAL			2,254	-	37,700	36,243	36,243	-
REVENUES			797	158	37,700	36,243	36,243	-
EXPENDITURES			2,254	-	37,700	36,243	36,243	-
TOTAL BUSINESS UNIT-13116 -State Forfeiture Account			1,457	(158)	-	-	-	-
13118 -Commissary								
REVENUES								
452011		Commissary Income	40,090	-	-	-	-	-
481001		Interest & Dividends	24	-	-	-	-	-
REVENUES TOTAL			40,114	-	-	-	-	-
EXPENDITURES								
531318		Inmate Benefit	42,351	-	-	-	-	-
OPERATING EXPENDITURES			42,351	-	-	-	-	-
EXPENDITURES TOTAL			42,351	-	-	-	-	-
REVENUES			40,114	-	-	-	-	-
EXPENDITURES			42,351	-	-	-	-	-
TOTAL BUSINESS UNIT-13118 -Commissary			2,237	-	-	-	-	-
REVENUES			14,836,047	7,189,402	15,027,923	16,685,786	16,068,319	-
EXPENDITURES			15,054,773	7,586,316	15,534,955	17,093,563	16,068,319	-
TOTAL Sheriff Department DEPARTMENT			218,726	396,915	507,032	407,777	-	-

Fair Park

MISSION STATEMENT

To provide a facility for all citizens where young and old can gather to display their talents, accomplishments and celebrate their cultures; thereby promoting education, entertainment and economic growth in Jefferson County.

DEPARTMENT GOALS

Desired results	Objectives - specific steps	Link to Strategic Plan	Completion Date
Create a strategic plan and update the master plan, and feasibility study to help meet the needs and demands of our current & future clients.	Meet with current event organizers, stakeholders, and public to determine future needs and wants.	Guiding Principals 3 & 7 Strategy 3.1	2021
	Survey similar facilities.	Strategy 4.1	
	Identify proper planning process and necessary studies.	Strategy 5.1 Strategy 9.1 Strategy 10.4	
Develop additional revenue streams to support the Fair and Fair Park by expanding events, vendor opportunities, online ticket sales and camping reservations.	Research and attend other events and give potential vendors our information.	Strategy 2.9 Strategy 5.2	Ongoing
	Increase community involvement and promote the opportunities at available at the Fair Park.	Strategy 10.4	
Market the Fair and Fair Park inside & outside of Jefferson County to increase visitors & tourism dollars being spent in Jefferson County.	Increase advertising outside of Jefferson County.	Strategy 2.2 Strategy 2.9	Ongoing
	Continue partnership with Jefferson County Tourism Council.	Strategy 5.10 Strategy 10.4	
	Create Tourist Information Center in Activity Center.		
Increase relationships to attract more sponsorship and fundraising opportunities.	Contact area businesses.	Guiding Principals 6	Ongoing
	Attend networking events.	Strategy 2.2	
	Create new and exciting marketing options for our sponsors and events.	Strategy 5	
Facility Improvements and increased efficiency with operations.	New Sign on Highway 18.	Strategy 9.1	Ongoing
	PA system.		
	New Beef Barn.		
	New covered show arena.		

PROGRAM EVALUATION

Program/Service Description	Output Measures		
	2019	2020 (Est)	2021 (Est)
Fair Park year-round event days.	210	161	230
Fair Park year-round # of events.	207	144	230
# of Sponsors/Partners.	42	47	55
County Fair Gate Attendance. (*Estimated virtual participation in 2020)	38,831	*17,000	42,000
County Fair Exhibitors.	824	129	850
# of Camping Reservations.	490	310	400
# of Winter Storage Units.	210	171	210

FACTORS INFLUENCING PROGRAM/SERVICE DELIVERY AND ACCOMPLISHMENTS

Achievement of goals for the 2019 and 2020 fiscal years are as follows:

- Created a Visitors Center area in the Activity Center lobby.
- Acquired the Jefferson County Dairy Breakfast fundraiser that benefits youth involved in agriculture.
- Provided a facility for County meetings, blood drives and drive-thru events such as; COVID-19 Testing, job fair and food pantry.
- Held a virtual County Fair with 3 main goals: Education, Entertainment, and Economic Impact
 - Exhibitor competitions, Virtual Barn Showcase, Year of the Goat Fun Facts
 - Jr. Talent Contest
 - Fair Food Features at local restaurants, Shop the Fair vendor feature and Fair Apparel
- Purchased a new ticket printer
- Improved our facilities by:
 - Re-keyed all building locks
 - Added recycled blacktop to roadways and holes in grass areas.
 - Fixed blacktop and sealcoating in main parking lot.
 - Cleaned up the retention pond and parking area by cutting down over grown and dead trees.
 - Updated the wiring for the PA system and added it into the new swine barn

DEPARTMENT ORGANIZATIONAL CHART

Fair Park

Financial Summary

	2019 Actual	2020 Estimate	2020 Amended Budget	2021 Budget	Change from 2020 Amended Budget	
					\$	%
Revenues						
Intergovernmental Revenues	7,713	7,500	7,500	7,500	-	0.00%
Public Charges	507,314	651,200	582,150	667,500	85,350	14.66%
Intergovernmental Charges	4,000	-	4,000	-	(4,000)	-100.00%
Misc. Revenues	602,369	620,300	612,801	627,451	14,650	2.39%
Other Financing Sources	-	46,745	99,857	16,745	(83,112)	-83.23%
Total Revenues	1,121,396	1,325,745	1,306,308	1,319,196	12,888	0.99%
Expenditures						
Personnel Expenses	463,945	545,147	526,687	499,871	(26,816)	-5.09%
Purchased Services	79,547	111,842	79,701	90,872	11,171	14.02%
Operating Costs	622,007	667,443	594,643	674,146	79,503	13.37%
Interdept. Charges	15,055	18,867	17,418	20,313	2,895	16.62%
Other Expenses	13,349	11,880	12,343	22,667	10,324	83.64%
Capital Items	142,945	82,000	191,000	103,000	(88,000)	-46.07%
Other Financing Uses	-	16,745	35,857	16,745	(19,112)	-53.30%
Total Expenditures	1,336,848	1,453,924	1,457,649	1,427,614	(30,035)	-2.06%
Property Taxes	88,341	80,679	88,341	108,418	20,077	22.73%
Addition to (Use of) Fund Balance	(127,111)	(47,500)	(63,000)	-		

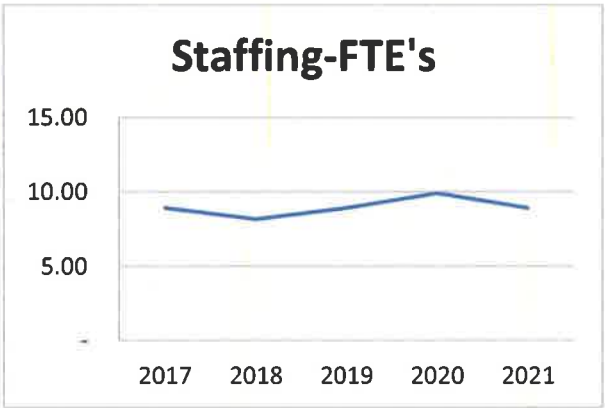
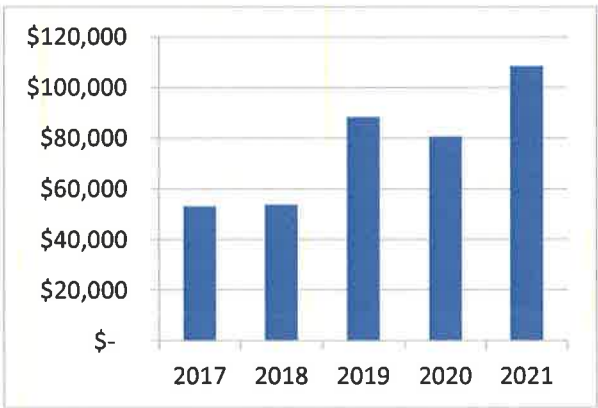
Summary Highlights:

The 2021 budget provides \$108,418 in tax levy, which is a \$20,077 increase in levy from the 2020 amended budget. There is an anticipated increase in receipts from the concerts during Fair Week as a result of bringing in a headlining act which also increases operating costs.

Summary of Capital Items:

\$ 34,000	Replace Bobcat Skid Steer (Levy/Related Funding)
16,000	Carryall Utility Cart (Levy)
10,000	Security Cameras (Levy)
30,000	Replace Doors and Windows (Levy)
<u>25,000</u>	Blacktop Seal Coating (Levy)
\$ 103,000	Total Capital

Summary of Property Tax Levy and FTEs



Fair Park-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
12101 -Fair Park Activities								
REVENUES								
411100		General Property Taxes	126,095	54,530	109,060	109,060	126,748	-
457010		Sponsor Revenue	85,000	16,188	85,000	85,000	85,000	-
457010	21109	Sponsor Revenue	-	5,825	-	-	7,800	-
457010	21110	Sponsor Revenue	-	-	-	-	500	-
457011	21109	Gate Receipts	-	80	-	-	8,000	-
457025		Horse Show Fees	18,696	1,940	22,000	22,000	22,000	-
457026		Shaving Sales	26,957	-	32,000	32,000	32,000	-
457030		Credit Card Surcharge	-	3	-	-	-	-
474169		Fair Billed	4,000	-	-	-	-	-
480102		Misc Reimbursement	1,758	983	-	-	-	-
480102	21109	Misc Reimbursement	-	2,500	-	-	2,500	-
480102	21110	Misc Reimbursement	-	1,000	-	-	2,000	-
482012		Building Rental	180,282	17,616	180,000	180,000	180,000	-
482013		Stall Rental	60,399	-	75,000	75,000	75,000	-
482014		Winter Storage Rental	51,477	401	53,000	53,000	55,450	-
482015		Space-Food Vendor	18,331	1,000	11,201	11,201	11,201	-
482016		Space-Beverage Vendor	6,565	2,482	10,000	10,000	10,000	-
482017		Space-Other Vendor	3,160	800	3,000	3,000	3,000	-
482017	21109	Space-Other Vendor	-	-	-	-	1,200	-
482021		Camping Fee Other	69,362	11,939	62,000	62,000	62,000	-
482100		Prior Year Rent Income	7,610	-	-	-	-	-
483001		Sale Of County Property	-	-	-	-	27,500	-
483004		Sale Salvage & Waste	-	2,882	28,500	28,500	-	-
486001		Vending Commission	1,141	55	1,000	1,000	1,000	-
699999		Budgetary Fund Balance	-	-	-	30,000	-	-
REVENUES TOTAL			660,834	120,223	671,761	701,761	712,899	-
EXPENDITURES								
511110		Salary-Permanent Regular	88,689	53,244	141,547	141,547	45,586	-
511110	21109	Salary-Permanent Regular	-	71	-	-	-	-
511110	21110	Salary-Permanent Regular	-	28	-	-	-	-
511210		Wages-Regular	144,932	73,315	137,995	137,995	177,920	-
511210	21109	Wages-Regular	-	163	-	-	-	-
511210	21110	Wages-Regular	-	124	-	-	-	-
511210	22101	Wages-Regular	-	181	-	-	-	-
511220		Wages-Overtime	7,551	98	1,770	1,770	1,858	-
511240		Wages-Temporary	4,073	-	-	-	16,990	-
511330		Wages-Longevity Pay	297	-	371	371	-	-
SALARIES TOTAL			245,541	127,223	281,684	281,684	242,355	-
512141		Social Security	18,484	9,478	21,148	21,148	18,254	-
512141	21109	Social Security	-	18	-	-	-	-
512141	21110	Social Security	-	11	-	-	-	-
512141	22101	Social Security	-	14	-	-	-	-
512142		Retirement (Employer)	13,322	8,201	16,947	16,947	14,305	-
512142	21109	Retirement (Employer)	-	16	-	-	-	-
512142	21110	Retirement (Employer)	-	10	-	-	-	-
512142	22101	Retirement (Employer)	-	12	-	-	-	-
512144		Health Insurance	25,443	15,674	35,791	35,791	26,259	-
512144	21109	Health Insurance	-	32	-	-	-	-
512144	21110	Health Insurance	-	17	-	-	-	-
512144	22101	Health Insurance	-	31	-	-	-	-
512145		Life Insurance	21	8	45	45	22	-
512145	22101	Life Insurance	-	0	-	-	-	-
512146		Workers Compensation	3,643	-	-	-	-	-
512148		Unemployment Compensation	2,386	2,342	-	-	2,400	-
512150		FSA Contribution	-	-	4,800	4,800	-	-
512151		HSA Contribution	3,750	4,400	-	-	2,813	-
512173		Dental Insurance	2,381	1,940	3,111	3,111	3,476	-
512173	21109	Dental Insurance	-	3	-	-	-	-
512173	21110	Dental Insurance	-	3	-	-	-	-
FRINGE TOTAL			69,429	42,211	81,842	81,842	67,529	-
TOTAL SALARIES AND FRINGES			314,970	169,434	363,526	363,526	309,884	-

Fair Park-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
521216		Janitorial	3,581	-	-	-	-	-
521219		Other Professional Serv	-	-	-	30,000	-	-
521297		Stall Cleaning	2,652	-	4,000	4,000	4,000	-
529170		Grounds Keeping Charges	31,917	11,475	25,792	25,792	34,822	-
531298		United Parcel Service	-	11	-	-	-	-
531301		Office Equipment	-	210	460	460	460	-
531303		Computer Equipmt & Software	3,380	4,067	1,550	1,550	4,000	-
531311		Postage & Box Rent	136	187	200	200	200	-
531311	21109	Postage & Box Rent	-	-	-	-	50	-
531312		Office Supplies	579	203	1,400	1,400	1,400	-
531312	21110	Office Supplies	-	6	-	-	-	-
531313		Printing & Duplicating	852	392	1,400	1,400	1,400	-
531314		Small Items Of Equipment	3,527	1,212	4,000	4,000	4,000	-
531314	21109	Small Items Of Equipment	-	8	-	-	-	-
531320		Safety Supplies	438	929	750	750	750	-
531322		Subscriptions	112	120	200	200	200	-
531324		Membership Dues	1,990	1,231	1,700	1,700	1,700	-
531326		Advertising	6,070	3,129	4,500	4,500	4,500	-
531326	21109	Advertising	-	334	-	-	1,700	-
531349		Other Operating Expenses	2,987	530	1,000	1,000	1,000	-
531351		Gas/Diesel	5,520	1,866	6,000	6,000	6,000	-
531367		Wood Shavings	17,123	-	22,000	22,000	22,000	-
532325		Registration	1,312	357	2,078	2,078	2,078	-
532332		Mileage	802	208	572	572	200	-
532334		Commercial Travel	1,075	-	850	850	850	-
532335		Meals	273	215	500	500	500	-
532336		Lodging	2,828	2,233	2,733	2,733	2,733	-
532339		Other Travel & Tolls	167	-	-	-	-	-
533221		Water	12,542	3,521	11,000	11,000	11,000	-
533222		Electric	59,825	11,895	48,000	48,000	48,000	-
533223		Sewer	15,673	3,094	8,100	8,100	8,100	-
533224		Natural Gas	6,761	3,018	5,200	5,200	5,200	-
533225		Telephone & Fax	2,808	2,623	2,000	2,000	2,000	-
533235		Storm Water Utility	14,009	5,698	17,000	17,000	17,000	-
533236		Wireless Internet	625	355	-	-	-	-
535232		Graveling	5,511	555	3,500	3,500	3,500	-
535242		Maintain Machinery & Equip	6,078	2,284	6,000	6,000	6,000	-
535245		Grounds Improvements	4,609	493	10,000	10,000	10,000	-
535247		Building Repair & Maint	32,275	12,388	18,000	18,000	18,000	-
535297		Refuse Collection	8,301	1,901	9,000	9,000	9,000	-
535344		Household & Janitorial Supp	4,616	773	7,000	7,000	7,000	-
535347		Food & Beverage Purchases	9,648	2,085	10,000	10,000	10,000	-
535347	21109	Food & Beverage Purchases	-	-	-	-	2,800	-
535349		Other Supplies	207	278	-	-	-	-
535352		Vehicle Parts & Repairs	1,247	1,144	3,000	3,000	3,000	-
535355		Plumbing & Electrical	5,993	3,790	7,000	7,000	7,000	-
536533		Equipment Rent & Lease	6,161	-	1,000	1,000	1,000	-
536533	21109	Equipment Rent & Lease	-	-	-	-	75	-
571004		IP Telephony Allocation	804	509	1,017	1,017	1,084	-
571005		Duplicating Allocation	532	280	560	560	133	-
571009		MIS PC Group Allocation	7,086	5,020	10,040	10,040	11,315	-
571010		MIS Systems Grp Alloc(ISIS)	3,837	1,920	3,841	3,841	3,878	-
591519		Other Insurance	9,282	5,699	10,792	10,792	13,186	-
593101	21109	Awards/Recognition Expenses	-	-	-	-	7,200	-
OPERATING EXPENDITURES			305,749	98,244	273,735	303,735	300,014	-
594809		Capital Building	1,717	-	-	-	-	-
594810		Capital Equipment	5,116	4,936	34,000	34,000	103,000	-
594821		Capital Improvement Land	-	-	30,000	30,000	-	-
594822		Capital Improvement Building	136,112	-	18,000	18,000	-	-
CAPITAL OUTLAY EXPENDITURES			142,945	4,936	82,000	82,000	103,000	-
EXPENDITURES TOTAL			763,664	272,615	719,261	749,261	712,899	-
REVENUES			660,834	120,223	671,761	701,761	712,899	-
EXPENDITURES			763,664	272,615	719,261	749,261	712,899	-
TOTAL BUSINESS UNIT-12101 -Fair Park Activities			102,830	152,392	47,500	47,500	-	-

Fair Park-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
12102 -Fair Week								
REVENUES								
411100		General Property Taxes	(37,754)	(14,190)	(28,381)	(28,381)	(18,329)	-
421001		State Aid	7,713	8,336	7,500	7,500	7,500	-
457005		Reserved Seating Fees	38,647	1,315	108,100	108,100	108,100	-
457009		Contest Entry Fees	1,440	-	1,400	1,400	1,400	-
457010		Sponsor Revenue	44,990	-	100,000	100,000	100,000	-
457011		Gate Receipts	240,959	(175)	240,000	240,000	240,000	-
457013		Stall & Pen Fees	8,958	-	8,000	8,000	8,000	-
457021		Premium Book Sales	255	-	200	200	200	-
457023		Other Public Charges	19,890	1,865	21,500	21,500	21,500	-
457029		Exhibitor Enrollment	5,400	230	6,000	6,000	6,000	-
457030		Credit Card Surcharge	2,691	2,032	7,000	7,000	7,000	-
457034		Parking Fees	1,424	-	2,000	2,000	2,000	-
459001		Soda	12,006	-	18,000	18,000	18,000	-
480102		Misc Reimbursement	600	-	-	-	-	-
482015		Space-Food Vendor	41,887	-	32,000	32,000	32,000	-
482016		Space-Beverage Vendor	92,574	-	85,000	85,000	85,000	-
482017		Space-Other Vendor	8,257	980	25,000	25,000	25,000	-
482018		Space-Carnival	32,460	-	30,000	30,000	30,000	-
482019		Camping Fee 4-H	23,690	(210)	23,000	23,000	23,000	-
482020		Camping Fee Vendor	1,890	-	1,600	1,600	1,600	-
REVENUES TOTAL			547,977	183	687,919	687,919	697,971	-
EXPENDITURES								
511110		Salary-Permanent Regular	34,916	22,616	68,045	68,045	30,391	-
511210		Wages-Regular	23,466	14,249	24,802	24,802	69,471	-
511220		Wages-Overtime	9,752	-	21,824	21,824	21,312	-
511240		Wages-Temporary	48,233	-	28,085	28,085	34,852	-
511330		Wages-Longevity Pay	74	-	371	371	-	-
SALARIES TOTAL			116,442	36,866	143,128	143,128	156,026	-
512141		Social Security	8,878	2,782	10,785	10,785	11,770	-
512142		Retirement (Employer)	6,435	2,488	7,600	7,600	7,131	-
512144		Health Insurance	13,338	5,844	16,661	16,661	12,519	-
512145		Life Insurance	20	3	15	15	11	-
512150		FSA Contribution	-	-	2,200	2,200	-	-
512151		HSA Contribution	1,500	1,600	-	-	1,388	-
512173		Dental Insurance	817	484	1,233	1,233	1,142	-
FRINGE TOTAL			30,988	13,201	38,494	38,494	33,961	-
TOTAL SALARIES AND FRINGES			147,430	50,067	181,622	181,622	189,987	-
514151		Per Diem	1,545	550	-	-	-	-
521216		Janitorial	25	-	-	-	-	-
521219		Other Professional Serv	15,500	-	16,000	16,000	16,000	-
521647		Veterinary Services	496	-	750	750	750	-
521648		Ambulance/EMA Services	4,012	-	6,000	6,000	6,000	-
521649		Security Services	2,889	-	10,000	10,000	10,000	-
529301		Fair Gate Workers	5,488	-	6,000	6,000	6,000	-
529302		Fair Judges	6,350	-	6,500	6,500	6,500	-
529303		Fair Superintendents	5,317	-	5,300	5,300	5,300	-
529304		Fair Parking Services	1,320	-	1,500	1,500	1,500	-
531001		Credit Card Fees	10,292	6,075	3,500	3,500	3,500	-
531101		Tickets/Entry Tags	18,956	696	15,650	15,650	15,650	-
531102		Trophies/Plaques	426	-	1,400	1,400	1,400	-
531103		Ribbons	1,911	1,624	2,500	2,500	2,500	-
531181		Premiums	18,145	-	17,000	17,000	17,000	-
531182		Fair Week Special Acts	186,228	-	250,000	250,000	250,000	-
531183		Sponsor Fees	2,668	-	2,000	2,000	2,000	-
531184		Fairest Of The Fair	479	2,455	1,000	1,000	1,000	-
531311		Postage & Box Rent	564	1	250	250	250	-
531312		Office Supplies	333	-	400	400	400	-
531313		Printing & Duplicating	671	3	500	500	500	-
531314		Small Items Of Equipment	235	-	700	700	700	-
531326		Advertising	27,916	3,998	40,000	40,000	40,000	-
531349		Other Operating Expenses	3,742	2,200	750	750	750	-
531351		Gas/Diesel	966	-	1,000	1,000	1,000	-
531367		Wood Shavings	1,600	-	1,900	1,900	1,900	-
532332		Mileage	257	-	200	200	200	-
532335		Meals	-	15	-	-	-	-

Fair Park-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
533221		Water	804	-	1,000	1,000	1,000	-
533222		Electric	2,800	-	7,000	7,000	7,000	-
533223		Sewer	539	-	1,400	1,400	1,400	-
533224		Natural Gas	23	-	75	75	75	-
533235		Storm Water Utility	334	-	725	725	725	-
535242		Maintain Machinery & Equip	1,217	-	100	100	100	-
535245		Grounds Improvements	659	-	800	800	800	-
535247		Building Repair & Maint	850	-	1,500	1,500	1,500	-
535297		Refuse Collection	4,925	-	4,600	4,600	4,600	-
535347		Food & Beverage Purchases	23,232	-	18,000	18,000	18,000	-
535355		Plumbing & Electrical	3,237	-	800	800	800	-
536533		Equipment Rent & Lease	61,938	-	75,000	75,000	75,000	-
571005		Duplicating Allocation (86)	-	-	-	-	275	-
571009		MIS PC Group Allocation	1,119	792	1,585	1,585	1,787	-
571010		MIS Systems Grp Alloc(ISIS)	1,764	912	1,824	1,824	1,841	-
591519		Other Insurance	4,067	1,025	1,088	1,088	2,281	-
OPERATING EXPENDITURES			425,754	20,346	506,297	506,297	507,984	-
EXPENDITURES TOTAL			573,184	70,413	687,919	687,919	697,971	-
REVENUES			547,977	183	687,919	687,919	697,971	-
EXPENDITURES			573,184	70,413	687,919	687,919	697,971	-
TOTAL BUSINESS UNIT-12102 -Fair Week			25,207	70,230	-	-	0	-
12103 -Fair Expansion Donations								
REVENUES								
485106		Fair Expansion Donations	926	3,877	-	-	-	-
699800		Resv Applied Capital	-	-	-	16,745	16,745	-
REVENUES TOTAL			926	3,877	-	16,745	16,745	-
EXPENDITURES								
594960		Capital Reserve	-	-	-	16,745	16,745	-
CAPITAL OUTLAY EXPENDITURES			-	-	-	16,745	16,745	-
EXPENDITURES TOTAL			-	-	-	16,745	16,745	-
REVENUES			926	3,877	-	16,745	16,745	-
EXPENDITURES			-	-	-	16,745	16,745	-
TOTAL BUSINESS UNIT-12103 -Fair Expansion Donations			(926)	(3,877)	-	-	-	-
REVENUES			1,209,737	124,283	1,359,680	1,406,425	1,427,614	-
EXPENDITURES			1,336,848	343,027	1,407,180	1,453,925	1,427,614	-
TOTAL Fair Park DEPARTMENT			127,111	218,745	47,500	47,500	0	-

Register of Deeds

DEPARTMENT MISSION

The mission of the Jefferson County Register of Deeds Office is to permanently protect and provide access to Jefferson County's history and future – its land and its people.

DEPARTMENT GOALS

Desired Results	Objectives - specific steps	Link to Strategic Plan	Completion Date
Implement a succession plan.	Refine all programs and services offered by the Department mandated vs non.	Strategy 1.3	Implement during 2020-2021
	Develop the tools necessary for prioritization.	Strategy 1.3	Implement during 2020-2021
	Explore opportunities to consolidate/collaborate.	Strategy 1.4, 4.2, 4.3 and Guiding Principles	Ongoing
	Promote employee professional development.	Strategy 1.6 and Guiding Principles	Ongoing
Integrate Receipting System to ERP.	Work with IT to create an automated upload of daily receipts to Munis.	Strategy 1.3	1st quarter 2021
	Evaluate efficiency and effectiveness of program/service delivery.	Strategy 1.3	Ongoing
Improve access to recorded documents for added revenue streams.	Back index additional documents, grantor/grantee/tract.	Strategy 1.3	Ongoing
	Maintain and improve the County's ROD records.	Guiding Principles and Statutory Duties	Ongoing

PROGRAM EVALUATION

Program/Service Description	Output Measures		
	2019	2020(Est)	2021 (Est)
Reviews, records, scans and maintains all documents related to real estate.	13,915	15,449	12,000
Registers, indexes, files vital records.	2,144	2,100	2,100
Makes and delivers certified and uncertified copies of vital records Revenue.	14,972	15,250	15,250
ROD Revenue (Gross Total).	\$2,085,960	\$1,926,650	1,641,850
Collects State Transfer Tax Revenues.	\$266,460	\$210,000	\$180,000

Collects Land Records Modernization Revenues.	\$111,592	\$110,000	\$96,000
Makes and delivers Real Estate Copies Revenue.	\$62,392	\$60,000	\$50,000
Online Laredo Revenue (subscriptions).	\$34,962	\$34,000	\$32,000
ROD Revenue to General Fund.	\$628,507	\$600,000	\$497,202
Percentage of Documents eRecorded.	59%	65%	69%
Budget Goals Met.	Yes	On Track	TBD
Back Indexing Real Estate.	20,072	26,000	20,000

FACTORS INFLUENCING PROGRAM/SERVICE DELIVERY AND ACCOMPLISHMENTS

Achievement of goals for the 2019 and 2020 fiscal years are as follows:

- Continued updates to the Register of Deeds handbook to assist staff for succession planning.
- Added additional training opportunities for staff; Deputy II attended two supervisory management classes in 2019 and is currently participating in an 8 week supervisory class.
- Ongoing effort to work with other land departments to brainstorm opportunities for the future of Jefferson County's land departments.
- Ongoing efforts to back index real estate records to bring additional value and revenue to online records while reducing the number of searchers utilizing our in-house resources such as computers, printers and staff time.
- Implementing Pintegrity, a software program that links parcel numbers, addresses and legal descriptions for easier and more efficient searching.
- Statewide issuance of marriage certificates back to 1907, you can now get your marriage certificate in any Wisconsin county.
- COVID-19 offered ability for staff to work from home when needed.

As part of Jefferson County's strategic plan, Strategy 1.9, I will continue to monitor state and federal legislative changes as they are in process with active participation on several different councils and committees I am involved with:

- Wisconsin Counties Association Board of Directors
- Wisconsin Public Records Board
- Property Records Industry Association (PRIA) Co-chair Electronic & Remote Notarization Committee
- WRDA Legislative Committee
- WRDA Vital Records Committee

DEPARTMENT ORGANIZATIONAL CHART

Register of Deeds

Financial Summary

	2019 Actual	2020 Estimate	2020 Amended Budget	2021 Budget	Change from 2020 Amended Budget	
					\$	%
Revenues						
Taxes	\$ 277,776	\$ -	\$ 210,000	\$ 200,000	\$ (10,000)	-4.76%
Public Charges	364,506	-	319,650	324,400	4,750	1.49%
Intergovernmental Charges	-	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-
Total Revenues	642,282	-	529,650	524,400	(5,250)	-0.99%
Expenditures						
Personnal Expenses	245,709	-	258,836	269,143	10,307	3.98%
Purchased Services	2,500	-	-	554	554	-
Operating Costs	52,769	-	81,776	78,514	(3,262)	-3.99%
Interdept. Charges	12,841	-	17,242	19,077	1,835	10.64%
Other Expenses	1,437	-	1,377	1,682	305	22.15%
Capital Items	-	-	-	10,000	10,000	-
Total Expenditures	315,256	-	359,231	378,970	19,739	5.49%
Property Taxes	(206,698)	(206,698)	(170,419)	(145,430)	24,989	-14.66%
Addition to (Use of) Fund Balance	\$ 120,328	\$ (206,698)	\$ -	\$ -		

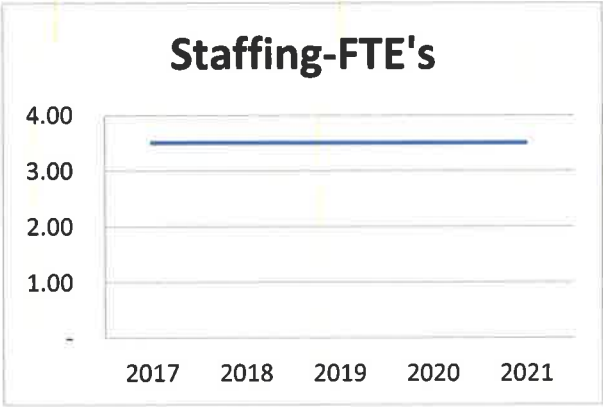
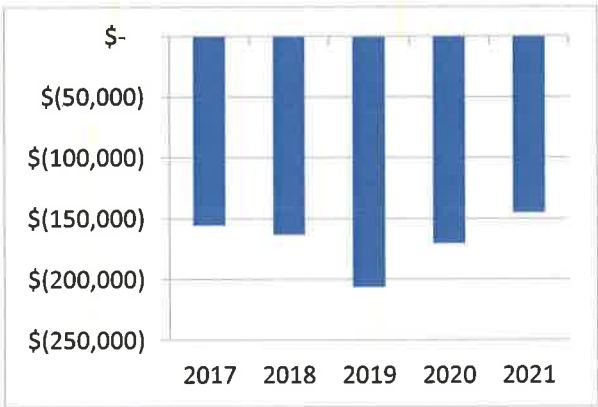
Summary Highlights:

The 2021 budget provides \$145,430 in tax levy reduction compared to \$170,419, a difference of \$24,989 from the 2020 amended budget. This reduction is mainly due to an anticipated reduction in transfer fees.

Summary of Capital Items:

\$ 10,000 Pintegrity software

Summary of Property Tax Levy and FTEs



Register Of Deeds-2021 BUDGET

Account Number	Project	Description	2019 Actual	2020 6-Month Actual	2020 Estimated	2020 Amended	2021 Admin	2021 Adopted
13001 -Register Of Deeds								
REVENUES								
411100		General Property Taxes	(206,698)	(85,209)	(170,419)	(170,419)	(145,430)	-
412300		RE Transfer Fee County Portion	277,776	105,675	210,000	210,000	200,000	-
451301		RE Recording/Filing Fees	207,750	120,890	176,250	176,250	180,000	-
451303		Copy Fees County Portion	63,290	35,166	57,200	57,200	57,200	-
451305		Laredo	36,279	15,978	32,000	32,000	32,000	-
451307		Document Review Fees	150	200	100	100	100	-
451309		Birth Funds County Portion	13,023	5,970	13,000	13,000	13,000	-
451310		Marriage Fund County Portion	11,246	5,282	9,000	9,000	10,000	-
451311		Death Fund County Portion	32,752	18,502	32,000	32,000	32,000	-
451316		Divorce Fund County Portion	17	14	100	100	100	-
REVENUES TOTAL			435,584	222,468	359,231	359,231	378,970	-
EXPENDITURES								
511110		Salary-Permanent Regular	70,232	35,628	71,201	71,201	79,914	-
511210		Wages-Regular	110,796	53,096	107,014	107,014	109,196	-
511210	22101	Wages-Regular	-	119	-	-	-	-
511220		Wages-Overtime	14	-	181	181	59	-
511330		Wages-Longevity Pay	375	-	375	375	375	-
SALARIES TOTAL			181,417	88,843	178,772	178,772	189,543	-
512141		Social Security	13,468	6,557	13,264	13,264	14,032	-
512141	22101	Social Security	-	9	-	-	-	-
512142		Retirement (Employer)	10,942	5,435	12,067	12,067	12,794	-
512142	22101	Retirement (Employer)	-	8	-	-	-	-
512144		Health Insurance	32,323	18,463	44,739	44,739	44,275	-
512144	22101	Health Insurance	-	50	-	-	-	-
512145		Life Insurance	127	63	130	130	135	-
512145	22101	Life Insurance	-	0	-	-	-	-
512150		FSA Contribution	-	-	6,000	6,000	-	-
512151		HSA Contribution	4,162	5,000	-	-	4,500	-
512173		Dental Insurance	3,270	1,656	3,864	3,864	3,864	-
FRINGE TOTAL			64,292	37,241	80,064	80,064	79,600	-
TOTAL SALARIES AND FRINGES			245,709	126,084	258,836	258,836	269,143	-
521295		Data Conversion	2,500	-	-	-	554	-
531243		Furniture & Furnishings	179	-	8,244	8,244	-	-
531303		Computer Equipmt & Software	496	48	17,200	17,200	17,200	-
531311		Postage & Box Rent	3,158	1,681	3,000	3,000	4,000	-
531312		Office Supplies	2,903	1,478	4,200	4,200	5,200	-
531313		Printing & Duplicating	127	64	500	500	1,000	-
531314		Small Items Of Equipment	120	-	500	500	1,000	-
531324		Membership Dues	270	270	270	270	270	-
531326		Advertising	-	-	100	100	100	-
532325		Registration	725	250	1,515	1,515	1,515	-
532332		Mileage	134	-	696	696	778	-
532335		Meals	-	-	140	140	140	-
532336		Lodging	1,993	218	2,111	2,111	2,111	-
532339		Other Travel & Tolls	451	-	-	-	-	-
533225		Telephone & Fax	276	127	200	200	200	-
535242		Maintain Machinery & Equip	41,937	38,013	43,100	43,100	45,000	-
571004		IP Telephony Allocation	502	445	890	890	948	-
571005		Duplicating Allocation	15	27	55	55	62	-
571009		MIS PC Group Allocation	9,697	6,870	13,739	13,739	15,484	-
571010		MIS Systems Grp Alloc(ISIS)	2,628	1,279	2,558	2,558	2,583	-
591519		Other Insurance	1,437	785	1,377	1,377	1,682	-
OPERATING EXPENDITURES			69,547	51,556	100,395	100,395	99,827	-
594818		Capital Computer	-	-	-	-	10,000	-
CAPITAL OUTLAY EXPENDITURES			-	-	-	-	10,000	-
EXPENDITURES TOTAL			315,256	177,641	359,231	359,231	378,970	-
REVENUES			435,584	222,468	359,231	359,231	378,970	-
EXPENDITURES			315,256	177,641	359,231	359,231	378,970	-
TOTAL BUSINESS UNIT-13001 -Register Of Deeds			(120,328)	(44,827)	-	-	-	-
REVENUES			435,584	222,468	359,231	359,231	378,970	-
EXPENDITURES			315,256	177,641	359,231	359,231	378,970	-
TOTAL Register Of Deeds DEPARTMENT			(120,328)	(44,827)	-	-	-	-